

November 13, 2024

The Board of County Road Commissioners of Montcalm County held their regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on November 13, 2024.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Manager, Rob Putnam, Assistant Manager, Pat Denton, Engineering and Kim Alexander, Finance Director/Clerk.

The Pledge of Allegiance and prayer were given.

Moved by Brundage, seconded by Scott to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage to approve the minutes of October 22, 2024, meeting as presented. Motion carried.

Moved by Brundage, seconded by Scott to approve Bitmat's Chip Seal Emulsion bid renewal at the same price as 2024. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage, seconded by Scott to approve Michigan Paving and Material's Fog Seal Emulsion bid renewal at the same price as 2024. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott, seconded by Brundage to approve Rieth Riley's Hot Mix Asphalt bid renewal at the same price as 2024. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage, seconded by Scott to approve Michigan Pavement Marking's Pavement Marking bid renewal at the same price as 2024. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott, seconded by Brundage to approve the RTF 8A Five Year Plan as presented. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Manager's Report

- Will be holding a winter planning meeting next Tuesday in the break room.
- Signed a contract with Unifirst for employee uniforms.
- Met with TA Builders and dug up the foundation of the old garage. We will be able to use the original footings so it should save substantial money on the repairs and rebuild.
- Youngman Road repairs are complete.
- Bill Henn will be reviewing the contact sent back from the cell tower company.
- The expressway truck is being built at Truck and Trailer.
- Montcalm County approved giving the road commission \$2 million dollars to spend on local roads with a match from townships.
- My retirement date will be December 31, 2024. More information to come via email.

Assistant Manager Report

- Inserts are installed in all state trucks and many others at this point. Our goal is to have all inserts in place by Thanksgiving weekend, so we are ready for the white stuff.
- Gravel roads were bladed last weekend and are in decent shape this week.
- The culvert crew has started 2025 projects to get ahead of the game for next season.
- We are doing a lot of patching this week. It will be the last week that we can purchase hot mix.
- Weather permitting, we will start tree and brush work on Primary Road projects scheduled for next spring and summer.
- Chuck Jegla will start Night Patrol on December 1st.
- We will work on a plan for the Earned Sick Time act and bring it to the next meeting.

Engineering Report

- The Local Task Force for Montcalm County will meet on November 14, 2024, to approve the Federal Aid Surface Transportation Program 5-year program.
- Engineering is compiling lists and maps for suggested road projects to present to the townships at the December meetings.

Clerk's Report

- The 2024 audit will start on December 2nd.

Moved by Scott, seconded by Brundage, to approve October 31, 2024, bills totaling \$804,500.49 November 14, 2024, bills totaling \$608,896.94, Payroll #22 totaling \$166,606.24 and Payroll #23 totaling \$167,745.46. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

With no further business coming before the board, the meeting was adjourned at 9:41 a.m.

Chairperson

Clerk