

November 19, 2014

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on November 19, 2014.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Kim Alexander, Finance Director-Clerk and Pat Denton, Engineering Technician.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the November 5, 2014 meeting as presented. Motion carried.

Moved by Brundage, seconded by Scott, to approve an annual pay increase for Pat Denton and Kim Alexander in the amount of \$2500.00 each. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage, to approve the bid of \$20,445.52 by Greenleaf Property Management for MDOT roadside parks maintenance. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage, to approve the bid of North Country Mechanical Co. in the amount of \$6,967.00 for the heaters in the new Howard City garage. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage, to approve the 5 year Federal Aid Road Plan as presented. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

#### Manager's Report

- Had a few equipment challenges but that is typical with the first snow.
- One truck is started at Truck and Trailer. Still struggling to get parts from Monroe.
- Foremen trucks should be here the first week in December
- Sold some old equipment on Ranger bid for approximately \$1,400.
- Need to purchase a pick up plow...looking at options
- Snow and getting ready for snow has been our course of action for the last two weeks.
- Met with school superintendents and transportation directors this week to explain the many challenges we face.
- Central Dispatch annual meeting is this Friday at 11:00
- Rural Task Force meeting Dec 4th. in Mecosta County
- Kim and I are meeting with the MERS representative on Thursday to look at options for the pension unfunded liability
- Had a Foremen meeting last week to discuss winter plans
- Fuel is still a wait and see
- Night Patrol starts this Sunday night.
- Howard City Buildings look good. Electrical is done as far as they can go. Consumers will hook up this week. Still working on the second building.
- Time clocks are continuing to be a challenge. Looking into an inexpensive simple clock unit until a permanent solution is found.

#### Engineer's Report

- Derby Road is done. Finished up pavement markings last week.
- Township paving is done with Quarterline finished last Friday
- Working on closing out Federal Aid projects.
- Working on plans for next year. Meetings next week for Derby Road and the bridge projects.

#### Clerk's Report

- Attended Website administration training last Friday.
- Attended MCRCSIP training at KCRC last Thursday. Concentrated on DOT regulations for drug training and other HR functions.

Moved by Brundage seconded by Scott, to approve the November 19, 2014 bills totaling \$649,967.12 and Payrolls #23 totaling \$82,907.36. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

There being no further business the meeting adjourned at 9:43 a.m.

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Chairman

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Clerk