

February 5, 2025

The Board of County Road Commissioners of Montcalm County held their regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on February 5, 2025.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Rob Putnam, Manager, Pat Denton, Engineering and Kim Alexander, Finance Director/Clerk.

The Pledge of Allegiance and prayer were given.

Moved by Brundage, seconded by Linton to approve the agenda as presented. Motion carried.

Moved by Linton, seconded by Brundage to approve the minutes of January 15, 2025, meeting as presented. Motion carried.

Edmore Village Manager Mark Borden and Village President Chet Guild were present to inquire about the Wyman Road project scheduled to be done this year. Pat explained the cost to the village for the portion that is on their certification maps (0.5 miles) will be sent to them in a contract.

Moved by Linton, seconded by Brundage to accept, file and use the bid that is in the best interest of the road commission for Carbide Bits, Catch Basin Cleaning, Gravel Resurfacing-Limestone, Rotary Cutter, and Tree Cutting. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage, seconded by Linton to approve the chloride bid renewal from D.B. Brine at the same prices as last year. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Linton, seconded by Brundage to vote for Timothy Trudell, Leelanau County for the 3-year Northern seat on the CRA Board. Motion carried.

Moved by Linton, seconded by Brundage to vote for Dave Pettersch, Gladwin County for the 4-year Northern seat on the CRA Board. Motion carried.

Moved by Brundage, seconded by Linton to authorize Rob Putnam to sign the Letter of Understanding with ACSCME regarding equipment operation upgrades. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Manager's Report

- We had an administrative staff meeting yesterday. We had good and constructive discussions.
- Pat, Kim, and I interviewed six internal candidates for the Project Manager/Utility Foreman position. They all did a great job with their interviews. Kyle Main was offered the job and accepted. He will start once all the postings have been filled and a truck driver is hired.
- Met with Michigan Chloride regarding billing issues. They are going to do some research and let us know what they find.
- We are working on a final plan for the old garage and should be getting bid packages out soon.
- Eric from EMS gave all employees a short class on CPR and AED operation. He did an excellent job, and everyone was happy with his presentation.
- CRASIF will be here next Friday to film our tree cutting operations for a training video.
- We have tree cutting training on April 9th and 10th. This will be classroom and hands on training.
- Bill Henn has finalized the cell tower lease. We are waiting for a couple of language changes by the tower company.
- All township meetings are completed. We should have around 230 contracts to send out for consideration.

Engineering Report

- The engineering department is working on township contracts.
- We will bid plastic and steel culverts in March. Bids are only good for 90 days so bidding in March will give us time to get our order sent in once contracts are received.

Clerk's Report

- The 2021 and 2022 trunkline audits are completed. MDOT owes the road commission \$188,955.00 for 2021 and \$153,110.00 for 2022.

Moved by Brundage, seconded by Linton to approve January 23, 2025, bills totaling \$198,596.20, February 6, 2025, bills totaling \$396,338.11, payroll #2 totaling \$173,684.00 and payroll #3 totaling \$181,490.14. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

With no further business coming before the board, the meeting was adjourned at 10:00 a.m.

Chairperson

Clerk