

OCTOBER 7, 2009

The Board of County Road Commissioners for Montcalm County held a regular meeting at its office located in Stanton, Michigan at 3:00 p.m. on October 7, 2009.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; Mark Christensen, Superintendent; Carol Smith, County Highway Engineer; Thomas Mayan, Consulting Engineer; and Karen Swan, Finance Director-Clerk.

Moved by Brundage, seconded by McCracken, to approve the minutes of September 16, 2009 and September 29, 2009. Motion carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented. Motion carried.

Fleet Superintendent's Report – Kelly Carter

- The Michigan Works youth program crew has been painting inside and outside the Stanton garage. They have done a lot of cleaning and painting in the shop, which has been a big help.
- Two new stainless steel sanders were delivered yesterday; they will be going on trucks #71 and #72.
- The 7-foot grader blades have been delivered. The 6-foot blades for the trucks will be delivered in three shipments—October, November and December.
- We are refurbishing truck #21; the chain should be installed tomorrow and then it goes to the Greenville garage to get painted. Once it is back here we will install new wiring. The next truck to go will be #31, which is a tri-axle truck from the Howard City garage; then truck #24. All RDS boxes will have been refurbished.
- Trucks #71 and #72, the used Peterbilt trucks, have been up and running decent except for a few little glitches—checking suspensions.
- We have two complete service jobs coming up. Grease jobs are being done as we go along; for the most part grease jobs and oil changes are all up to date.
- Talking to Force America about working on their equipment. Mr. Taylor will be here next Thursday; he is going to help us out with preventive maintenance and the latest updates.

Manager's Report – Randy Stearns

- We have to have another task force meeting to revise the STIP. At that time we'll also discuss urban projects.
- We will be going back on the 8-hour day schedule on November 2nd.
- The annual superintendents' meeting was held last week. Good sessions and good information. We had 61 vendors attend this year; equipment show was very good.

Superintendent's Report – Mark Christensen

- Completion of paving projects has been a challenge due to the wet weather. We will have a little township work left to do.
- All sealcoat and AMZ work was recently billed to the cities and villages, and they have already paid us.
- MDOT's winter maintenance meeting is scheduled on October 29th.
- Regarding winter maintenance on county primary and local roads—we are going to shoot for where we ended up last year—everything depends on what kind of winter we get.

Engineer's Report – Carol Smith, P.E.

- The contractor is working on Vickeryville Road when the weather permits. Scheduled to pave the rest of the base and top it as soon as possible.
- MDOT is coming up tomorrow to do interim reviews of the Federal Aid projects.
- Still have two runs of guardrail to install on the Stanton Road project.
- We are working on the chip-seal Stimulus projects for 2010. Should have a draft package soon.
- Working on safety project plans; splitting local match costs between road commission and township.
- We have started design work on the Grow Road bridge project.
- Tom Mayan – Discussed the need to have someone certified in Federal Aid record keeping and the fact that oversight of record keeping is going to keep getting tougher.

Moved by McCracken, seconded by Brundage, to approve purchase of \$25 Spartan Stores holiday gift certificates for employees. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to approve the 10/7/09 bills totaling \$660,763.28 and Payroll #20 totaling \$74,973.84. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 4:20 p.m.

Chairman

Clerk