

November 6, 2013

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on November 6, 2013.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Kim Alexander, Finance Director-Clerk and Pat Denton, Engineering Technician.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as amended. Motion carried.

Moved by Scott seconded by Brundage to approve the minutes of the October 23, 2013 meeting as presented. Motion carried.

Moved by Scott seconded by Brundage to approve the sale of truck #70 to Barry County for \$125,000. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage seconded by Scott to approve the purchase of a tandem axel truck from JX Peterbilt for \$129,740. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Motion by Scott seconded by Brundage to approve the purchase of components for the new truck from Truck and Trailer under the MiDeal purchase bid. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 13-5657 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Shoulder widening for bicycle lane work along Crystal Road (County Road 565) from Highway M-46 southerly to 5th Street; including ditching, hot mix asphalt paving, restoration, sign, and pavement marking work; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Brundage. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Motion by Brundage seconded by Scott to approve the sale of two patch trailers to Stanton and Lakeview for \$3,500 each and approve the purchase of two 4 ton, tandem axel patch trailers from Falcon under the MiDeal purchase program at the cost of \$13,750 each. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Manager's Report

- Grading and graveling of county primaries is ongoing with ditching and some culvert work also finishing up.
- Working on winter maintenance of equipment so we are ready for snow.
- Central Dispatch meeting is on November 24th at 12:00 p.m. at Maxfields.
- Mark and Kim will be meeting with MDOT on November 14th to go over the budget for this year.
- Winter chloride, 131 Rest Area and scraper blade bids are due and scheduled to be opened on Monday, the 11th at 10:00 a.m.
- Rick Stevenson and Greg Alexander attended APWA fall training last week.
- Dedicated lines are being installed in the outside garages in the next couple weeks for the time clocks. They should be up and running before the winter season.

Engineer's Report

- The Sidney Road bridge is complete and the road building is being done this week. Paving is scheduled for next Monday and Tuesday. The scheduled completion date is November 15th.

- The Small Urban funded project was let on November 1st. Central Asphalt was low bidder at \$395,189.61. This is 18.19% under the bid estimate. The work is scheduled to begin May 1, 2014 with a finish date of June 13, 2013.
- The Crystal Road widening project will be let on December 6, 2013.
- The Rural Task Force met and finalized our 5 year plans. These will be sent to the County Administrator, County Board and supplied to each Township.

Clerk's Report

- MERS contacted me regarding setting up an employee funded 457 Plan. Interest was shown at their annual meeting and they would like to meet with the employees to explain the plan.
- Worked on year end with Ron Wohlford yesterday. It's coming along. Hope to have the majority done by December 1st.

Moved by Brundage seconded by Scott to approve the November 6, 2013 bills totaling \$134,068.02, \$3,219.06 in prepaids and payroll #22, totaling \$75,416.11 Motion carried. Roll call. Yes - Brundage, Scott and Linton.

There being no further business the meeting adjourned at 9:42 a.m.

Chairman

Clerk