

September 20, 2006

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on September 20, 2006.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; Jack Johnson, Superintendent; Robert Buckowing, County Highway Engineer; and Karen Swan, Finance Director-Clerk.

Moved by Brundage, seconded by McCracken, to approve the minutes of September 5, 2006 as presented. Motion carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented. Motion carried.

Moved by McCracken, seconded by McCracken, to commence a public hearing, at 3:01 p.m., for the purpose of reviewing the proposed FY2007 General Appropriations Budget. Motion carried.

The Finance Director advised the Board that proposed 2007 budget is estimated at \$12,119,764 which includes an estimated beginning cash balance of \$662,999 which includes restricted funds of \$482,400 for the proposed Greenville salt storage building, possible construction in 2007, and paving of Deaner Road (CR540) and McBride Road (CR530) this fall; so, in actuality we only have \$180,599 available to start the new year with. The Board was advised that unless some major additional funding becomes available during the year, for the second year in a row it does not look like there are any funds to purchase new trucks or equipment, except four patrol wings; and other than Federal Aid funds, no road commission funds are available for primary road projects.

The budget meeting concluded; the public hearing was closed at 3:25 p.m. and the regular board meeting convened.

Moved by McCracken, seconded by Brundage to approve and adopt the FY2007 General Appropriations Budget in the amount of \$12,119,764. Furthermore, for the purpose of administering the General Appropriations Budget in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included: 1) Randy Stearns, Managing Director, is designated as Chief Administrative Officer and Karen Swan, Finance Director-Clerk, is designated as Fiscal Officer. 2) The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Budget to another line item without prior approval but subject to approval by the Board of County Road Commissioners at their next regular board meeting. 3) The expenditure amount of Distributive Expense, as approved in the General Appropriations Budget, shall be allocated to the various other expenditure line items in the proportion as the allocation of actual Distributive Expense at yearend. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to approve the year-ending September 30, 2006 General Appropriations Budget at \$12,199,586. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to approve the transfer of up to 30%, if needed, of Michigan Transportation Funds from the Primary Road Fund to the Local Road Fund on the Act 51 Annual Financial Report for the year ending September 30, 2006. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to approve the following township contracts. Motion carried.

#### Cato Township

- One application of chloride at 2,000 gpm - \$15,805.

#### Sidney Township

- Add an additional 500 cyd of 23A gravel to the previous contract to gravel Hansen Road from Amsden Road east 0.25 mile - \$4,420.

Moved by McCracken, seconded by Brundage, to approve the street lighting authorization with Consumers Energy to install a street light at the intersection of Holland Lake Road and Crystal Road. Motion carried.

Moved by McCracken, seconded by Brundage, to accept Michigan Chloride's offer to extend its current bid of \$0.145 per gallon for 26% chloride, applied, for two years, through 2008. Motion carried.

#### Manager's Report

- Eight employees in the truck driver's classification took the voluntary layoff—six are taking six weeks and two are taking four weeks.

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- MDOT held a winter maintenance meeting yesterday in our conference room for our truck drivers and some from surrounding counties. It was a very good meeting.
- Michael Cavanaugh was up yesterday for a preliminary hearing on Spring Grove Road. There is a hearing scheduled for this Friday and hopefully it will finally be settled.
- I've had several phone calls from residents on Miranda Drive in Montcalm Township. I advised them that the road is private and that according to the developer he intends to keep it private.
- Central Asphalt will be in on Friday and Saturday to finish up the local road projects. Deaner Road and McBride Road should be done the week after.

Superintendent's Report

- The annual winter maintenance meeting with the Sheriff's Department and Central Dispatch is scheduled for November 1<sup>st</sup>.
- All township chloride applications have been completed.

Engineer's Report

- A tavern in Crystal has asked if they can replace the existing sidewalk, that is located in the road right-of-way, with open aggregate between a narrower sidewalk and the road in order to deter people from parking their motorcycles on the edge of the sidewalk. The roadway is posted "No Parking" and there is limited parking in the area. The Board stated that it is not in favor of tearing up the existing sidewalk.
- Reynolds Township has asked that the Board certify the roads in the Viking Ridge Plat; however, there are a few items that the developer still needs to address. I will be sending a letter to the developer advising him of this.

Moved by Brundage, seconded by McCracken, to rescheduled to October 4<sup>th</sup> board meeting to 3:00 p.m. on Tuesday, October 3<sup>rd</sup> due to the Superintendents' Association of Michigan meeting being held on October 4<sup>th</sup>. Motion carried.

Moved by Brundage, seconded by Linton, to approve the 9/20/06 bills totaling \$435,803.68 and Payroll #19 totaling \$72,566.40. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 5:10 p.m.

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Chairman

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Clerk