

JUNE 16, 2004

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on June 16, 2004.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; Jack Johnson, Superintendent; Robert Buckowing, County Highway Engineer; and Karen Swan, Finance Director-Clerk.

Moved by McCracken, seconded by Brundage, to approve the minutes of June 2, 2004 as presented. Carried.

Moved by McCracken, seconded by Brundage, to approve the agenda as presented. Carried.

John Powell came before the Board to discuss the final plat for Timberland Estates in Reynolds Township. Mr. Powell would like the board to sign the final plat so that he can take it to the township board for its signature and then turn it in to Lansing. Mr. Powell stated he has several lots sold and would like to get this going. The Board has not signed the final plat yet because there is some uncompleted work to be done in the road right-of-way. Mr. Powell stated the work by the gas company is supposed to be completed in the next couple weeks, and then he will be able to finish seeding the roadside drainage ditches. Mr. Powell presented a signed Street Construction Agreement stating all work will be completed by July 15, 2004 and also a "good faith" cashier's check to cover any costs if, for some reason, he did not complete the work. Under these conditions, the Board agreed to sign the final plat.

Moved by McCracken, seconded by Brundage, to approve and sign the final plat of Timberland Estates located in Section 14 of Reynolds Township. Carried. Ayes: McCracken, Brundage, Linton.

Moved by McCracken, seconded by Brundage, to approve the contract with L.S. Engineering of Greenville, Michigan for the construction engineering in regard to the enhancement project on Crystal Road between Sidney Road and Colby Road in Crystal Township. Carried. Ayes: McCracken, Brundage, Linton.

Moved by Brundage, seconded by Linton, to appoint Randy Stearns as Officer Delegate and Donald McCracken as Alternate to the 2004 MERS Annual Meeting to be held in Grand Rapids on September 22-23, 2004. Carried.

Moved by McCracken, seconded by Brundage, to request reimbursement from the Michigan Department of Transportation in the amount of \$10,000 for payments made during the period of July 1, 2003 through June 30, 2004 to licensed professional engineers employed or retained by the Road Commission in accordance with Section 12(2) of Act 51. Carried.

Clerk's Report

- Spoke with Mike Cavanaugh this morning about the proposed Vehicle Usage Policy. He has made a few minor changes based on the IRS ruling. He provided a copy to the Michigan Department of Treasury for their review and has received a verbal approval. He is waiting for the approval in writing and will then provide us with the approved policy for the Board's adoption. He hopes to have the written approval by the next board meeting.

Manager's Report

- The fence has been installed at the Greenville garage; contractor will do Howard City next. The paving contractor is working at the Howard City garage.
- Spoke with Les Lillie from Eureka Township; the township board approved paving Youngman Road south of M57 when the north end is closed.
- All of the mowers are out working; however, we're having a hard time getting over everything because of the rain.

Superintendent's Report

- Not all of the townships have had chloride applied yet—I've had to cancel and reschedule over and over again because of the rain. To make things worse, two of Michigan Chloride's three wells were hit by lightning and are down for repairs. Three townships were done this week and three had to be cancelled.
- Salt stabilization projects are going slow too because of the rain. Mark is done with his projects and Gregg and Tony both have several to do—everything depends on the rain.

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Engineer's Report

- MDOT awarded the streetscape project in Crystal to Nagel Construction today. Two more easements to get approved. The culvert crew is working at Colby Road and Oak Street before to take care of a project that needs to be completed before the Nagel starts working on the project.
- Wal-Mart has awarded the contract for the Greenville project; they plan to start the week after July 4th. Their engineer is sending a revised plan based on our standards and including the center turn lane that we specified on Satterlee Road north of M57.
- As soon as the contractor is done installing culverts on the Sidney Road project, they will move up to the Crystal Road project. The other contractor should be finished cutting the hills on Crystal Road today.

Moved by Brundage, seconded by McCracken, to approve the 6/16/04 bills totaling \$367,174.02 and Payroll #12 totaling \$69,161.74. Carried. Ayes: McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 4:42 p.m.

Chairman

Clerk