

FEBRUARY 15, 2012

The Board of County Road Commissioners for Montcalm County held a special meeting at its office located in Stanton, Michigan at 3:00 p.m. on February 15, 2012.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; and Mark Christensen, Superintendent. Absent: Karen Swan, Finance Director-Clerk.

Moved by Brundage, seconded by McCracken, to approve the minutes of February 1, 2012 as presented. Motion carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented with the addition of: MDOT Contract No. 12-5020. Motion carried.

Moved by Brundage, seconded by McCracken, to adopt the following resolution:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 12-5020 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Non-motorized pathway work along abandoned railroad right-of-way from Grove Street to approximately 700 feet east of Clay Street for the Fred Meijer Heartland Trail; including concrete pavement, hot mix asphalt paving, grading, and aggregate base work; and all together with necessary related work

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Randy Stearns, Managing Director, are hereby authorized to sign said contract.

Motion carried. Roll call: Yes – Brundage, McCracken, Linton.

#### Manager's Report

- Seasonal weight restrictions went into effect at 9:00 a.m. yesterday, February 14<sup>th</sup>.
- Discussed pre-purchasing fuel. According to Mike Petersen, the price will continue to go up. Already pre-purchased 25,000 gallons of diesel for March through May; will buy an additional 12,000 gallons of diesel.
- Discussed beaver trapping/removal contract with Carl Hartman. Mark will research how other counties handle this; revisit next board meeting.
- Received a \$30,720 refund from the County Road Association Self-Insurance Fund (CRASIF).

#### Superintendent's Report

- Discussed used mower-tractor and crack sealer. Crack sealer is diesel powered and has a bigger tank; only 640 hours on the machine.
- The new wings have been installed on both used trucks; new side plow is here.
- The program for next week's MTA meeting is set.
- Discussed concern from a citizen who feels anti-icing is causing his farm machinery to rust. Dale stated he had received a call from the same person. Explained that anti-icing is a judgment call but it does help when we get black ice or frost coming out of the roads.
- Pat Denton and Carol Smith are attending the annual Engineers' Workshop this week.
- Bids were recently opened in Lansing. This year's Federal Aid project on Stanton Road came in 10 percent under the engineer's estimate.

Discussed the Finance Director's situation; she could be off for 10 to 12 weeks. With that being said, discussed Office Assistant's increased workload due to Finance Director's complete absence from work.

Moved by McCracken, seconded by Brundage, to temporarily increase the Office Assistant's wage by \$5.00 per hour, retroactive to January 30<sup>th</sup> (Finance Director's first day of absence), and until the Finance Director returns to work. Motion carried.

Moved by Brundage, seconded by McCracken, to accept and place on file all bids opened on Monday, February 13<sup>th</sup>, for culverts, crack sealer, seal coat and fog coat emulsion and HMA paving. Motion carried.

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Commissioner's Comments

- Where do we stand on job postings? We need to post the Night Mechanic's position.
- Would like to see a comparison of electric usage before and after the new lighting was installed.

Moved by Brundage, seconded by McCracken, to approve retirement package for Randy Stearns, Managing Director, effective March 16, 2012. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by Linton, to approve bills as presented. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to hold a special meeting at 3:00 p.m. on Wednesday, February 29, 2012. Motion carried.

There being no further business, the meeting adjourned at 4:45 p.m.

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Chairman

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Clerk