

SEPTEMBER 28, 2005

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on September 28, 2005.

Present: Commissioners Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; and Karen Swan, Finance Director-Clerk. Absent: Commissioner Dale Linton; Jack Johnson, Superintendent; and Bob Buckowing, County Highway Engineer.

Moved by McCracken, seconded by Brundage, to approve the minutes of September 20, 2005 as presented. Motion carried.

Moved by McCracken, seconded by Brundage, to approve the agenda as presented. Motion carried.

Moved by McCracken, seconded by Brundage, to open the public hearing to review the year-ending September 30, 2005 estimated General Appropriations Budget, and the proposed FY2006 Cash Budget and General Appropriations Budget. Motion carried.

The Finance Director advised the Board that the year-ending September 30, 2005 General Appropriations Budget is estimated to be \$13,570,650 plus \$236,648 revenues in excess of expenditures for a total year-ending budget of \$13,807,295.

The Finance Director reviewed the proposed 2006 Cash Budget estimated to be \$10,290,474 and the proposed 2006 General Appropriations Budget estimated to be \$12,263,034, which includes year-end revenues in excess of expenditures in the amount of \$307,689. Discussed the reasons for the reduction in the FY2006 budgets versus the estimated FY2005 budgets—namely, the FY2005 year started with operating funds of \$898,000 versus the FY2006 year starting with operating funds of \$146,000 plus an anticipated reduction in Federal Aid funds in FY2006, and several other items.

The public hearing ended at 3:15 p.m. and the regular meeting convened immediately thereafter.

Moved by McCracken, seconded by Brundage, to approve the year-ending September 30, 2005 General Appropriations Budget at \$13,570,650 plus \$236,648 of revenues in excess of expenditures for a total year-ending budget of \$13,807,295. Motion carried. Roll call: Yes-McCracken, Brundage.

Moved by McCracken, seconded by Brundage, to approve the proposed FY2006 Cash Budget totaling \$10,290,474. Motion carried. Roll call: Yes-McCracken, Brundage.

Moved by McCracken, seconded by Brundage to approve and adopt the FY2006 General Appropriations Budget in the amount of \$12,263,034. Furthermore, for the purpose of administering the General Appropriations Budget in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included: 1) Randy Stearns, Managing Director, is designated as Chief Administrative Officer and Karen Swan, Finance Director-Clerk, is designated as Fiscal Officer. 2) The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Budget to another line item without prior approval but subject to approval by the Board of County Road Commissioners at their next regular board meeting. 3) The expenditure amount of Distributive Expense, as approved in the General Appropriations Budget, shall be allocated to the various other expenditure line items in the proportion as the allocation of actual Distributive Expense at yearend. Motion carried. Roll call: Yes-McCracken, Brundage.

Moved by McCracken, seconded by Brundage, to approve the transfer of up to 30%, if needed, of Michigan Transportation Funds from the Primary Road Fund to the Local Road Fund on the Act 51 Annual Financial Report for the year ending September 30, 2005. Motion carried. Roll call: Yes-McCracken, Brundage.

Moved by McCracken, seconded by Brundage, to approve the purchase by Robert Tooker and the Road Commission of five years of generic service credit under the MERS retirement plan. Motion carried. Roll call: Yes-McCracken, Brundage.

Moved by McCracken, seconded by Brundage, to approve the purchase by Rodney Vining and the Road Commission of five years of generic service credit under the MERS retirement plan. Motion carried. Roll call: Yes-McCracken, Brundage.

Discussed proposed sale of the Road Commission's property located on Johnson Road south of Sidney Road in Montcalm Township. The Board directed the Finance Director to place ads in the Greenville, Grand Rapids, Lansing and Detroit newspapers.

There being no further business, the meeting adjourned at 3:37 p.m.

Chairman

Clerk