

June 5, 2024

The Board of County Road Commissioners of Montcalm County held their regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on June 5, 2024.

Present: Commissioners Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Assistant Engineer and Kim Alexander, Finance Director/Clerk. Absent: Commissioner Linton

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott to approve the agenda as amended. Motion carried.

Moved by Scott, seconded by Brundage to approve the minutes of the May 16, 2024, meeting as amended. Motion carried.

Moved by Scott, seconded by Brundage to approve and sign the following contracts. Motion carried.

#### Village of Edmore

- Asphalt overlay on Norway Street from 10<sup>th</sup> Street to 11<sup>th</sup> Street - \$6,945
- Asphalt overlay on 10<sup>th</sup> Street from M-46 to Norway Street - \$10,998
- Asphalt overlay on Home Street from west end to east end - \$15,296
- Asphalt overlay on Baldwin Street from M-46 to Home Street - \$10,995
- Asphalt overlay on 2<sup>nd</sup> Street from M-46 to Gilson Street - \$12,624

Moved by Brundage, seconded by Scott to sign and submit the MDOT Engineering Reimbursement form. Roll call: Yes – Brundage and Scott and Linton. Motion carried.

#### Manager's Report

- Company interested in the Howard City Garage property for cell tower placement. Will look into further and bring details.
- There is a lot going on as far as maintenance and construction right now. All of the work is being done at a high level and the crew is doing a great job.
- We are doing a chip seal trial tomorrow and will continue next week before we take a break for chloride and projects. We will start again after July 4<sup>th</sup>.
- Mowing is being done countywide starting on primaries. We will start state roads at the end of the month.
- Hosting an accident investigation class for MCRCSIP tomorrow.
- Joe attended the APWA conference last week.
- The summer crew is crack sealing on Deaner Road.
- The state truck build is scheduled for July at Truck and Trailer.

#### Engineering Report

- Paving projects in Eureka and Montcalm Townships were completed last week. Shoulder gravel was placed. Pavement markings will be soon.
- The Village of Edmore paving is complete.
- Paving is scheduled in Belvidere, Home and Richland Townships this week.
- Crystal Road paving is also scheduled to begin this week.
- The Youngman Road project in Eureka Township is scheduled to begin June 14.
- The milling contractor was here Monday and Tuesday on Crystal Road and Ensley Road in the Village of Howard City.

#### Clerk's Report

- Attended MERS training last week and the FHR Conference the week previous. Lots of great information and appreciated the chance to attend.

Moved by Brundage, seconded by Scott to enter closed session pursuant to Section 15.268, Section 8(a)(c) of the Open Meetings Act at 8:44 a.m. for a periodic personnel evaluation of an employee requested by Mark Christensen and to consider the appointment of an official, as requested by Rob Putnam.

The Board returned from closed session at 11:06 a.m.

Moved by Scott, seconded by Brundage to appoint Rob Putnam as Assistant Manager/Director of Operations. Roll call: Yes – Brundage and Scott and Linton. Motion carried.

Moved by Scott, seconded by Brundage, to approve the May 30, 2024, bills totaling \$428,527.35 and Payroll #11 totaling \$125,825.77. Roll call: Yes – Brundage and Scott and Linton. Motion carried.

With no further business to come before the board, the meeting was adjourned at 11:10 a.m.

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Chairperson

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Clerk