

JUNE 2, 2004

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on June 2, 2004.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; Jack Johnson, Superintendent; Robert Buckowing, County Highway Engineer; Thomas Mayan, Consulting Engineer and Karen Swan, Finance Director-Clerk.

Moved by Brundage, seconded by McCracken, to approve the minutes of May 19, 2004 as presented. Carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented with the addition of H) Timberland Estates Final Plat and I) MDOT Contracts for Federal Aid Projects. Carried.

Julie Terry, a resident of Fitzner Road in Eureka Township, came before the Board to discuss the City of Greenville's proposed industrial park, located outside the city limits on city-owned land, generally located north of Van Deinse Street (County Farm Road) and between Vining Road and Fitzner Road. Ms. Terry stated that she and her husband own a house and property surrounded on three sides by the proposed industrial park and it was her understanding that the city had requested that the jurisdiction of Fitzner Road north of County Farm Road be transferred from the road commission to the city and wanted to verify that. Ms. Terry stated that she had attended last night's city council meeting and asked the same question but was told they knew nothing about it. Ms. Terry stated that she had learned about the city's plans after reading an impact statement. Ms. Terry also stated she and her husband are not in favor of a jurisdictional transfer, and the city has not listened to her concerns or talked to the other residents living along the road. Randy stated that Doug Hinken, City Engineer, had called him last week to set up a meeting to look at a sketch of their proposal, which is to build a road on their property between Vining Road and Fitzner Road and approximately 850 feet on the south end of Fitzner Road at County Farm Road. Doug Hinken stated they would like the road commission to transfer jurisdiction only for the south 850 feet and leave the remainder of the road from that point north under the road commission's jurisdiction. Randy asked Doug Hinken what the township's feelings were but didn't get much of an answer. Les Lillie, Eureka Township Trustee, also attending the meeting, stated that as far as he knows the township hasn't heard anything from the city in this regard and that if Ms. Terry hadn't notified him, he wouldn't have known anything about it. The Board stated that based on the information they have right now, they would not be in favor of a transfer. Tom Mayan suggested that someone from the city should attend a board meeting and show the board the city's master plan to it can see what the city is looking at for the future. What do they propose the property will look like in the future and how will it impact residents? Randy will contact Doug Hinken with the Board's concerns and ask that he, or someone from the city, attend a board meeting to answer questions.

Steve Witte of Nederveld Associates came back before the Board to request a variance from the Road Commission's Plat Standards Green Timbers, Phase 5. Mr. Witte is requesting a variance in the maximum allowed slope standard in two locations on Mid Timber Drive. Bob Buckowing stated that since the last board meeting he had made an on-site inspection of the area and recommends that the Board approve the request for a variance from the standard five percent slope up to a maximum of a 10 percent slope; however, there should be a condition that the developer must include bituminous valley gutter or paved shoulders with a ditch and checkdams for any areas that exceed the five percent slope requirement.

Moved by Brundage, seconded by McCracken, to recommend to the Eureka Township Zoning Board that they approve the proposed road grade plans for Green Timber, Phase 5, that includes two areas with a 10 percent slope, which exceeds the Road Commission's Plat Standard of a five percent slope, contingent upon the developer paving these areas with a tipped up, bituminous curb section. Carried. Ayes: McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to approve the following township contracts. Carried.

Cato Township

- Salt stabilize Gravel Ridge Road from Cutler Road to North County Line Road - \$1,280.

Winfield Township

- Salt stabilize Gravel Ridge Road from Cutler Road to North County Line Road - \$1,280.
- Remove 7 trees along Huron Drive and widen east shoulder radius; place 2' diameter leach basin in ditch west of intersection and replace topsoil - \$1,179.
- Remove 3 trees along Arbogast Road between Almy Road and Winona Lane; widen west shoulder. Widen and flatten shoulders at Arbogast and Winona; place 2' diameter leach basin on south side of intersection - \$1,257.

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Moved by Brundage, seconded by Linton, to name Donald McCracken as the voting delegate and Randy Stearns as the alternate voting delegate to the Michigan County Road Commission Self-Insurance Pool's Annual Business Meeting on July 22, 2004. Carried.

