

January 10, 2018

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on January 10, 2018.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the December 13, 2017 meeting as presented. Motion carried.

Moved by Brundage, seconded by Scott, to appoint Dale Linton as Chairman for 2018. Roll call: Yes – Brundage, Scott. Abstain: Linton. Motion carried.

Moved by Scott, seconded by Linton, to appoint Robert Brundage as Vice Chairman for 2018. Roll call: Yes – Linton, Scott. Abstain: Brundage. Motion carried.

Moved by Scott, seconded by Brundage to appoint Kim Alexander as Finance Director-Clerk of the Board for 2018. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott, to appoint Mark Christensen as Managing Director-Superintendent for 2018. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage, to appoint Mark Christensen as the MDOT Highway Contract Designee for 2018. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

A public hearing was opened at 9:03 a.m. to review a request to vacate and abandon the public road right-of-way on Pine Road, lying East of N. Academy Road to the point where the road ends and intersects with N. Vickeryville Road; and N. Vickeryville Road, North from Pine Road to Howard City / Edmore Road (M-46). Ron and Linda Patton of Richland Township were present to ask questions regarding their parcel and the abandonment. They were there in support of the abandonment.

Moved by Scott, seconded by Brundage to close the public hearing at 9:16 a.m. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

WHEREAS, the Road Commission for Montcalm County has received a petition seeking the abandonment of a portion of the right-of-way of Pine Road in Section 25, T12N, R06W, Home Township and Vickeryville Road in Section 25, T12N, R06W, Home Township and Section 30, T12N, R05W, Richland Township, Montcalm County, Michigan, a 66-foot wide public right-of-way under the Road Commission's jurisdiction; and

WHEREAS, the petition has been duly signed by seven freeholders of Home/Vickeryville Townships;

WHEREAS, an on-site review of said right-of-way was performed by the Road Commission for Montcalm County; and

WHEREAS, that portion of said right-of-ways are not used for road purposes and is not maintained as a road by the Road Commission; and

WHEREAS, the Road Commission finds that abandonment of the portion of the road right-of-way is in the best interest of the public; and

WHEREAS, all other requirements of the statute, being MCL §224.18, have been satisfied; and

NOW THEREFORE, it is hereby resolved that:

A. The Board of County Road Commissioners of the Montcalm County Road Commission determines that it is in the best interest of the public to abandon the portion of the right-of-way of Pine Road in Section 25, T12N, R06W, Home Township and Vickeryville Road in Section 25, T12N, R06W, Home Township and Section 30, T12N, R06W, Richland Township, Montcalm County, Michigan described as follows:

Pine Road, lying East of North Academy Road to the point the road ends and intersects with North Vickeryville Road; and North Vickeryville Road, North from Pine Road to Howard City/Edmore Road (M-46).

B. The portion of the right-of-way of Pine Road and Vickeryville Road described above in Section A is hereby absolutely abandoned and discontinued; **provided, however, the Board of County Road Commissioners of Montcalm County specifically reserves an easement for public utility purposes within the right-of-way being abandoned and discontinued.**

BE IT FURTHER RESOLVED that a copy of this resolution be published in a newspaper printed and circulated in this county, once each week for three successive weeks, a copy filed with the Montcalm County Register of Deeds, a copy forwarded to Home and Richland Township boards, and the Michigan Department of Transportation and a copy of the same placed on file at the Road Commission office.

Seconded by Brundage. Roll Call: Yes: - Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott, to appoint Carol Smith, P.E., of LS Engineering, as County Highway Engineer for 2018. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott, to accept the renewal of the 2017 bid price from Wolverine Sealcoating for crack sealing for the 2018 season. Motion carried.

Moved by Brundage, seconded by Scott, accept the renewal of the 2017 bid price from DB Brine for chloride on the west side of the county for the 2018 season. Motion carried.

Moved by Brundage, supported by Scott, to approve the following Board meeting schedule for 2018. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

| 2018 SCHEDULE | | | | | | |
|---------------|-------------------|---------|-----------------------|--------------------|---------|--|
| Day | Date | Time | Day | Date | Time | |
| Wed | January 10, 2018 | 9:00 AM | Wed | August 22, 2018 | 9:00 AM | |
| Wed | February 14, 2018 | 9:00 AM | Wed | September 5, 2018 | 9:00 AM | |
| Wed | March 7, 2018 | 9:00 AM | | | | |
| Wed | April 4, 2018 | 9:00 AM | Wed | September 26, 2018 | 9:00 AM | |
| Wed | April 18, 2018 | 9:00 AM | Annual Budget Meeting | | | |
| Wed | May 2, 2018 | 9:00 AM | | | | |
| Wed | May 23, 2018 | 9:00 AM | | | | |
| Wed | June 6, 2018 | 9:00 AM | Wed | October 10, 2018 | 9:00 AM | |
| Wed | June 20, 2018 | 9:00 AM | Wed | October 24, 2018 | 9:00 AM | |
| Wed | July 11, 2018 | 9:00 AM | Wed | November 14, 2018 | 9:00 AM | |
| Wed | August 8, 2018 | 9:00 AM | Wed | December 12, 2018 | 9:00 AM | |

Moved by Brundage, seconded by Scott to vote from Douglas Robudoux, of Mason County, for the open position on the County Road Association Board of Directors. Roll call: Yes-Brundage, Scott, Linton. Motion Carried.

Moved by Scott, seconded by Brundage to authorize the Chairman to sign the road certification maps. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage to sign a purchase agreement with Kalkaska County for a used motorgrader. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Manager's Report

- December winter maintenance costs were high this last month, with the state picking up the trunk line tab of around \$290,000.
- We found a wing for the motorgrader that we purchased. It will be here soon.

- Bids are due this Friday for a used John Deere Mower.
- We are looking to purchase another mower. Looking at all option, new or used.
- Ordered a batwing for the Greenville mower, will be here sometime in April.
- Justin Doolittle started working in Bloomer Township this past Monday. We are happy to have him on board. Chris Landon has been hired as a truck driver in Cato Township and he will be a welcome addition as well. His first day is the 22nd.
- The Stanton Foreman position has been posted internally with a January 12th deadline.
- Mike Schultz will be here tomorrow for insurance inspections for all three garages.
- Will be ordering equipment for three trucks for next year from Truck & Trailer this week

Engineer's Report

- The Fixed Object Removal federal aid safety project started yesterday. Pat M. has marked all the trees and brush for removal. Trees will be cut by March 31, 2018.
- Bid packages will be sent and advertised this week for a February 6, 2018 bid opening for the following:
 - a) Bituminous Cold Patch
 - b) Curb & Street Sweeping
 - c) Asphalt Emulsion
 - d) Hot Mix Asphalt Paving
 - e) Hot Asphalt Skip Paving
 - f) Corrugated Metal Culverts
 - g) Corrugated Plastic Culverts
- We are waiting to hear if gravel bids will be renewed.

Clerk's Report

- All three garages are using the new time card entry program on Pro Fund Accounting. The transition has been smooth and everyone seems pretty comfortable with it. It is a big change and I want to thank all the employees for their patience while we work the bugs out.
- Still working on year end. Sue was here last week wrapping up the audit.

Moved by Brundage, seconded by Scott, to approve the December 21, 2017 bills totaling \$374,214.95, January 4, 2018 bills totaling \$282,662.18, Payroll #26 totaling \$131,932.34 and Payroll #1 totaling \$100,479.90. Roll Call: Yes – Brundage, Scott, Linton. Motion carried.

There being no further business to come before the board, the meeting adjourned at 10:33 a.m.

Chairman

Clerk