

September 6, 2017

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on September 6, 2017.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the August 16, 2017 meeting as presented. Motion carried.

Manager's Report

- This week is the last application of chloride for the season.
- Will finish up fog seal in Ionia and Newaygo Counties next week, weather dependent
- Fisher has three days of graveling left and all re-gravel work orders will be done. Still have a small road in Winfield Township to pave.
- Mowing is also wrapping up. There are a few spots yet to finish.
- The Dalton's have finished brush spraying local and primary roads.
- Met with Montcalm EMS and are in the preliminary stages of an onsite fuel sharing option. With the volume we both purchase there could be a decent cost per gallon savings.
- Visited Truck & Trailer last week. Trucks are looking good and almost ready for paint. Still scheduled for end of October delivery.
- Spent a few hours last week putting together a primary road plan for next construction season. Will have to wait to finalize when we know that the earmarked funds that were left over from a previous trail project are approved for use on Stanton Road.
- Will have a good idea of when Mt. Hope Road is going to be paved by the next meeting.
- MCC is doing a ribbon cutting ceremony sometime in early October for the connector trail. Will give more information on date and time when I get it.
- Last week was my final meeting on the Governor's Asset Management Pilot Committee. Will be good to see what they do with the information and what sort of plan develops from the committee meetings.

Engineer's Report

- The Six Lakes Bridge is progressing and on schedule. The bridge is done except for the railings. They are working on the road.
- The culvert crew replaced the large culvert on Amble Road south of M-46 at the Weatherby Drain and the culverts on Lake Montcalm Road west of Bailey Road at Tamarack Creek. They are being paid for in part by the Muskegon River Watershed Assembly. The culvert crew did a great job.
- Working on the primary road project list for next year. There are several options for projects and much of it depends on the reallocation money left from the federal grant from the Fred Meijer Trail Project.
- The County Farm Road/Stanton Road fixed object removal project will be let on November 3rd and will be mostly completed by spring.

Clerk's Report

- Cogitate will be installing the new time card software tomorrow morning. It will take some time to get it up and running.
- The 2018 Budget Hearing is at our next meeting on September 27th at 9:00 a.m.
- The MTF Report shows two payments for August. MDOT paid the September MTF early and will do the same next month to test their new software. The November payment will go back to their regular schedule.
- Attended a CRASIF Committee meeting last week. It was to help develop a model Crisis Response Plan for all Road Commissions. A lot of great information was shared and I'm grateful to have the opportunity to be involved.

Moved by Brundage, seconded by Scott, to approve the September 6, 2017 bills totaling \$601,337.47 and Payroll #18 totaling \$95,777.30.

There being no further business the meeting adjourned at 9:48 a.m.

Chairman

Clerk