

February 10, 2016

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on February 10, 2016.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the January 6, 2016, January 15, 2016 and January 26, 2016 meetings as presented. Motion carried.

E.J. Horrocks of Bloomer Township was present to express his concern over the condition of Mt. Hope Road.

Moved by Scott seconded by Brundage to approve the contract with Pierson Township to overlay Elmwood Drive from Hillis Road to Cannonsville Roads. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage seconded by Scott to sign the title sheet for the M91 and Kendaville Road (530) Intersection Reconstruction project. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott seconded by Brundage to vote for Larry Orcutt as the representative to the County Road Association Board. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Motion by Brundage seconded by Scott to approve the bid renewal of Fisher Transportation for gravel resurfacing for the 2016 construction season. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Motion by Scott seconded by Brundage to approve the bid renewal of Central Asphalt for paving for the 2016 construction season. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Motion by Brundage seconded by Scott to accept and file the following bids: Concrete Construction, Catch Basin Cleaning, Emulsion, HMA Skip Paving, Plastic Culverts, Metal Culverts, Pavement Marking, Deckover Tri-Axle Trailer, Cold Patch, and Overband Crack Seal. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

#### Manager's Report

- Our winter budget is in good shape. We will take a good look at the entire budget at the end of winter and decide where our savings, if any will be spent.
- The salt consortium will be meeting in the next week or two
- Engineer's workshop had great new chip seal information. We are doing a lot right but also spoke with an expert from Minnesota that had some good ideas. We would like to try some of his ideas on a primary road or two this summer. More to come as we get into the construction season.
- Al Roden was here on February 2<sup>nd</sup> and conducted some training for the employees
- Kent County's Federal Aid Exchange program project was obligated. We should see a check in March.
- Met with the culvert crew to discuss this summer's heavy load of work. We will assess the need for working overtime when we get into the season. If it makes sense to work overtime to get the job done, it will be decided on at that time.
- Equipment to outfit two new float trucks next year has been ordered at Truck & Trailer.
- The new truck for the culvert crew is in and having the toolbox installed. We are looking at a March delivery date.
- The third and final truck for this year is being picked up today in Grand Rapids.
- Looking at renting 2 rollers and a sweeper for chip seal. Our rollers are not in the greatest shape and this is a good alternative to replacing them or repairing them.
- Don't forget the Montcalm Township Association meeting on Tuesday at 7:00 p.m. at Douglass Township.

February 10, 2016

Engineer's Report

- A few project updates:
  1. Federal Road Guardrail Project – all rail is installed. The contractor will return in the spring to finish the shoulders and plant grass.
  2. Sidney Road Bridge in Gowen – A precon is scheduled for February 25<sup>th</sup> with Grand River Construction. They will start the project on April 11<sup>th</sup>.
  3. Garlock Road Bridge – Waiting for obligation
  4. Countywide Sign Upgrade – The sign shop should wrap up this project next Monday and Tuesday.
  5. County Primary Curve Sign Upgrade – Should have a March or April letting. This will be another force account job.
- Have begun working on township project estimates. It is our goal to have them to the townships in time for their March meetings.
- On behalf of Pat Moeggenberg, Pat Denton thanked the board for sending them to the Engineering Workshop again this year. It was a great program and they learned a lot.

Clerk's Report

- Mark signed and I sent in the CRASIF Membership Renewal Agreement.
- Audit is ready, just waiting on final OPEB Valuation Report.
- Working on a couple internal payroll policies that were recommended by the auditor at our exit conference.

Moved by Scott, seconded by Brundage, to approve the January 20 and February 10, 2016 bills totaling \$530,726.81 and Payroll #2 totaling \$89,763.38 and #3 totaling \$85,949.32. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

With nothing further to come before the board, the meeting adjourned at 10:25 a.m.

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Chairman

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Clerk