

OCTOBER 20, 2004

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on October 20, 2004.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; Jack Johnson, Superintendent; Bob Buckowing, County Highway Engineer; and Karen Swan, Finance Director-Clerk.

Moved by McCracken, seconded by Brundage, to approve the minutes of October 6, 2004 as presented. Carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented. Carried.

Moved by Brundage, seconded by McCracken, to approve and sign the Independent Contractor Agreement for Beaver Control Services with Carl Hartman for the period November 15, 2004 through November 14, 2005. Carried. Ayes: McCracken, Brundage, Linton.

Moved by McCracken, seconded by Brundage, to approve the purchase by Kenneth Kettler and the Road Commission of five years of generic service credit under the MERS retirement plan. Carried. Ayes: McCracken, Brundage, Linton.

Moved by McCracken, seconded by Brundage, to approve and sign Policy No. 2004-02 – TITLE VI as follows:

The Road Commission for Montcalm County is committed to ensuring that the fundamental principles of equal opportunity are upheld in all decisions involving our employees and contractors/consultants, and to ensuring that the residents of our county are afforded access to our programs and services.

The Board of Road Commissioners designates Karen Swan, Finance Director as the Title VI officer with the responsibility of ensuring the Road Commission for Montcalm County complies with Title VI regulations in association with the Michigan Department of Transportation Title VI Department. The head of each department is responsible for ensuring that, within their department, no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Road Commission for Montcalm County program or activity on the grounds of race, color, national origin, income, sex, age, disability, or limited English proficiency. The Road Commission for Montcalm County assures all its programs and activities will be free from discrimination, whether those programs and activities are federally funded or not.

Inquiries concerning the Road Commission for Montcalm County's policies, investigations, complaints, compliance with applicable laws, regulations, and concerns regarding compliance with Title VI may be directed to Karen Swan, Finance Director, Road Commission for Montcalm County, 619 W. Main Street, Stanton, MI 48888. Phone: 989-831-5285.

This policy statement will be circulated throughout the Road Commission for Montcalm County and included by reference in all contracts, agreements, programs and services administered by the Road Commission for Montcalm County.

Discussed correspondence from Ed Sell, County Controller, regarding the Board of County Commissioners' and Parks & Recreation Committee's request that the Board explore the possibility of designating and marking various county roads for shoulder and right-of-way use by snowmobiles in accordance with MCLA 324-82119. The Board discussed possible liability issues and directed the Managing Director to contact the Road Commission's insurance company and attorney Michael Cavanaugh in this regard.

Moved by McCracken, seconded by Brundage, to table further discussion of snowmobile routes until the November 17, 2004 board meeting. Carried.

Moved by McCracken, seconded by Brundage, to purchase two John Deere 6320 tractors through the State of Michigan's Extended Purchasing Program from Bader & Son, Inc. of St. Louis, Michigan. Carried. Ayes: McCracken, Brundage, Linton.

Reviewed bids received for two 2005 tandem-axle dump truck chassis and road maintenance equipment to be installed. The lowest bidder at \$79,965 per tandem-axle truck chassis was Motor City Ford of Livonia, Michigan; the next lowest bidder at \$80,150 per chassis (a difference of \$185 per truck) was Duthler Truck Center of Grand Rapids, Michigan. Duthler Truck Center's bid price includes several specified items that Motor City Ford's bid does not. In addition, Duthler Truck Center's bid includes training for two of our mechanics at a one-day seminar at Eaton Corporation. Motor City Ford's bid price does not include these items or the training.

OCTOBER 20, 2004

Regarding the road maintenance equipment to be installed on the truck chassis, bids were sent to four vendors; however, only two replied and one of those, Shults Equipment of Ithaca, sent a 'no bid' letter. The only bidder was Truck & Trailer Specialties, Inc. of Dutton, Michigan at a cost of \$69,784 per truck.

Moved by McCracken, seconded by Brundage, to accept the bid of \$80,150 per tandem-axle dump truck chassis from Duthler Truck Center of Grand Rapids, Michigan for two 2005 trucks. Carried. Ayes: McCracken, Brundage, Linton.

Moved by McCracken, seconded by Brundage, to accept the bid of \$69,784 per truck from Truck & Trailer Specialties, Inc. of Dutton, Michigan for road maintenance equipment to be installed on the two 2005 tandem-axle truck chassis. Carried. Ayes: McCracken, Brundage, Linton.

Manager's Report

- New pickup trucks have been ordered.
- The paving on Peck Road in Montcalm Township and Amy School Road in Pierson Township has been completed. The contractor is working on Federal Road and is then going to McBrides Road in Day Township.
- Have been working on bid specifications for curb and gutter projects for next year; we should be better prepared and so will the contractors.
- The new steel has been installed on the back shed; new lighting has been installed and the new overhead door has been ordered and should be installed within the next two weeks.
- The new sign storage building is being constructed out back.
- Pavement Recycling, Inc. has offered to extend this year's bid price to the 2005 construction season.
- Sanders have all been sandblasted; all but two have been painted. The anti-ice tank should be placed on Greenville's truck next week. Truck #27 is in Grand Rapids getting the box sand blasted and painted; truck #28 is done and #26 will go down next.

Moved by McCracken, seconded by Brundage, to accept the extension of this year's bid price from Pavement Recycling, Inc. for pavement crushing done during the 2005 construction season. Carried.

Engineer's Report

- The decorative concrete work and paving on the Crystal Enhancement Project is supposed to be finished today; on Monday the walk-through and punch list will be done. So far, I haven't signed any extensions.
- The concrete box culvert on Cutler Road in Winfield Township was supposed to be in by now, but isn't; hope to have it done next week.

Moved by McCracken, seconded by Brundage, to approve the 10/20/04 bills totaling \$511,369.11 and Payroll #21 totaling \$67,481.50. Carried. Ayes: McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 4:45 p.m.

Chairman

Clerk