

May 23, 2018

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on May 23, 2018.

Present: Commissioners Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk. Commissioner Dale Linton was absent.

The Pledge of Allegiance and a prayer were given.

Moved by Scott, seconded by Brundage, to approve the agenda as amended. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the May 2, 2018 meeting as presented. Motion carried.

Orvin Moore and Bill Grice of Pierson Township were present to inquire about signature requirements on township contracts. One of the Pierson Township contracts was not signed by the Supervisor. Mark explained and the board agreed that we have always had three township officials sign contracts, with one signature being the Supervisor. If the township board were to pass a resolution naming official signatories for contracts, the board would consider the contract without the Supervisor's signature at the June 6, 2018 meeting.

Moved by Scott, seconded by Brundage to approve the following contracts. Motion carried.

Day Township

- Rotomill, shape and pave a 330# asphalt mat on Neff Road from Briggs Road south - \$75,679

Fairplain Township

- Spray brush along local roadsides – locations to be determined - \$2,000
- Overband crack seal – locations to be determined - \$8,625
- 180# asphalt overlay on Barnes Road from CR 500 (Fenwick Road) to Boyer Road - \$81,629

Home Township

- Overband crack seal – locations to be determined - \$8,625
- Replace existing culvert with a 36" x 65' corrugated metal culvert on Deaner Road between Deja Road and Cedar Lake Road - \$1,679
- Seal coat with fog seal Neff Road from Lake Montcalm Road to Deaner Road - \$19,668

City of Greenville

- Wedge/seal Tana Street from E. High Street to M-57 (Greenville Road) - \$11,031
- Seal/fog seal Judd Street from S. Maple Street to Edgewood Street - \$9,444
- Wedge/seal Kent Street from M-57 (Greenville Road) to Industrial Park Drive - \$18,883
- Seal/fog seal South Street from Marvel Drive to Macomber Street - \$19,787
- Seal/fog seal Oak Street from Maplewood Street to Ruth Street - \$9,843
- Seal/fog seal Chase Street from Greenville West Drive to Hillcrest Street - \$13,761
- Seal/fog seal Franklin Street from M-57 (Carson City Road) to Gibson Street - \$17,533
- Seal/fog seal Tyler Street from Hillcrest Street west to end - \$3,709
- Seal/fog seal Yellow Jacket Drive from Greenville West Drive to Hillcrest Street - \$13,884
- Seal/fog seal Ruth/Benton Street from Oak Street to Nelson Street - \$4,140
- Wedge/seal Coffren Street from Walnut Street to Edgewood Street - \$8,684
- Seal/fog seal Lamb Street from Walnut Street east to end - \$5,349
- Seal/fog seal North Street from Walnut Street to Edgewood Street - \$3,770
- Seal/fog seal Owen Mumaw Industrial Park Drive from Shearer Road west to end - \$4,819
- Seal/fog seal Blackburn Street from Hillcrest Street west to school (New pavement) - \$4,776
- 180# asphalt overlay on Shearer Road from Greenville West Drive north to end of pavement - \$72,968

Maple Valley Township

- Wedge/seal Arbogast Road from Cannonsville Road to McBride Road - \$24,823
- Wedge/seal Cannonsville Road from Amble Road to Masters Road - \$25,398
- 180# asphalt overlay on Third Street from E Street to F Street - \$4,951
- 200# asphalt overlay on Black Road from McBride Road to CR 530 (Coral Road) - \$42,799
- Gravel resurface Marble Road from Briggs Road to Cannonsville Road - \$15,851
- Gravel resurface Cannonsville Road from Marble Road to CR 601 (Bailey Road) - \$7,926

Montcalm Township

- 1,000 CYD 23A maintenance gravel – areas to be determined - \$8,000
- Seal/fog seal Colby Road from Greenville Road (M-91) to Vining Road - \$14,847
- 180# asphalt overlay on Fuller Road, Monroe Road, Kickland Road and Youngman Road from Monroe Road to Holland Lake Road - \$129,376
- 180# asphalt overlay on Evergreen Road from CR 595 (Johnson Road) to Dane Street - \$17,882

Winfield Township

- Grade, add aggregate base and pave a 250# asphalt mat on Navaho Trail - \$15,466
- Gravel resurface Almy Road from Gravel Ridge Road west - \$16,340
- Gravel resurface Almy Road from Masters Road east - \$16,340
- Gravel resurface Almy Road from Amble Road to Masters Road - \$16,340
- Gravel resurface Almy Road from Bailey Road to Amble Road - \$16,340
- Gravel resurface CR 540 (Deaner Road) from CR 601 (Amble Road) to Masters Road (Split cost with MCRC) - \$7,607

Moved by Scott, seconded by Brundage, to suspend the Pierson Township contract for paving Main Street until all required township signatures are on the contract. We will revisit the contract at our June 6th meeting. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 18-5256 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Chip Seal and fog seal along Wyman Road from Highway M-46 southerly to McBride Road; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Brundage. Motion carried. Roll call: Yes – Brundage, Scott.

