

DECEMBER 19, 2007

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on December 19, 2007.

Present: Commissioners Dale Linton and Robert Brundage; Randy Stearns, Managing Director; Mark Christensen, Superintendent; and Karen Swan, Finance Director-Clerk. Absent: Donald McCracken, Commissioner.

Moved by Brundage, seconded by Linton, to approve the minutes of December 6, 2007 as presented. Motion carried.

Moved by Brundage, seconded by Linton, to adopt the following resolution to establish a Retiree Health Insurance Section 115 Trust:

WHEREAS, the Montcalm County Board of Road Commissioners does hereby authorize the establishment of a Retiree Health Insurance Section 115 Trust through agent Burnham and Flower Insurance Group, Inc.; and

WHEREAS, the Montcalm County Board of Road Commissioners shall serve as Trustees of the Retiree Health Insurance Section 115 Trust, and do hereby authorize any one Trustee of the Trust individually to act in any or all business related to the Trust; and

WHEREAS, the Trustees of the Retiree Health Insurance Section 115 Trust, being the Montcalm County Board of Road Commissioners, do hereby authorize the Finance Director-Clerk of the Board to act as Administrator in any and all business related to said Trust;

THEREFORE, BE IT RESOLVED that the Montcalm County Board of Road Commissioners does hereby adopt this resolution regarding the Retiree Health Insurance Section 115 Trust to be effective retroactive to October 1, 2007.

Motion Carried. Roll call: Yes-Brundage, Linton. Nays: None.

Moved by Brundage, seconded by Linton, to approve the following township contracts. Motion carried.

Home Township

- One application of chloride on local roads at 1,250 gpm - \$5,519.
- Two applications of chloride on local roads at 1,650 gpm - \$14,570.

Winfield Township

- Three applications of chloride on local roads at 2,000 gpm - \$38,167.

Moved by Brundage, seconded by Linton, to approve one-year extension to December 31, 2008, for Irrevocable Letters of Credit, No. 661 and 662, for Midwest Land Holdings, LLC in connection with the road improvements to Johnson Road between Harlow Road and Wise Road in Eureka Township. Motion carried.

Moved by Brundage, seconded by Linton, to adopt the following resolution:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 2008-0089 between the Road Commission for Montcalm County and the Michigan Department of Transportation for the transfer of Federal funds from the Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU) in exchange for State Trunkline Funds (STF) at a rate of seventy-five cents (\$0.75) in state funds to one dollar (\$1.00) in Federal funds allocated to Montcalm County to provide more flexibility of funding dollars for the road system in Montcalm County.

BE IT FURTHER RESOLVED THAT the Chairman, Dale Linton, is hereby authorized to sign said contract.

Motion Carried. Roll call: Yes-Brundage, Linton. Nays: None.

Commissioner Robert Brundage offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 2007-0876 between the Road Commission for Montcalm County and the Michigan Department of Transportation for the construction of a Chemical Storage Facility to be located at the Road Commission's Greenville facility.

BE IT FURTHER RESOLVED THAT the Chairman, Dale Linton, is hereby authorized to sign said contract.

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Motion Carried. Roll call: Yes-Brundage, Linton. Nays: None.

Manager's Report

- All of the windows have been installed on the east side of the garage; the employees who worked on the project did a very nice job.
- Our people did a really nice job plowing snow last weekend; we had several calls commending our employees.
- I'm working on an updated smoking policy and hope to present it to the Board at the next meeting.

Superintendent's Report

- Next month I will have to attend a two-day Soil and Sedimentation Control class that will be held in Cadillac.
- Spent this morning with Carol Smith from LS Engineering looking at several locations that may be eligible for safety funds. We have one other location to look at.
- We need to look at Cutler Road east of Wyman Road—it needs gravel and should be salt stabilized. During potato harvest this road gets a lot of truck traffic that tears the road up.
- The last truck is in Grand Rapids getting the new box put on; hope to have it back here by Friday.
- Cleanup after last Sunday's storm went really well—a good effort by all.
- Attended Winfield Township's meeting and discussed their concerns about ditching.
- Overhead Door has installed door openers in the truck garage; each truck has an opener.

Clerk's Report

- Treasury completed the 2006 financial audit today. In the closeout conference, the auditors stated that the financial records and parts inventory are well organized and in good shape and that the organization is well run.

Moved by Brundage, seconded by Linton, to approve the 12/19/07 bills totaling \$284,816.37 and Payroll #26 totaling \$92,860.05. Motion carried. Roll call: Yes-Brundage, Linton.

There being no further business, the meeting adjourned at 4:23 p.m.

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Chairman

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Clerk