

July 11, 2018

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on July 11, 2018.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the June 20, 2018 meeting as presented. Motion carried.

Moved by Scott seconded by Brundage to approve the following contracts. Motion carried.

Newaygo County Road Commission

- Chip/fog seal various roads in Newaygo County

Ionia County Road Commission

- Chip/fog seal various roads in Ionia County

Cato Township

- Rotomill, shape and pave with a 250# mat on Schmeid Road from Backus Road to Ford Lincoln Park (0.60 miles) - \$68,461
- Wedge/seal Youngman Road from CR 540 (Deaner Rd) to Almy Road - \$27,481
- Replace culvert on Johnson Road over the Blanchard Drain - \$3,759

Carson City

- Rotomill and pave with a 250# mat on Montcalm Street from Third Street to Fourth Street - \$17,726
- Rotomill and pave with a 250# mat on Elm Street from Sixth Street to East Co Line - \$32,639
- Rotomill and pave with a 350# mat on Fourth Street from Montcalm Street to Maple St - \$19,046
- Rotomill and pave with a 250# mat on Fifth Street from Elm Street to Main Street - \$16,484
- Rotomill and pave with a 250# mat on Abbott Street from Walnut Street to Maple Street - \$9,948
- 165# asphalt overlay on Division Street between railroad tracks - \$1,031

Moved by Brundage, seconded by Scott to purchase a 2018 Talbert Trailer from Freightliner of Grand Rapids for \$29,110.00. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

The Board directed the Manager to have Mike Cavanaugh, Attorney, draft an encroachment letter due to a fence in the right of way at a residence on Lakeview Drive on Crystal Lake.

Manager's Report

- 2nd application of chloride will be done Thursday. Bushnell Township was rained out and is the last to be finished up.
- Roadside mowing continues on county and MDOT roads.
- Culvert crew is working on Coral Road between M-66 and Wyman Road this week. There are a couple culverts to get in before we pave.
- Chip/fog sealing is ongoing. We should be done with our county next week. The crew is doing good work and it is going well.
- We are finishing up ditching in Pierson Township and will be moving on to Reynolds Township soon.
- Attended Pierson Township meeting last night. Had a good conversation about road funding and where that money comes from.
- Meeting on site at the proposed fuel station site today. Getting close to bidding project and hope to build in fall to use this winter.
- Still waiting for inspections on the two military trucks. One is in Virginia and the other in California.

- We will begin shouldering Lake Montcalm Road and Academy Road next week.

Engineer's Report

- PASER data collection on all primary roads is complete.
- Skip paving contractor will be done this week.
- Township paving project are progressing. Several more projects scheduled this week.
- CR 522 (Stanton Road) from Clifford Lake to Stanton will be let July 13, 2018. Start date will be no sooner than 10 days after MDOT awards the project. This puts the soonest start date toward the end of August.

Clerk's Report

- The June 30, 2018 Financial Statement is in the Dropbox. We are on track with most expenses and revenues for the year.
- Will be working on a corrective action plan to submit to Treasury for our OPEB and Pension plan. We have 180 days to submit both plans.

Moved by Scott, seconded by Brundage, to approve the July 5, 2018 bills totaling \$508,282.21 and Payroll #14 totaling \$131,522.57. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott, to enter into closed session pursuant to Section 8 of the Open Meetings Act (MCL 15.268(a)) as requested by Mark Christensen, for a periodic personnel evaluation at 9:32 a.m. Motion carried. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

The board returned from closed session at 10:44 a.m.

The Manager was given a positive evaluation and the Board will sign employment contracts for both the Manager and Finance Director at the next meeting in August.

There being no further business to come before the board, the meeting adjourned at 10:45 a.m.

Chairman

Clerk