

September 6, 2023

The Board of County Road Commissioners of Montcalm County held their regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on September 6, 2023.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director and Kim Alexander, Finance Director/Clerk

The Pledge of Allegiance and a prayer were given.

Moved by Scott, seconded by Brundage to approve the agenda as amended. Motion carried.

Moved by Brundage, seconded by Scott to approve the minutes of the August 16, 2023, meeting as presented. Motion carried.

Moved by Brundage, seconded by Scott to accept the bid renewal for 2023/2024 from K-Tech Specialties for Beet Heat winter de-icing material at the same price as 2022/2023 season. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott, seconded by Brundage to accept the bid renewal for 2023/2024 from Michigan Chloride for dust control and winter de-icing chloride at the same price as the 2022/2023 season. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage, seconded by Scott to approve, and sign the following village contract. Motion carried.

Village of Pierson

- Install four new catch basins and tile along Elm Street - \$8,234

Moved by Scott, seconded by Brundage to vote for the two incumbents, Dave Pettersch and Mark Christensen for the openings on the NMARC Board of Directors. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

The October board meeting will be changed from October 18th to October 25, 2023, at 9:00 a.m. due to a scheduling conflict.

Manager's Report

- The last round of chloride is complete and gravel roads are in good shape as we finish out summer. We still have a lot of work to do this fall.
- Central Asphalt will be here at the end of the month for 15,000 tons of asphalt work. Included in the jobs will be some MDOT work on M-46 and M-91. We will finish up paving in October.
- The Federal Road safety project from the limits of the Village of Howard City to M-46 is scheduled to start on September 11th. This is a two-week project.
- We should have the primary road work list for next summer completed and handed out in November.
- Crystal Road from M-46 to the south 5 miles is our Federal Aid project for next summer. We also have a safety project on Crystal Road from M-46 north to Tamarack Road scheduled for next season.
- I procured 4,000 tons of aggregate at this year's prices for next year's chip seal projects. It will be delivered over the winter.
- The salt contract has been signed and sent in. The price for salt is \$68.40 per ton, which is down a bit. We ordered the remaining 1,400 tons from last year's contract last week. This will be delivered to the Greenville Garage.
- I will be attending a brine meeting this afternoon with EGLE to discuss the best practices for brine use.
- The Northern Conference and CRASIF annual meeting are next week. We will be receiving a CRASIF award for being on their Risk Control Honor Roll with an experience modification factor below 1.00.
- We will be sending two drivers, Scotty Ripley and Jared Cilabraise to the annual Truck Rodeo in Muskegon in October.
- The sign truck is being built at Truck & Trailer. We can expect a November delivery date.
- Joe is receiving quotes for painting the wash bay.

- Nate and I went to a presentation of culvert lining. The company that does them will be here tomorrow to look at a culvert on Lake Stanton and Satterlee Road and Kendaville Road on the west side of the county.

Clerk's Report

- We received a pension grant from the State of Michigan for \$1,477,876.00. This amount was deposited into the Surplus Division at MERS on August 30, 2023. This will help increase our plans overall funding level which will be reflected on the December 31, 2023, plan valuation.
- Attending the Stanton Planning Commission meeting tomorrow to ask for a Special Use Permit for the new sign. We are zoned Residential, so a permit is needed for a sign.
- Our website is in the process of being upgraded. They are working on design and should be done in the next month or so.
- We are also in the process of upgrading our phone software. The server is being rebuilt and should be finished shortly. This will better allow us to access the features of the system.
- We are working on an update to the Cogitate payroll system. They will no longer be supporting the old system after October 1st.

Moved by Scott, seconded by Brundage, to approve the August 24, 2023, bills totaling \$700,958.28, September 7, 2023 bills totaling \$976,390.77, Payroll #17 totaling \$141,104.40 and Payroll #18 totaling 133,823.32. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

With no further business to come before the board, the meeting was adjourned at 9:45 a.m.

Chairperson

Clerk