

October 10, 2017

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on October 10, 2017.

Present: Commissioners Dale Linton, and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk. Absent: Robert Brundage.

The Pledge of Allegiance and a prayer were given.

Moved by Scott, seconded by Linton to approve the agenda as amended. Motion carried.

Moved by Scott, seconded by Linton to approve the minutes of the September 27, 2017 meeting as presented. Motion carried.

Township meeting dates this year will be December 13th and 14th. Kim will send out letters with a schedule.

Moved by Scott seconded by Linton to approve and sign the following contracts. Motion carried.

Bloomer Township

- Roto-mill and place a 250# asphalt mat on Mt. Hope Road from Fenwick Road to Snows Lake Road - \$113,659

RH Wiles Sales

- 100# hot mix asphalt to upgrade Mt. Hope Road to all-season road from Fenwick road to their driveway. - \$8,832

The Board thanked Dick Wiles for his contribution to the Mount Hope Road project. He is paying to have the road upgraded to all season from his driveway to Fenwick Road.

The November 8, 2017 board meeting has been changed to November 7, 2017 at 9:00 a.m.

The annual employee meeting will be held on November 7, 2017 at 11:00 a.m.

There are a couple retirements in the next few months that we need to plan for staffing-wise. We anticipate filling two positions in the next six months. Mark will update the board in the coming months as to how it is progressing.

Manager's Report

- We have the need for another low-boy trailer. Have been speaking with Bush Hardware about a non-detachable that they may have for sale. Will keep you informed.
- Purchased a mower and attachments from Tim Barth for \$5,800. This included delivery from Nebraska.
- Township projects are winding down. There is only ditching left in Richland and Sidney Townships.
- Mt. Hope Road will be paved at the end of next week. We are doing the finish grading.
- Attended the TAMC Asset Management Conference last week. There was a lot of great information. Pat and Kim need to attend this conference in the future for Act 51 training.
- Will be going to St. Joseph County to look at their used distributor truck. They are asking \$35,000 for it. It is what we need to compliment the other distributor we purchased last year. This will take the place of two trucks.
- Ordered a new pick up from Bookwalter. It will put the cost of driving the current truck to about \$600.00 for a year. This one has the LTZ package upgrade to aide in higher resale value in the future.
- Was contacted by a representative from Brown & Brown. They are the company that a few road commissions are switching to for worker's compensation. They are seeing a substantial decrease in premium. They haven't had a lot of interaction with the claims side yet. We will see how that goes and maybe meet with them in the future.
- Joe and I will be going on a Western Star-Detroit Diesel plant tour on November 6th.

Engineer's Report

- The Six Lakes Bridge project should be complete this week. Signs need to be installed and the concrete surface coating applied.
- Working on the primary road project list for next year. There are several options for projects. Haven't heard anything from Federal Highway regarding the repurpose dollars from the Fred Meijer Trail project.
- Mt. Hope Road from Carson City to Snows Lake has been roto-milled. Our crew is grading this week. Paving is scheduled for October 18-20.

Clerk's Report

- Kelly has been a tremendous help working up front and keeping her job caught up in back.
- We are ready to use the new software. We are waiting for Casair to link the outside garages so their information imports.

Moved by Scott seconded by Linton, to approve the October 10, 2017 bills totaling \$314,213.79 and Payroll #17 totaling \$96,017.84

With there being no further business before the board, the meeting adjourned at 9.56 a.m.

Chairman

Clerk