

October 22, 2014

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on October 22, 2014.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Kim Alexander, Finance Director-Clerk and Pat Denton, Engineering Technician.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott seconded by Brundage to approve the minutes of the October 8, 2014 meeting as presented. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

Resolution Authorizing Purchase of Two (2) Model 367 2015 Peterbilt Float Trucks from JX Enterprises, Inc. (“Vendor”) of Grand Rapids, Michigan and the Execution of an Installment Purchase Agreement Between the Road Commission for Montcalm County and JX Enterprises, Inc. and Chemical Bank.

WHEREAS, the Board of County Road Commissioners of Montcalm County received bid proposals for the purchase of Two (2) Model 367 2015 Peterbilt Float Trucks; and

WHEREAS, staff has reviewed the bid proposals and has recommended the proposal of JX Enterprises, Inc. of Grand Rapids, Michigan, as the low qualified proposal in the best interest of the Road Commission for Montcalm County; and

WHEREAS, legal Counsel has reviewed the proposed Installment Purchase Agreement and other documents pertaining to the financing of this purchase submitted by the Vendor and Chemical Bank and has issued an opinion in support of the Installment Purchase Agreement, now therefore be it

RESOLVED, that the Board of County Road Commissioners of the County of Montcalm accepts the bid proposal of JX Enterprises, Inc. of Grand Rapids, Michigan and authorizes the Superintendent/Manager to issue a purchase order for the following machines:

Two (2) Model 367 2015 Peterbilt Float Trucks

and be it further

RESOLVED, that the Board of County Road Commissioners of the County of Montcalm approves the Installment Purchase Agreement with the Vendor and Chemical Bank and authorizes the Superintendent/Manager to execute the Installment Purchase Agreement together with the necessary related documents on behalf of the Road Commission, and be it further

RESOLVED, the Board authorizes an appropriation for Fiscal Year 2015 of an amount necessary to satisfy the first installment under this Installment Purchase Agreement from funds on hand or due from the Michigan Transportation Fund, and be it further

RESOLVED, that the Installment Purchase Agreement shall be a qualified tax-exempt obligation, within the meaning of the Internal Revenue Code of 1986, as amended, of the Road Commission.

Seconded by Commissioner Brundage. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Commissioner Brundage offered the following resolution and moved for its adoption

Resolution Authorizing purchase of Two (2) 9’ Paraglide Wing Plows; Two (2) Central Hydraulic Systems; Two (2) Dickey-John Controllers; Two (2) Custom Lighting; Two (2) Crysteel Dumps with Marathon Hoists and Other Miscellaneous Parts; from Truck & Trailer Specialties, Inc.. (“Vendor”) of Grand Rapids, Michigan and the Execution of an Installment

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Purchase Agreement between the Road Commission for Montcalm County and Truck & Trailer Specialties, Inc. and Chemical Bank.

WHEREAS, The Board of County Road Commissioners of Montcalm County received bid proposals for the purchase of Two (2) 9' Paraglide Wing Plows; Two (2) Central Hydraulic Systems; Two (2) Dickey-John Controllers; Two (2) Custom Lighting; Two (2) Crysteel Dumps with Marathon Hoists and Other Miscellaneous Parts; and

WHEREAS, staff has reviewed the bid proposals and has recommended the proposal of Truck & Trailer Specialties, Inc., Dutton, Michigan, as the low qualified proposal in the best interest of the Road Commission for Montcalm County; and

WHEREAS, legal Counsel has reviewed the proposed Installment Purchase Agreement and other documents pertaining to the financing of this purchase submitted by the Vendor and Chemical Bank and has issued an opinion in support of the Installment Purchase Agreement, now therefore be it

RESOLVED, that the Board of County Road Commissioners of the County of Montcalm accepts the bid proposal of Truck & Trailer Specialties, Inc. of Dutton, Michigan and authorizes the Superintendent/Manager to issue a purchase order for the following machines:

Two (2) 9' Paraglide Wing Plows;

Two (2) Central Hydraulic Systems;

Two (2) Dickey-John Controllers;

Two (2) Custom Lighting;

Two (2) Crysteel Dumps with Marathon Hoists and Other Miscellaneous Parts; and be it further

RESOLVED, that the Board of County Road Commissioners of the County of Montcalm approves the Installment Purchase Agreement with the Vendor and Chemical Bank and authorizes the Superintendent/Manager to execute the Installment Purchase Agreement together with the necessary related documents on behalf of the Road Commission, and be it further

RESOLVED, the Board authorizes an appropriation for Fiscal Year 2015 of an amount necessary to satisfy the first installment under this Installment Purchase Agreement from funds on hand or due from the Michigan Transportation Fund, and be it further

RESOLVED, that the Installment Purchase Agreement shall be a qualified tax-exempt obligation, within the meaning of the Internal Revenue Code of 1986, as amended, of the Road Commission.

Seconded by Commissioner Scott. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott seconded by Brundage to approve signing the title sheet to the Stanton Road (522) overlay from M-91 to Lake Road. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

#### Manager's Report

- We should be in good shape with salt for winter.
- We are bidding slag with Kent County for next year's chip seal.
- Roadside Parks will be bid in November for a one year contract with a renewal option
- Gravels are being graded. They are in better shape than a month ago.
- The concrete floor in the Howard City building will be poured today. Construction is moving along well and the second building should be started this week.
- Completed DEQ inspection training with Tony last week in Cadillac
- Bruce Gasaway updated the employee policy manual and created an accident incident plan. Will be looking them over and meeting with Bruce to discuss.
- Mike Phillips was here last week for alcohol and drug awareness training last week.
- The three new trucks are built and waiting to be shipped.
- The shop has been working on equipment for winter. V-Plows are done and now they are working on the side plows. Two expressway trucks are ready to go for winter.

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- Planning underway for the fall meeting with the Sheriff's Department. Will let you know when plans are finalized.

Engineer's Report

- Derby Road project update: Base HMA course is in place. The old guardrail was removed and the new guardrail installed. Tentative paving of the top course is scheduled for Monday.
- The MDOT Grand Region bridge council met on October 13 and we had 1 project selected. Belvidere Township - Six Lakes Road over the Flat River. This is a replacement.
- The Wise Road bridge over the Flat River in Eureka / Montcalm Townships qualifies as a large bridge. The Local Bridge Advisory Board will be meeting later this month to select projects in the large category. There are \$30,000,000 worth of applications with only \$7,000,000 in available funding. We are not optimistic about getting this funded this time. We will try to package this bridge with other funding sources such as safety and small urban funds to get this project done in the future.

Clerk's Report

- Working on year end. Sue will be here November 17<sup>th</sup> to start the audit.
- Will be attending the Northern Finance meeting next week in Traverse City. Gayle from MCRCSIP will be the speaker.

Moved by Brundage seconded by Scott, to approve the October 22, 2014 bills totaling \$146,366.47 and Payroll #21 totaling \$80,522.31. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

There being no further business the meeting adjourned at 9:45 a.m.

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Chairman

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Clerk