

NOVEMBER 21, 2012

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on November 21, 2012.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Mark Christensen, Managing Director/Superintendent; and Karen Swan, Finance Director-Clerk.

Moved by Brundage, seconded by McCracken, to approve the minutes of November 7, 2012, as presented, with a correction to the price, which should have read \$27,387 not \$27,995, for the purchase of a 2013 GMC Sierra 1500 extended cab, four-wheel drive pickup truck. Motion carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented. Motion carried.

Moved by McCracken, seconded by Brundage, to approve a one-year Website Maintenance Agreement, effective January 1, 2013, with Jack Johnson of Lakeview, Michigan, extending the current price to 2013. Motion carried.

Moved by Brundage, seconded by McCracken, to approve amending the Salaried Employees Benefits Plan & Overtime Pay to indicate that Foremen will be paid for overtime work as follows: 1) on the 8-hour day winter schedule – work done on weekdays after 3:30 p.m. and on weekends will be paid at straight time rate; and 2) on 10-hour day summer schedule – work done on weekends only will be paid at straight time rate. Motion carried: Roll call: Yes - McCracken, Brundage, Linton.

#### Manager's Report

- The last of this summer's projects—guardrail on Dagget Road at Little Muskegon River—was completed yesterday.
- Equipment for winter is ready—just a few small things to work through; overall we are in good shape.
- A 15' x 24' section of the garage floor was removed and fixed—it is a big improvement and the crew did a nice job.
- The Road Commission has been asked to do a program for the December 11<sup>th</sup> meeting of the Montcalm Townships Association. We will be doing a presentation about bridges in the county—how inspections are done, how we determine which bridges are to be replaced, Federal and state funding, etc. The meeting will be held at Douglass Township Hall.
- Met with Dave Garner from Edmore Electric about the new lights in the buildings; he is working with the manufacturer to find out what is happening. We are not being billed for any labor or materials.
- Karen and I will be meeting with MDOT on December 3<sup>rd</sup> to go over our MDOT budget for 2013.
- The three pickup trucks from Ed Koehn Ford are tentatively scheduled for delivery in mid-December.
- Night Patrol will be starting on Monday, November 26<sup>th</sup>.

Moved by Brundage, seconded by McCracken, to approve the 11/21/12 bills totaling \$273,452.56 and Payroll #23 totaling \$72,809.98. Motion carried. Roll call: Yes – McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 9:50 p.m.

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Chairman

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Clerk