

MARCH 14, 2013

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on March 14, 2013.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; Mark Christensen, Managing Director/Superintendent; and Karen Swan, Finance Director-Clerk. .

Moved by Brundage, seconded by Scott, to approve the minutes of February 6, 2013, as presented. Motion carried.

Moved by Brundage, seconded by Scott, to approve the agenda as presented with the addition of M) Scheduling Finance Director-Clerk Interviews. Motion carried.

Moved by Scott, seconded by Brundage, to approve the following township contracts. Motion carried.

Belvidere Township

- Three applications of chloride on local roads at 1,650 gpm - \$22,091.

Douglass Township

- Three applications of chloride on local roads at 1,650 gpm - \$28,170.

Eureka Township

- Three applications of chloride on local roads at 1,650 gpm - \$14,586.

Evergreen Township

- Three applications of chloride on local roads at 1,650 gpm - \$27,408.

Fairplain Township

- Three applications of chloride on local roads at 1,650 gpm - \$24,897.
- Local match to remove and replace bridge on Carlsen Road over Dickerson Creek under the Local Bridge Program - \$35,332.

Montcalm Township

- Three applications of chloride on local roads at 1,650 gpm - \$15,594.

Reynolds Township

- Three applications of chloride on local roads at 1,650 gpm - \$15,265.

Sidney Township

- Three applications of chloride on local roads at 1,650 gpm - \$27,306.
- Three applications of chloride on Hillman Road from Sidney Road to Dickerson Lake Road - \$1,247.

Moved by Scott, seconded by Brundage, to approve Contract No. 13-5043 with the Michigan Department of Transportation for federal funding for permanent sign upgrading with sign post delineator work at 143 locations countywide and all together with necessary related work; and to authorize the Chairman and the Clerk to sign said contract. Motion carried. Roll call: Yes, Brundage, Scott, Linton.

Moved by Scott, seconded by Brundage, to approve and sign the year-ending September 30, 2012 Act 51 Annual Financial Report as presented. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Scott, seconded by Brundage, to approve adjustments to the 2013 Cash Budget as presented. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Brundage, seconded by Scott, to accept and place on file the following bids opened on February 19, 2013: 1) Bituminous Cold Patch; 2) Concrete, Metal and Plastic Culverts; 3) Catch Basin Cleaning; 4) Curb/Street Sweeping; 5) Pavement Marking; and 6) Skip Paving. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Scott, seconded by Brundage, to accept written offers from the following vendors to extend 2012 bids to 2013: 1) Pavement Recycling, Inc. for pulverizing sealcoat and asphalt pavements; 2) Carrick Trucking, Inc. for gravel resurfacing; and 3) Greenleaf Property Management for the maintenance of roadside parks. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

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Moved by Scott, seconded by Brundage, to approve and sign the agreement with Andrews Material Testing Services for the 2013 construction season. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Scott, seconded by Brundage, to approve and sign a one-year contract for year ending September 30, 2013 financial auditing services with Susan D. Sanford, CPA, of Traverse City, Michigan. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Brundage, seconded by Scott, to approve Temporary Traffic Control Order No. 59-01-2013 for No Parking in the right-of-way on both sides of B Street from Second Street to Fourth Street in the Village of Trufant, effective April 1, 2013 through October 31, 2013. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Brundage, seconded by Scott, to approve writing off the following account receivable accounts: Account 076-002 – Bloomer Township - \$75.00 and Account 077-002 – Village of Howard City - \$142.81. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Scott, seconded by Brundage, based upon recommendation by the Road Commission's labor attorney the Board hereby denies the request by AFSCME Council 25 to sign the Agency Fee Agreement in connection with PA 349. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Manager's Report

- Reviewed information to be provided to the County Road Association of Michigan in reply to a questionnaire requesting road projects and estimated costs that the Road Commission would plan to do if funding for roads was increased under legislation being discussed.
- We are working on bridge applications for 2016 Local Bridge Program funding.
- Discussed changing to the four-day week schedule in early April.
- Discussed Casair's permit to install fiber optic lines along 78 miles of county roads.
- Discussed request from Michigan Department of Environmental Quality to access an old monitoring well at the Howard City garage; the Board agreed to allow access.
- Joe Girskis and I have been reviewing the truck bids, and I would suggest that the Board accept JX Peterbilt's bid for dump trucks. I know they arrived four minutes late for the bid opening due to the extremely bad weather and road conditions that morning, but I spoke with our attorney and he said because we had not yet opened any of the truck bids at the time they arrived, there would not be a problem.

Moved by Scott, seconded by Brundage, that based on the Road Commission attorney's favorable opinion regarding receipt of their bid the Board hereby accepts the bid of \$127,740 each for three tandem-axle dump trucks and \$118,538 each for two single-axle dump trucks from JX Peterbilt of Grand Rapids pending approval of financing from a local bank. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Brundage, seconded by Scott, to give the Superintendent-Manager authority to obtain financing options for the purchase of five dump trucks. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Applications for the Finance Director-Clerk's position, which will be vacated due to retirement at the end of May, have been reviewed and narrowed down to five applicants. The Board will hold a special meeting to hold interviews starting at 9:00 a.m. on Thursday, March 28th.

Moved by Scott, seconded by Brundage, to approve Payroll #4 in the amount of \$85,228.55 and Payroll #5 in the amount of \$103,003.79. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Brundage, seconded by Scott, to approve 2/20/13 bills totaling \$248,959.74 and 3/14/13 bills totaling \$274,586.43. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

There being no further business, the meeting adjourned at 10:55 a.m.

Chairman

Clerk