Moved by Scott, seconded by Brundage to vote for John Rogers, Kalkaska County Road Commission, for the At-Large position on the MCRCSIP Board. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

WHEREAS, the Montcalm County Road Commission recognizes the value in selling their federal aid dollars;

WHEREAS, the Montcalm County Road Commission has sold Federal Aid dollars in the 2016, 2017 and 2018 construction seasons and plans on selling in 2019;

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners for the Montcalm County Road Commission agrees to sell their 2019 Federal Aid to the Kent County Road Commission.

Supported by Commissioner Brundage. Motion carried. Roll call – Yes - Brundage, Scott.

Moved by Scott, seconded by Brundage to purchase a truck through the state purchase program from Todd Wenzel GMC for \$24,970.84. Roll call – Yes – Brundage, Scott.

Moved by Scott, seconded by Brundage to approve the Pension Funding Resolution. Roll call – Yes – Brundage, Scott.

Moved by Scott, seconded by Brundage to approve the OPEB Funding Resolution. Roll call – Yes – Brundage, Scott.

Moved by Scott, seconded by Brundage to approve signing and submission of form number 5584, Application for Waiver and Plan: Retirement Health Benefit Systems. Roll call – Yes – Brundage, Scott.

Moved by Scott, seconded by Brundage to approve signing and submission of form number 5583, Application for Waiver and Plan: Defined Benefit Retirement Systems. Roll call – Yes – Brundage, Scott.

Manager's Report

- First applications of chloride will wrap up next week. We had to reschedule a few townships due to the rainy weather.
- Bushnell, Bloomer and Belvidere Townships contracted gravel resurfacing was completed last week. The Dairyland Pit did have enough gravel to finish those work orders but not enough to stockpile for maintenance gravel. We will continue to look for other options in hopes of saving our Township partners money.
- Our culvert crew has been on overload, due to the bad April weather, and is working hard to get roads ready for projects. Will be renting a Gradeall for a few months from AIS Equipment to aid in getting caught up on drainage issues and possibly some bridge maintenance.
- Centerline painting is done on the west side of the county and in 12 of 20 townships. Will finish up when all township contracts are turned in.
- Due to the 10% return this season, we have a lot of good township work with quite a bit of paving.
- Meeting with Cato Township today after the meeting to discuss their road contracts.
- Last Saturday was the Public Safety Open House at the Sheriff's Department. We sent two trucks and two drivers up for the day. It was a good day despite the rainy weather.

Engineer's Report

- CR 522A (Dickerson Lake Road / Lake Road) & CR 522 (Stanton Road) project update. The concrete curbs will be complete today. The base stabilization is scheduled for next week. The pavers will be here on June 6 & 7 to pave the base course.
- The paving contractor will be on the east side of county on May 31 & June 1 for township paving. E
- The fixed object removal (tree cutting) projects should be complete by the end of the week. The CR 522 (Stanton Road) portions are cleaned and restoration has been placed. The contractors are working on CR 506 (County Farm Road)
- The skip paving contractor has begun wedging roads
- We have begun the culvert data collection project. Doug is doing a good job and is capturing culvert data on 20-25 miles per day
- Working with the residents and Scott Civil Engineering for the design and easement acquisition for the Wise Road bridge replacement project.

Clerk's Report

- Would like to thank the board for allowing me to attend the Finance/HR Conference in Mt. Pleasant for three days last week. There were a lot of great learning sessions.

Moved by Scott seconded by Brundage, to approve the May 24, 2018 bills totaling \$722,762.08, Payroll #10 totaling \$94,771.94 and Payroll #11 totaling \$94,033.40. Roll Call: Yes – Brundage, Scott. Motion carried.

Moved by Scott, seconded by Brundage, to enter into closed session under section 8(c) of the Open Meetings Act at 9:40 a.m., for strategy and negotiation of a collective bargaining agreement. Roll Call: Yes – Brundage, Scott. Motion carried.

The board returned to open session at 10:32 a.m.

There being no further business to come before the board, the meeting adjourned at 10:32 a.m.

Chairman

Clerk