

April 18, 2018

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 1:30 p.m. on April 18, 2018.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the April 4, 2018 meeting as presented. Motion carried.

John Powell, a developer in Reynolds Township, was present to ask the board for a variance on the Private Road Standards Policy. He is looking to develop a parcel on Edgar Road between Garbow Road and Loveless Drive. The current site plan includes four (4) parcels on the private road named, Buck Horn Drive, which meets Edgar Road, a paved county primary road. The current requirements define a private road as “a roadway that serves more than two single-family dwellings, or one two-family dwelling and is dedicated to the use of the property owner(s).” It further states that the approach “shall be surfaced from the edge of the traveled way to the right-of way line with a material, which is equal to or better than the surface of the roadway which it joins.” Curb and gutter must extend ten (10) feet past spring points on each quadrant. Mr. Powell stated that adding curb, gutter and paving the approach to Edgar Road would not be cost effective to developing these lots and further development of the bowling alley lots common to the area. He also asked that the board look into changing the policy as he feels the number of lot requirement is inconsistent with township and Montcalm County regulations.

Moved by Scott, seconded by Brundage to grant a partial, non-precedent setting variance to John Powell for the development of Buck Horn Drive off Edgar Road and not require curb and gutter but require that the approach be paved from the edge of Edgar Road to the right-of-way along with a four foot paved shoulder. Roll call: Yes: Brundage, Scott, and Linton. Motion carried.

Sue Sanford, CPA, was present to present the 2017 Audit Report. She discussed the new GASB requirements that requires OPEB liability be reported on the Government Wide Financial Statements. The Road Commission was given a "clean", unmodified opinion on the audit.

Moved by Brundage, seconded by Scott, to approve the following contracts. Motion carried.

Bloomer Township

- Gravel resurface Bogart Road from Senator Road to Sloan Road - \$10,289
- Gravel resurface Sloan Road from South County Line Road to Bogart Road - \$8,455
- Brush spray along local roadsides - \$2,000
- Overband crack seal – locations to be determined - \$8,625
- Gravel resurface Bogart Road from Sloan Road to Crystal Road - \$10,289
- Crush, shape and pave with a 250# bituminous mat on Waldron Road from Bogart Road to Fenwick Road - \$129,106

Belvidere Township

- Brush spray along local roadsides – locations to be determined – \$2,000
- Gravel resurface Schmeid Road from Hillman Road to Miles Road - \$15,945
- Rotomill and grade Cutler Road from Miles Road to Six Lakes Road - \$4,439

Village of Sheridan

- Seal/fog Grant Street from Pine Street to Jasper Street - \$2,787
- Seal/fog Grant Street from Jasper Street to Balderson Street - \$2,995
- Seal/fog Liberty Street from Congress Street to M-66 - \$1,197

Day Township

- Brush spray local roadsides – locations to be determined - \$2,000

Crystal Township

- Crush, shape, pave with a 250# bituminous mat on Spinnaker Road and Norwest Tack from Pine Grove Road to North Shore Drive - \$41,718
- Crush, shape, pave with a 250# bituminous mat on Pine Grove Road from North Shore Drive north (425 ft.) - \$11,283
- 165# asphalt overlay on Ovid Street from South Shore Drive south - \$1,650
- Replace existing culvert with a 70" x 41" elliptical corrugated metal culvert on Spencer Road over Drain #131 - \$3,007
- Brush spray local roadsides – locations to be determined - \$2,000
- Gravel resurface Bollinger Road from Holland Lake Road to Sidney Road - \$22,305
- Gravel resurface Bollinger Road from Muskrat Road to Holland Lake Road - \$14,870
- Gravel resurface Bollinger Road from Condensery Road to Muskrat Road - \$14,870
- 180# asphalt overlay on Pearl Street from Sweet Street to Parker Street - \$17,535

Ferris Township

- Brush spray local roadsides – location to be determined - \$5,000
- Two applications of chloride on local roads @ 1,000 g.p.m. - \$12,472
- One application of chloride on local roads @ 1,650 g.p.m. - \$10,290

Pine Township

- Provide, by private contractor, fifty hours of ditching – locations to be determined - \$5,000
- Overband crack seal – locations to be determined - \$8,625
- Brush spray local roadsides – locations to be determined - \$2,000
- Wedge/seal Briggs Road from Gravel Ridge Road to Johnson Road - \$24,356
- Seal/fog seal 1st, 2nd and Church Streets - \$3,387
- 2,000 CYD maintenance gravel – areas to be determined - \$16,000
- Wedge/seal Briggs Road from Johnson Road to Youngman Road - \$21,543
- Replace existing culvert with 36" culvert on Johnson Road south of Briggs Road - \$1,219

Moved by Scott, seconded by Brundage, to adopt the following resolution:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves the filing of the applications with the Michigan Department of Transportation requesting funds through the Local Bridge Program for the repair of the following bridges:

1. SN 13222 – W. County Line Rd over Tamarack Creek, Replacement
2. SN 7529 – Masters Road over Tamarack Creek, Replacement
3. SN 7521 – Tamarack Road over Pine River, Replacement
4. SN 7454 – CR 595 (Johnson Road) over Flat River
SN 7463 – CR 530 (McBrides Road) over Flat River
SN 7455 – CR 506 (Condensery Road) over Fish Creek
SN 7464 – CR 530 (McBrides Road) over Pine River
SN 7525 – Deaner Road over Tamarack Creek
Preventive Maintenance

Roll call: Yes: Brundage, Scott, and Linton. Motion carried.

