

January 7, 2015

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on January 7, 2015.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Kim Alexander, Finance Director-Clerk and Pat Denton, Engineering Technician.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Brundage seconded by Scott to approve the minutes of the December 17, 2014 meeting as presented. Motion carried.

Moved by Brundage seconded by Scott to appoint Dale Linton as Chairman for 2015. Roll call: Yes – Brundage, Scott. Abstain: Linton. Motion carried.

Moved by Linton seconded by Scott to appoint Robert Brundage as Vice Chairman for 2015. Roll call: Yes – Linton, Scott. Abstain: Brundage. Motion carried.

Moved by Scott, seconded by Brundage, to appoint Kim Alexander as Finance Director-Clerk of the Board for 2015. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Brundage, seconded by Scott, to appoint Mark Christensen as Managing Director-Superintendent for 2015. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Scott seconded by Brundage, to appoint Mark Christensen as the MDOT Highway Contract Designee for 2015. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Brundage, seconded by Scott, to appoint Carol Smith, P.E., of LS Engineering, as County Highway Engineer for 2015. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Brundage, supported by Scott, to approve the following Board meeting schedule for 2015. Motion carried.

Day	Date	Time
Wed	February 4, 2015	9:00 AM
Wed	March 4, 2015	9:00 AM
Wed	April 1, 2015	9:00 AM
Wed	April 15, 2015	9:00 AM
Wed	May 6, 2015	9:00 AM
Wed	May 20, 2015	9:00 AM
Wed	June 3, 2015	9:00 AM
Wed	June 17, 2015	9:00 AM
Wed	July 1, 2015	9:00 AM
Wed	July 15, 2015	9:00 AM
Wed	August 5, 2015	9:00 AM

Day	Date	Time
Wed	August 19, 2015	9:00 AM
Wed	September 2, 2015	9:00 AM
Wed	September 23, 2015	9:00 AM
Annual Budget Meeting		
Wed	October 7, 2015	9:00 AM
Wed	October 21, 2015	9:00 AM
Wed	November 4, 2015	9:00 AM
Wed	November 18, 2015	9:00 AM
Wed	December 16, 2015	9:00 AM

Commissioner Brundage offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 14-5564 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Hot mix asphalt cold milling and resurfacing work along Stanton Road from Highway M-91 easterly to Lake Road; including concrete curb and gutter and aggregate shoulder work; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Scott. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott seconded by Brundage to adopt the Credit Card Policy as presented. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage seconded by Scott to adopt the Tablet Policy as presented. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott seconded by Brundage to approve the 2014 Audit Report. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage seconded by Scott to approve the Health Insurance Payment Policy as amended. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott seconded by Brundage to approve the purchase of a patch trailer from Falcon Equipment for \$15,250 to be used at the Howard City garage. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage seconded by Scott to approve the purchase of a plow from Tri County Equipment for \$5,713.73. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Manager's Report

- December was a good month for winter maintenance savings. We worked quite a bit last weekend and the guys did a nice job. The equipment held up for the most part.
- Seven County Council meeting is on January 20th in Ionia County.
- We have numerous pieces of equipment for sale on Rangerbid. The auctions end on the 20th of January.
- There is talk of a movement to reestablish the process of selling back Federal Aid dollars. I will keep you up to date if anything is decided.
- Howard City storage building is finished and we are just waiting for the gas company to install the meter. Will be looking at doors next week.
- Meeting with Grand Region Managers and MDOT on the 19th.
- Need to start thinking about trucks for next year. We need to order equipment early to ensure that the trucks are on the road for next winter.

Engineer's Report

- Bid packets and specs were finished this week. We are bidding: emulsion, HMA paving, HMA skip paving, metal culverts, concrete culverts, plastic culverts, chloride, gravel resurfacing, overband crack seal, curb and street sweeping and bituminous cold patch. Bids will be opened on February 2nd at 11:00 a.m.
- The Stanton Road mill and fill from M-91 to Lake will be let on Friday.

Moved by Brundage seconded by Scott, to approve the January 7, 2015 bills totaling \$316,843.60 and Payrolls #26 and #1 totaling \$175,923.76. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

There being no further business the meeting adjourned at 10:25 a.m.

Chairman

Clerk