Manager's Report

- The contractors are finishing up on the punch list items at the Greenville and Howard City garages. The contractor is installing chain-link fence at the Greenville garage and will be going to the Howard City garage next.
- Roadside mowing has begun.
- The top course of pavement has been put down on CR540 (Cutler Road and Long Road) in Reynolds Township; the shoulder graveling will be completed today.
- Clark Highway Services is delivering paint on Friday; they plan to begin pavement marking around June 17th.
- I've contacted a local vendor, and once all of the building improvements are completed all door locks will be replaced at the Stanton facility—it has been 11 years since the current locks were installed and there probably are some spare keys floating around. I'm looking at a swipe card system, which identifies date, time and who entered. I've also talked to the vendor about time clocks for all three facilities. The vendor is going to meet with us in the next few weeks to show us what types of systems are available.
- If we were to order new float trucks today, the dealers won't have them until January or later. There have been a lot of orders for new trucks because of the new emissions equipment requirements going into effect in 2005; more changes are coming in 2010. I know the 2005 budget hasn't been completed yet, but we are planning on at least two float trucks in next year's budget—I think we should go ahead and take bids now. The Board agreed; Randy and Kelly will review the truck specifications to see what, if anything, needs to be changed or updated.

Superintendent's Report

- Reviewed the Footwear Policy. Jack advised the Board that ANSI-certified safety footwear (shoes, boot and sneakers) could be purchased at various shoe stores or on-line. Jack stated that he recently purchased two different pairs of very comfortable, ANSI-certified shoes on E-Bay—one pair was Red Wing shoes for \$30 including shipping. If we don't adopt a policy and adhere to it, the next time MIOSHA or OSHA comes in here, we could be open to some hefty fines; besides, this is for the employees' safety, and that's most important.

Moved by McCracken, seconded by Brundage, to approve the Safety Footwear Policy, as presented, which will take effect upon completion of training of all affected employees, hourly and salaried, by the Superintendent-Safety Director. Carried.

Engineers' Report

Bob Buckowing

- The Crystal Enhancement Project pre-construction meeting was held last week; the contractor is scheduled to start the project in mid-June with a September 30, 2004 completion date.
- The proposed three-lane project (two driving lanes and one center turn lane) by Wal-Mart on Satterlee Road north of M-57 has been approved.
- The developer has requested approval of the final plat for the Timberland Estates Plat in Reynolds Township. I made an on-site inspection earlier today, and found that the road has been paved and the aggregate shoulders have been installed to our standards; however, top soil and seeding have not been completed and the utility companies are still working in the road right-of-way although they should be done in a week or two. Tom Mayan stated that once the Board signs the final plat, it's ours no matter what. The Board can either wait until the project is completed to its satisfaction or require a Irrevocable Letter of Credit, but since it's so close to being done, the best thing to do is wait until everything is done and Bob makes a final inspection. The Board agreed to table the signing of the final plat until the utilities are done and the developer has completed the topsoil and seeding work. Bob will notify the developer.
- The state will be letting this year's Federal Aid projects on Sidney Road, M91 to Hillman Road, and on Crystal Road, M46 to North County Line Road, this Friday. Isabella County has already started working on their end of this road.

Tom Mayan

- Discussed the Crystal Enhancement Project and reviewed the actual bid numbers versus the estimate. The total bid price came in very close to the estimate—less than a thousand dollar difference. Tom also stated that the road plans as drawn by Scott Civil Engineering are not any wider than the existing road—nothing is different—we're already at 34 feet, and the easement is just a formality. Discussed two areas that are not included in the project scope—a short distance between the end of the project and the spot where paving on North Shore Drive ended and also the street that was torn up so the drain outlet could be extended by the

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- Drain Commission. We should talk to the contractor that's doing the enhancement project and see about getting these two short sections paved when the rest of the project is done.

Moved by McCracken, seconded by Brundage, to approve MDOT Contract No. 04-5163 between the Road Commission for Montcalm County and the Michigan Department of Transportation for Job No. 72175 for the Crystal Enhancement Project and to authorize the Chairman and the Clerk to sign said contract. Carried. Ayes: McCracken, Brundage, Linton.

Moved by McCracken, seconded by Brundage, to approve MDOT Contract No. 04-5209 between the Road Commission for Montcalm County and the Michigan Department of Transportation for Job No. 76603 and Job No. 76604 for the federal aid projects on Sidney Road between M91 and Hillman Road and on Crystal Road between M46 and North County Line Road and to authorize the Chairman and the Clerk to sign said contract. Carried. Ayes: McCracken, Brundage, Linton.

Moved by McCracken, seconded by Brundage, to approve the 6/2/04 bills totaling \$142,664.12 and Payroll #11 totaling \$69,309.66. Carried. Ayes: McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 5:15 p.m.

Chairman

Clerk