

February 14, 2018

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on February 14, 2018.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the January 10, 2018 meeting as presented. Motion carried.

Moved by Brundage seconded by Scott, to approve the catch basin cleaning renewal from Butcher Excavating for the 2018 season at the 2017 season price. Motion Carried.

Moved by Brundage, seconded by Scott, to accept and file the following bids: HMA Skip Paving, Asphalt Emulsion, Corrugated Plastic Culverts, Corrugated Metal Culverts, Curb and Street Sweeping, Gravel Resurfacing and Bituminous Cold Patch. Roll Call: Yes – Brundage, Scott, Linton. Motion carried.

The Board instructed the Manager to look for other options regarding the HMA Paving bids, which were not accepted.

Moved by Scott, seconded by Brundage, to approve the following contracts:

Reynolds Township

- Four applications of chloride on local roads @ 1,650 g.p.m. - \$21,146

Winfield Township

- Three applications of chloride on local roads @ 2,000 g.p.m. - \$37,904

Sidney Township

- Four applications of chloride on local roads @ 1,650 g.p.m. - \$41,004

Moved by Scott, seconded by Brundage, to approve the Administrative Pay Schedule as recommended effective February 26, 2018. Roll Call: Yes – Brundage, Scott, Linton. Motion carried.

Manager's Report

- We received a lot of snow the last two weekends as you can see from the last two payrolls. Would like to commend the employees for a job well done. They worked a lot of hours and did a great job.
- The two new drivers (Cato Township and Bloomer Township) are catching on and doing well.
- Pat M. is at the Engineer's Workshop this week and will be back Thursday afternoon.
- Attended the Greenville Transportation Coalition meeting last week.
- Annual presentation to Leadership Montcalm was last Friday in Greenville.
- Still working on gravel options. There are a couple potential spots on the east side of the county. More to come in future meetings after more details are available.
- Met with MSP, MCSD, Montcalm County Prosecutor and township officials from the east side of the county where steel wheel tractors are a problem. They are putting together an enforcement plan and we plan to meet with Mennonite Officials to discuss it in the near future.
- Tony's last day will be March 16th. He will have an April 1, 2018 retirement date.
- Working on two 1,000 gallon diesel fuel tanks for the Howard City garage. This will be similar in set-up to our Stanton garage.
- The next truck being built at Truck and Trailer is being painted. We are hoping for a March 1st delivery date.

Engineer's Report

- The Fixed Object Removal Federal Aid Safety Project is progressing. Pat M has been busy inspecting the work and doing a good job. The portion of Stanton Road from M-

66 to Crystal Road is complete. They are on the Stanton Road portion from Trufant to M-91.

- Bid openings were held on Tuesday February 6 at the Road Commission offices. Mark will fill the board in with the results.
- We were not successful in our attempt to receive Federal Safety Project funding for 2019. We had applied for several projects and will continue to do so in the future. We have had great success with past safety grant project and are always trying to capture additional funding.
- MDOT has set a date of May 1, 2018 for submitting bridge projects for the 2021 construction season. We will be looking at bridges for possible projects.
- I met with Robert Lothschutz from LS Engineering and Holly Vickers with the MDEQ at the Wise Road Bridge over the Flat River. The MDEQ was encouraged by our proposed bridge replacement and we are moving forward with permits and design. This bridge will be reconstructed in 2019.
- We plan to have the bulk of the township road improvement contracts to them for their March board meetings. There should be ample time if the weather cooperates and the roads clear up.
- I have inquired with the Muskegon River Watershed Assembly about future projects in our county. We have participated with them the past 2 years with great success.

Clerk's Report

- The John Hancock dividend of \$16,285.12 was paid and transferred to MERS this month.
- 2016 Trunkline Audit is still in process and should be close to completion.
- Watkins Ross is working on the Actuarial Report on our 115 Trust. This is a GASB 74 requirement that needs to be met to finish up our 2017 Audit.

Moved by Scott, seconded by Brundage, to approve the bills dated: January 18, 2018 for \$456,124.44, February 1, 2018 for \$226,926.58 and February 15, 2018 totaling \$318,882.07 and Payrolls #2, #3 and #4 totaling \$287,631.12. Roll Call: Yes – Brundage, Scott, Linton. Motion carried.

There being no further business to come before the board, the meeting adjourned at 10:07 a.m.

Chairman

Clerk