

January 18, 2023

The Board of County Road Commissioners of Montcalm County held their regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on January 18, 2023.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Assistant Engineer and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Scott, seconded by Brundage to approve the agenda as presented. Motion carried.

Moved by Linton, seconded by Scott to approve the minutes of the December 14, 2022, meeting as presented. Motion carried.

Moved by Scott, seconded by Brundage, to appoint Dale Linton as Chairman for 2023. Roll call: Yes – Brundage, Scott. Abstain: Linton. Motion carried.

Moved by Scott, seconded by Linton, to appoint Robert Brundage as Vice Chairman for 2023. Roll call: Yes – Linton, Scott. Abstain: Brundage. Motion carried.

Moved by Brundage, seconded by Scott to appoint Kim Alexander as Finance Director-Clerk of the Board for 2023. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage, to appoint Mark Christensen as Managing Director-Superintendent for 2023. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott, to appoint Mark Christensen as the MDOT Highway Contract Designee for 2023. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage, to appoint Carol Smith, P.E., of LS Engineering, as County Highway Engineer for 2023. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott to approve and each sign the Commissioner's Code of Conduct. Motion carried. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage to approve and each sign the Tablet Policy. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott to renew the chip seal emulsion bid through Bit-Mat Products at the same price as 2022. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage to renew the chip seal fog seal bid from Michigan Paving & Materials at the same price as 2022. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott to renew the catch basin cleaning bid from Rouge Industrial Services at the same price as 2022. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott to renew the street and curb sweeping bid from Sanisweep at the same price as 2022. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage to renew the hot mix asphalt bid from Central Asphalt at the same price as 2022.

Moved by Brundage, seconded by Scott to vote for Burt Thompson, PE of Antrim County for the open seat on the Northern Michigan Association of Road Commissions. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage, to approve the amendment of State Trunkline Maintenance Contract No. 2021-0375, between the Road Commission for Montcalm County and the Michigan Department of Transportation. The amendment is an update to Appendix G of the contract. All references in the contract to Appendix G will be construed to mean Revised Appendix G, dated October 26, 2020.

The term of the contract is from October 1, 2021, through September 30, 2026. The Board hereby authorizes the Managing Director to sign said contract. Roll call: Brundage – yes, Scott – yes, Linton – yes. Motion carried.

Moved by Scott, seconded by Brundage to authorize out-of-state travel for the Fleet Foreman to attend Con-Expo in Las Vegas. Roll call: Brundage – yes, Scott – yes, Linton – yes. Motion carried.

#### Manager's Report

- The crew did a great job on Christmas weekend, it was a good effort by all. The equipment held up well and we didn't have a lot of break downs.
- We are cutting trees/brush in every garage between storms.
- The building project is moving along well. We are just waiting for Consumers Energy to run the electricity to move forward.
- I spent a lot of time last week and this week meeting with townships about road projects for this summer.
- Presented to Leadership Montcalm last Friday.
- The new Peterbilt float truck has been built and should be at Truck & Trailer sometime in February to finish the build.
- There has been no word yet on the new sign truck. It is still scheduled to be built in the 2<sup>nd</sup> quarter as far as I know.
- The liquid truck has been outfitted with a camera supplied by MDOT. You can view it when it is being used on their iDrive website.
- Chad is at Weighmaster training this week. He will be taking on the Weighmaster duties in the early spring when weight restrictions go into effect.

#### Engineer's Report

1. The Masters Road bridge over Tamarack Creek project was let on January 6, 2023. The low bidder was J.E. Kloote Contracting from Nunica. The bid was \$883,344.18 which is 25.87% under engineer's estimate.
2. The CR599 (Federal Road) from the Village of Howard City to M-46 (Howard City/Edmore Road) safety project was let on January 6, 2023. The low bidder was Rieth-Riley Construction from Big Rapids. The bid was \$463,135.99 which is 12.99% under engineer's estimate.
3. We have been in the field estimating primary and township roads for projects.
4. Dennis and Nate will be attending the County Engineer's Workshop in February.
5. Bids have been advertised for the following materials:
  - a. Bituminous Cold Patch
  - b. Carbide Bits
  - c. Concrete Construction
  - d. Corrugated Metal Culverts
  - e. Corrugated Plastic Culverts
  - f. Eureka Township South County Line Tree Cutting
  - g. Gravel Resurfacing
  - h. Gravel Resurfacing – Limestone
  - i. Overband Crack Seal
  - j. Pavement Corrugations
  - k. Tree Cutting

Moved by Scott, seconded by Brundage, to approve the December 29, 2022, bills totaling \$211,004.42, the January 12, 2023 bills totaling \$6634,693.32, Payroll #26 totaling \$184,946.36 and Payroll #1 totaling 127,467.83. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

With no further business to come before the board, the meeting was adjourned at 9:55 a.m.

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Chairperson

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Clerk