

JULY 11, 2012

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 3:00 p.m. on July 11, 2012.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Mark Christensen, Managing Director-Superintendent; and Carol Smith, County Highway Engineer.
Absent: Karen Swan, Finance Director-Clerk.

Moved by Brundage, seconded by McCracken, to approve the minutes of June 20, 2012, as presented. Motion carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented with the following changes: 1) correct the date shown under item V; and 2) add 'Approve City/Village Contracts'. Motion carried.

Moved by McCracken, seconded by Brundage, to approve adjustments, as presented, to the 2012 Cash Budget. Motion carried.

Managing Director-Superintendent's Report

- Chip-seal projects started this week.
- The Seven County council meeting is scheduled on July 24th; hosted by Clinton County.
- Greg Alexander, the new Mechanic's Helper, started in the shop on Monday.
- Made contact with the employees that are off on disability; sounds like they are doing well and getting better.
- We are going to hire a temporary truck driver. I have offered the job and we are working through the background check.
- The Federal Aid project on Stanton Road from Cedar Lake Road to Crystal Road is done except for pavement marking.
- The Fleck Road bridge project is done except for painting the beams.
- We need to think about capital outlay for next year's budget.
- After I return from vacation I will be meeting with Jack Schmitz from Burnham & Flower to discuss health insurance.

Moved by Brundage, seconded by Linton, to appoint Don McCracken as the voting delegate and Mark Christensen as the alternate voting delegate for the annual MERS Conference to be held in Grand Rapids in October. Motion carried.

Engineer's Report

- Central Asphalt, Inc. is scheduled to start the Federal Aid safety project on Stanton Road at Wyman Road the second week of August.
- We are planning to submit Federal Aid High Risk Rural Road Safety funding applications for the following projects:
 - Upgrade intersection at West County Line Road and Kendaville Road
 - Upgrade intersection at Kendaville Road and Federal Road
 - Upgrade guardrails on Federal Road
 - Upgrade intersection signing throughout the county
 - Replace culvert on Colby Road east of M-66

Commissioners' Comments

- The sealing and pavement marking on the east parking lot looks good.
- Discussed roadside brush clean-up.
- Discussed roadside mowing.
- Discussed building repairs. Need to repair office air-conditioning and repair concrete in the blade changing area.
- Discussed door warning options. Still looking at options; there is no quick, easy fix.
- How is pick-up of dead deer going? It is going well; we haven't received any complaints; truck is working out well.
- Who will be in charge while Mark is on vacation? The Greenville Area Foreman will handle issues on the west side of the county, and the Stanton Area Foreman will handle the east side.
- The next regular board meeting will be held at 3:00 p.m. on July 25, 2012.

JULY 11, 2012

Moved by McCracken, seconded by Brundage, to approve the following City and Village contracts. Motion carried.

- City of Stanton - \$8,856
- City of Stanton - \$4,428
- Village of Lakeview - \$8,856
- Village of Lakeview - \$4,426

Moved by McCracken, seconded by Brundage to approve the 7/12/12 bills totaling \$373,118.34, Payroll #13 in the amount of \$66,949.75, and Payroll #14 in the amount of \$65,037.13 as presented. Motion carried. Roll call: Yes – McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 3:45 p.m.

Chairman

Acting Clerk