

February 3, 2021

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on February 3, 2021.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician, Kim Alexander, Finance Director-Clerk and Randy Robson, Pine Township Road Liaison.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the January 6, 2021 meeting as presented. Motion carried.

Moved by Scott, seconded by Brundage to vote for Jerry Heim, Kalkaska County Road Commission for the northern seat on the County Road Association Board of Directors. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Scott, seconded by Brundage to allow for the option of \$25 of the \$35 chiropractic co-pay be reimbursed through an employee's dental/vision account until the expiration of the current union contract, June 30, 2022. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Brundage, seconded by Scott to approve the purchase of a Broce Broom from AIS Equipment for \$57,961.00. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Scott, seconded by Brundage to approve and sign the contract with Montabella Community Schools to install 2 solar powered flashing beacons and "School Zone Ahead" signs on North County Line Road. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Brundage, seconded by Scott to approve the 2021 bid renewal from Butcher Excavating for catch basin cleaning at the 2020 bid prices. Motion carried. 3-0

Moved by Scott, seconded by Brundage, to approve the 2021 bid renewal from Haynes Masonry for concrete construction at the 2020 bid prices. Motion carried. 3-0

Moved by Brundage, seconded by Scott to accept the bid of Phoenix Refrigeration for the installation of an HVAC system in the Greenville break room for \$5,525.00. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Manager's Report

- Winter is finally here. We have had a bit of overtime here and there but nothing substantial. Sounds like this weekend's temperatures will dip low and we will get some snow.
- We are in week five of having no COVID-19 challenges here.
- Countywide, black tops are in good shape and gravel roads are fair at this point. It has been too cold to do much with the gravels as they are frozen and tightly packed.
- 2/3 of the needed chip seal stone for next season has been delivered with the balance to be delivered by the end of winter.
- The new Ferris Township Peterbilt truck was picked up yesterday. Truck 405 will be moved from Ferris Township to Greenville as a spare.
- We bid on and were awarded a one-ton truck from the Government surplus auction.
- Will have quotes/information next meeting for a skid steer that we plan on purchasing this year.
- I have met with all but three townships with plans to meet with the remaining in the next week or so. After opening bids, we hope to have township contracts out for their March meetings.
- Will be looking at summer help pay rates before they start this year. We must stay competitive to attract and keep the seasonal employees.

Engineering Report

- The West County Line Bridge project will be let this Friday, the 5th.

- Our bids are due on February 9th. They will be opened via a Zoom link at 1:00. The information is on our website.

The Board set a special meeting date of February 25, 2021 at 9:00 a.m. The purpose of this meeting is to go over the 2020 audit with Susan Sanford, CPA. This meeting will be held via Zoom. All information for the meeting will be posted on our website.

Clerk's Report

- Form 5720 – Corrective Action Plan Certificate of Compliance has been filed for both the pension and our OPEB plan.

Moved by Scott, seconded by Brundage, to approve the January 14, 2021 bills totaling \$230,817.98 and January 28, 2021 bills totaling \$139,257.96. Payroll #1 totaling \$117,694.39 and Payroll #2 totaling \$102,195.31. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

There being no further business to come before the board, the meeting adjourned at 9:52 a.m.

Chairman

Clerk