

NOVEMBER 3, 2004

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on November 3, 2004.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; Jack Johnson, Superintendent; and Karen Swan, Finance Director-Clerk. Absent: Bob Buckowing, County Highway Engineer.

Moved by Brundage, seconded by McCracken, to approve the minutes of October 20, 2004 as presented. Carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented. Carried.

Reviewed proposed adjustments to the FY2005 Cash Budget. The Finance Director reported that based on actual receipts and expenditures versus what was estimated on September 15, 2004 a reduction in receipts and increase in expenditures will make it necessary to reduce contingency funds by \$48,212.

Moved by McCracken, seconded by Brundage, to approve the following adjustments to the FY2005 Cash Budget. Carried. Roll Call: McCracken, Brundage, Linton.

**Receipts**

Account 003 – NOW Account (Balance on 10/01/04)	66,613
Account 080 – Acct Receivable-Due on Township Contracts	<u>(97,125)</u>
Total Adjustments:	(30,512)

**Expenditures**

Account 003 – NOW Acct-Contingency Funds (Balance on 9/30/05)	(48,212)
Account A459 – Primary Road Heavy Maintenance	<u>17,700</u>
Total Adjustments:	(30,512)

**Clerk’s Report**

- The list of township project requests for the 2005 construction season have been given to Engineering so estimates can be drawn up.
- The year-ending September 30, 2004 fringe benefit report for MDOT has been completed; our fringe benefit rate has increased from 63.5% to 77.25%, which is mainly due to increased health insurance costs.

**Manager’s Report**

- All paving projects have been completed for this year.
- Clark Highway Services is in the county trying to complete the last of the pavement marking in the county—everything depends on the weather.
- If needed, we will have our crews work overtime to get the gravel roads in shape before they freeze.
- Requests for bids for concrete curb and gutter have been sent out to get prices for any 2005 projects we may have.
- We received a phone call from MDOT about constructing a new salt shed at the Greenville garage in 2006. Based on the latest numbers, the Road Commission’s portion of the cost will be \$217,300.

Moved by Brundage, seconded by McCracken, to approve the 11/3/04 bills totaling \$672,634.69 and Payroll #22 totaling \$69,396.45. Carried. Roll Call: McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 3:50 p.m.

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Chairman

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Clerk