

January 3, 2024

The Board of County Road Commissioners of Montcalm County held their regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on January 3, 2024.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Assistant Engineer and Kim Alexander, Finance Director/Clerk

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott to approve the agenda as amended. Motion carried.

Moved by Scott, seconded by Brundage to approve the minutes of the December 13, 2023, meeting as presented. Motion carried.

Moved by Brundage, seconded by Scott to appoint Dale Linton as 2024 Chairperson of the Board. Roll call: Yes – Brundage, Scott. Abstain – Linton. Motion carried.

Moved by Scott, seconded by Linton to appoint Bob Brundage as Vice Chairperson for 2024. Roll call: Yes – Scott, Linton. Abstain: Brundage. Motion carried.

Moved by Scott, seconded by Brundage to appoint Kim Alexander, Finance Director/Clerk for 2024. Roll call: Yes – Brundage, Scott and Linton.

Moved by Brundage, seconded by Scott to appoint Mark Christensen, Managing Director for 2024. Roll call: Yes – Brundage, Scott and Linton Motion carried.

Moved by Scott, seconded by Brundage to appoint Mark Christensen, State Highway Contract Designee for 2024. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage, seconded by Scott to appoint Carol Smith, Highway Engineer. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott, seconded by Brundage to adopt and sign the Commissioner Code of Conduct. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage, seconded by Scott to adopt, and sign the Tablet Use Policy. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott, seconded by Brundage to adopt the 2024 Board Meeting Schedule, as amended. Motion carried.

Moved by Brundage, seconded by Scott to approve the chloride renewal of D & B Brine at the same rate as 2023. Motion carried.

Moved by Brundage, seconded by Scott to approve the renewal of the gravel resurfacing bid of Fisher Transportation at the same cost as 2023. Motion carried.

Moved by Scott, seconded by Brundage to approve the renewal of the crack sealing bid from Wolverine Sealcoating at the same cost as 2023. Motion carried.

Moved by Scott, seconded by Brundage to approve and authorize the Chairperson to sign the Certification Map Title Page. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Manager's Report

- Winter has been a blessing this year with the mild weather.
- Gravel roads are in good shape.
- Crews are cutting brush and trees prepping for summer projects.
- Yale is officially retired, and Chuck has taken over Night Patrol.
- We received no bids on the compensation study RFP with Clinton County. Will be discussing next steps.
- I will be attending a brine meeting next Tuesday. Will update with any developments.
- The sign truck was delivered yesterday.
- The two portable flaggers are also in and delivered.

Engineering Report

- We have been in the field estimating primary roads for projects.
- Putting material bid packages together for a February 5 opening.
- We will be processing utility and driveway permits through Oxcart beginning January 8.
- There are two solar projects beginning this year. One is in Day Township and the other is in Bushnell/Evergreen Townships. We will be monitoring road conditions as these projects progress. The developers will be held responsible for damage.

Clerk's Report

- Sue Sanford will be here on January 22nd to start the audit.

Moved by Scott, seconded by Brundage, to approve the December 28, 2023 bills totaling \$208,290.86 and Payroll #26 totaling \$130,127.97. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

With no further business to come before the board, the meeting was adjourned at 9:36 a.m.

Chairperson

Clerk