

August 7, 2013

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on August 7, 2013.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; Also present: mark Christensen, Managing Director, Kim Alexander, Finance Director-Clerk and Pat Denton, Engineering Technician.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the July 23, 2013 meeting, as presented. Motion carried.

The Superintendent's Conference is October 2nd – 4th. Mark, Mike, Pat, Dale and one Foreman will be attending the conference.

Motion by Scott seconded by Brundage to accept the Builder's Glass bid for an office security window in the amount of \$2,450.00. Roll Call- Brundage-yes, Scott-yes, Linton-yes. Motion Carried.

Discussion was held about the response from Casair's attorney regarding the METRO Act and Right-of-way fees. The board will wait for a legal opinion from the attorney before proceeding.

Manager's Report

- The chip seal is done. Mark noted that the chip seal crew did a GREAT job.
- Fog sealing will be finished next week.
- Truck & Trailer is moving along well with the new trucks. They should be ready in September or early October.
- The one ton truck is ready. It will be put on display at the Superintendent's conference along with a couple of the new dump trucks.
- The truck rodeo is in October. We plan on sending 2 drivers to compete.
- Bill Clanche is progressing well and hopes to be able to return to work. We are waiting on the Doctor's report for Les Lillie.
- Rick Stevensen signed for the day mechanic position. He started that job full time on August 5, 2013.
- The Deer Pick-Up job has been posted at each garage. We'll have more information as we move forward.
- Cardinal Construction is working on the outside of the building. They have stripped and painted the bathrooms.
- The bids for the installation of the power washers were higher than expected. A few more contractors were contacted and asked to bid.
- The mobile power washer company cleaned 11 trucks on Friday. He did a good job and Mark was happy with his performance. May consider this on a monthly basis after a trial run in Greenville and Howard City.

Engineer's Report

- The Federal Aid projects are progressing well.
- Stanton Road was paved on Saturday the 3rd. They are spreading the shoulder gravel tomorrow and should be done next week.
- The excavating is done at the Federal Rd and Deja Rd project. There are a few weeks left of this project.
- The Sidney Road Bridge project was delayed a bit and should start by next Monday.
- Colby Road in Crystal Township has been crushed shaped and paved.

Clerk's Report

- Fifteen employees have signed up for direct deposit. Some have yet to turn in their paperwork.
- Met with Ron Wohlford last week for some training. He supplied numerous spreadsheets and suggested financial reports for the board.
- In the process of setting up the fixed assets in Cogitate. This will help when preparing year-end financial statements and the Act 51 Report.
- Plan on attending the Southern HR/Finance Director quarterly meeting in Grand Rapids on the 14th.

- Attending Blue Cross/Blue Shield meeting in Grand Rapids on August 20th

Moved by Brundage seconded by Scott to approve the August 8th, 2013 bills totaling \$222,591.95, pre-pays totaling \$38,966.40 and payroll #13, totaling \$85,511.82. Roll call- Brundage-yes, Scott-yes, Linton-yes. Motion carried.

With no further business to come before the board, the meeting adjourned at 10:06 a.m.

Chairman

Clerk