

MONTCALM COUNTY ADOPT-A-ROAD

APPLICATION AND PERMIT FOR USE OF MONTCALM COUNTY
ROAD COMMISSION RIGHT OF WAY

DO NOT WRITE IN THIS BOX

APPLICANT (NAME OF ORGANIZATION/COMPANY)

Permit No.

Contact Name (Primary)

App Date

Issued:

MAILING ADDRESS (Street)

CITY

STATE

ZIP CODE

PHONE

EMAIL

SECONDARY CONTACT NAME

MAILING ADDRESS (Street)

CITY

STATE

ZIP CODE

PHONE

EMAIL

LOCATION REQUESTED (GIVE DISTANCE AND DIRECTION FROM NEAREST INTERSECTION)

ROAD NAME

TOWNSHIP

NAME TO APPEAR ON SIGN

I CERTIFY THAT I ACCEPT THE FOLLOWING:

COMMENCEMENT OF WORK SET FORTH IN THE PERMIT APPLICATION CONSTITUTES
ACCEPTANCE OF THE PERMIT AS ISSUED. FAILURE TO OBJECT WITHIN 10 DAYS TO THE PERMIT
AS ISSUED CONSTITUTES ACCEPTANCE OF THE PERMIT AS ISSUED. IF THIS PERMIT IS
ACCEPTED BY EITHER OF THE ABOVE METHODS, I WILL COMPLY BY THE PROVISIONS ON THE
PERMIT.

**APPLICANT/AUTHORIZED AGENT
SIGNATURE**

SIGNATURE

DATE

RECOMMENDED FOR ISSUANCE SIGNATURE

DATE

OFFICIAL LOCATION

PERMIT CONDITIONS

1. This permit grants to the permittee only those rights specifically stated and no other.
2. Issuance of this permit does not relieve the permittee from meeting any and all requirements of the law, or of other public bodies or agencies.
3. Any operations in the right of way not covered by the permit and the appropriate department specifications are in violation of the jurisdictional authority of the department with respect to the control of the right of way unless approved by the MCRC. Any change or alteration in the permit activities requires prior approval of the department and may require a new permit.
4. The permittee shall be responsible for the cost of restoration of the roadway facilities and right of way if the department determines there is damage as a result of the activities of the permittee.
5. The permittee shall save harmless the State of Michigan and Montcalm County Road Commission, the department and all officers, agents, and employees thereof, and those governmental bodies performing permit activities for the department and all officers, agents, and employees thereof, pursuant to a maintenance contract, against any and all claims for damages arising from operations covered by this permit.
6. This permit is not assignable or transferable.
7. The permittee, upon request of the department, shall immediately cease operations and surrender this permit.
8. Participants must hold a safety meeting at least once annually and prior to any pickup conducted by the adopting group with MDOT supplied literature. All participants must sign a form acknowledging the training. Safety Meeting Attendance Forms shall be sent to MCRC immediately following the safety meeting.
9. All participants must wear MCRC supplied yellow/green safety vest with reflective stripes while working in the right of way. Vests will be provided one time only.
10. Group participants must be a minimum of 12 years old unless otherwise approved. Participants under the age of 18 years old must have adult supervision at a rate of 1 adult to every 3 children.
11. All litter must be placed in bags provided by MCRC. Objects too large/heavy to be bagged shall be placed next to the bags. Full bags must be placed on the grassy area next to the shoulder for pickup. No bags or objects shall be placed on the shoulders of the roadway.
12. MCRC will provide, install, and maintain signs noting the program and the participant. Only 2 identification signs per adopted section are allowed. These will be located near the beginning going from each direction. Groups wanting more signs are not allowed to pay for additional signs. Missing or vandalized signs will be replaced 1 time only.
13. Groups must consist of at least 3 people to participate in the Adopt-A-Road program. The group's primary and secondary contact information must be supplied on the permit application.
14. Groups failing to follow the guidelines or not participating in litter pickups for 2 periods of the year will have their permit revoked and the sign designation removed. That particular section of right of way will then be available for another group to adopt. MCRC shall retain the right to revoke any permit at any time.
15. On limited access roadways, access shall be from the nearest interchange; crossovers are not to be used. All vehicles shall be parked well off the right-hand shoulder so as not to obstruct traffic and in accordance with posted restrictions.
16. Groups must notify MCRC immediately if they intend to drop the program. All safety vests and unused garbage bags must be returned to MCRC when a group withdraws from the program.
17. After each pickup, adopting groups will file reports detailing the number of people involved, number of bags of litter picked up, hours spent, etc. Pre-printed forms will be furnished by MCRC for making the reports, which will be submitted by either faxing or mailing to the phone number or address on the pre-printed form.