

December 16, 2020

The Board of County Road Commissioners of Montcalm County held a regular meeting online via the Zoom platform at 9:00 a.m. on December 16, 2020, due to the ongoing Covid-19 pandemic and rules put into place by the MDHHS.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the November 18, 2020 meeting as presented. Motion carried.

Moved by Brundage, seconded by Scott to approve the bid renewal of Pavement Recycling, Inc. for cold milling and pavement pulverizing at 2020 prices. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Scott, seconded by Brundage to accept and file the bids for alternative chloride and blades. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Brundage, seconded by Scott to accept the low bid of LS Landscaping for MDOT Roadside Park Maintenance for 2021. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Pat D. will be working on switching to Oxcart for our annual and single move permits. This will be at no cost to the road commission and a nominal fee for the permit holder for processing. At this time, our fee schedule will remain the same.

Manager's Report

- We had our first real snow event of the year last weekend and things went well. We had 1/3 of the crew out for 5 or 6 hours.
- December is typically the month that we use the most salt, but we have not used much so far this month.
- So far-so good with the new liquid truck/route.
- Kent County Road Commission is renting a semi-tractor from us for the winter. We only use it in the summer so it would otherwise be sitting this winter.
- The gravels took a hit this last weekend with the rain. We will be working on grading as soon as it thaws out and can be scraped.
- The last new truck is being worked on at Truck and Trailer. It will go to Ferris Township with the current truck becoming a spare.
- We are currently fully staffed. All Covid-19 cases and close contacts have returned to work.
- There are three trucks currently sold on the Rangerbid.com website. We netted around \$7,000 for them.
- Pat D., Pat M. and I will be meeting with townships in the coming months to get organized for 2021 projects. It is especially important to meet with them as we are not holding our annual meetings.

Engineering Report

- I have attached the fee schedules of several neighboring counties so we can discuss our driveway, moving and weight permits in anticipation of moving to the third-party vendor Oxcart to process some of our permits.
- We are working on lists and maps for potential township projects. We are anticipating meeting with the townships in January.
- We will be preparing material bid packages to be advertised in January with an early February bid opening.

Clerk's Report

- Spoke with Sue Sanford, she plans on a mostly remote audit this year but will be coming the week of January 6th to finalize the audit and look at some things in person.

Moved by Scott, seconded by Brundage, to approve the December 3, 2020 bills totaling

\$303,676.30 and Payroll #25 totaling \$96,802.31. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

There being no further business to come before the board, the meeting adjourned at 9:45 a.m.

Chairman

Clerk