Motion by Brundage, seconded by Scott, to adopt a Resolution regarding the transfer of jurisdiction over a portion of Fitzner Road as follows:

WHEREAS, the City of Greenville ("City") has requested that the Montcalm County Road Commission ("Road Commission") permanently transfer to the City jurisdiction over the portion of Fitzner Road between VanDeinse Avenue and Dicastal Drive;

WHEREAS the Road Commission has considered the request and believes that transfer of jurisdiction over that portion of Fitzner Road to the City is in the best interest of the public because, among other reasons, the transfer of jurisdiction will permit the City to maintain and improve the road, as necessary, and construct sanitary and storm sewers, curb and gutter and concrete pavement to support anticipated truck traffic on the road; and

WHEREAS, in 2006 the Road Commission transferred to the City a portion of Fitzner Road described as the North 3,268 feet of Fitzner Road from the North Eureka Township line South to the North property line of Parcel 59-008-003-038-00;

WHEREAS the Road Commission and the City have negotiated an Agreement to accomplish transfer of jurisdiction;

NOW THEREFORE, IT IS HEREBY RESOLVED that jurisdiction over Fitzner Road from the Southeast corner of Section 2 to the North line of Parcel 59-008-003-038-00, is transferred to the City of Greenville on the terms and conditions set forth in the attached Agreement. The portion of Fitzner Road being transferred to the City is the line between Sections 2 and 3, T09N, R08W, Eureka Township, Montcalm County, Michigan.

IT IS FURTHER RESOLVED that the attached Agreement is approved by the Road Commission and the Manager of the County Road Commissioners is authorized and directed to execute the Agreement on behalf of the Montcalm County Road Commission.

This Resolution was adopted by a unanimous vote of the Board of County Road Commissioners of the Montcalm County Road Commission, by the following Commissioners voting in favor of the resolution by stating yea:

Dale Linton
Robert L. Brundage
S. Michael Scott

Moved by Scott, seconded by Brundage, to purchase three (3) Peterbilt trucks from JX Peterbilt-Grand Rapids, in accordance with the NJPA Contract # 081716-PMC for \$403,488. Roll call: Yes: Brundage, Scott, and Linton. Motion carried.

Manager's Report

- Last weekend's sleet/ice storm was one of the more difficult storms with the heavy, marble-like sleet. Hat's off to the crew for doing a nice job in difficult conditions.
- Working on gravel roads when possible. After the weekend storm they are in rough shape and conditions are not good for blading.
- The last truck has been finished by Truck & Trailer.
- We will be sending a check to St. Joseph County next week for the used distributor.
- Kalkaska County was scheduled to deliver the grader we purchased from them but was too busy with the storm. They will deliver it when possible.
- Attended the Montcalm Township Association last night and did a presentation on the discounts we are giving this year.
- We were awarded a grant for up to \$55,000 from TAMC to do a culvert inventory in the county. Will have more information in the coming weeks.
- Was approached by Michigan Chloride about a private/public partnership for chloride application this summer. It is not cost effective at this time for us to chloride our roads but may re-visit in the future.
- Ryan Hyde has gone through the hiring process and will start on April 30th to fill the opening in Crystal Township.

Engineer's Report

- Pavement Recycling is scheduled to be in the county on April 30, 2018 to rotomill.
- Rieth-Riley is scheduled to be in the county to pave CR 595 (Gravel Ridge Road) from CR 530 (Coral Road) to Howard City/Edmore Road (M-46).
- MDOT has obligated the funds for the Force Account chip seal projects on CR 571 (Wyman Road) and CR 595 (Gravel Ridge Road).
- We have been selected to participate in the Transportation Asset Management Council's culvert data collection project. Culvert data must be collected and submitted by July 30, 2018.
- Township contracts for asphalt paving have been refigured and sent to the townships due to our paving rebids. This has allowed for significant savings for these projects and on the primary system projects.

Clerk's Report

- Mark and I are meeting with Sarah from the Griswold Group tomorrow to talk about renewals and new rates.
- Working on waivers for the pension and OPEB liability.

- The mid-year financial statement is in your Dropbox. It shows revenue and expenses through 3/31/18. We are right on track heading into the construction season. We will have to do an amendment due to changes in Federal Aid and the additional revenue we received from the state at the beginning of April. I hope to have the amendment by the second May meeting.

Moved by Scott seconded by Brundage, to approve the April 11, 2018 bills totaling \$337,438.79 and Payroll #8 totaling \$92,728.17. Roll call: Yes: Brundage, Scott, and Linton. Motion carried.

There being no further business to come before the board, the meeting adjourned at 2:55 p.m.

Chairman

Clerk