

APRIL 18, 2013

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on April 18, 2013.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; Mark Christensen, Managing Director/Superintendent; and Karen Swan, Finance Director-Clerk. .

Moved by Brundage, seconded by Scott, to approve the minutes of April 3, 2013, as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve and sign the following township contracts. Motion carried.

#### Crystal Township

- 7,200 pounds crack-seal emulsion to be applied by private contractor - \$8,856.
- Fog-seal Muskrat Road from Mt Hope Road to East County Line Road - \$2,470.
- Centerline/edge line Waldron Road from Stanton Road to North Shore Drive - \$1,125.
- Centerline Holland Lake Road from Crystal Road to Senator Road - \$350.
- 165# bituminous overlay on Lakeview Street from Crystal Road to Grove Street - \$9,665.
- 165# bituminous overlay on Grove Street from Sidney road to Lakeview Street - \$10,771.
- 165# bituminous overlay on Colby Road from Mt Hope Road west to newer pavement - \$78,523.

#### Douglass Township

- Machine wedge/seal Hillman Road from Stanton Road north 0.5 mile - \$10,519.
- 250# bituminous overlay on Musson Road from McBride Road to Coral Road - \$45,741.

#### Eureka Township

- Machine wedge/seal Baker Road from M91 east to Flat River Bridge - \$11,404.
- 165# bituminous overlay on Avalon Road from Baker Road north to end of pavement - \$22,931.
- 165# bituminous overlay on Leland Drive from Youngman Road east to end - \$21,288.
- 165# bituminous overlay on Ridgewood Drive in Ridgewood Estates - \$32,131.
- 165# bituminous overlay on Crestview Drive and William Court in Ridgewood Estates - \$56,462.

Moved by Scott, seconded by Brundage, to adopt the following resolution:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 13-5188 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Single-course chip seal and fog seal work along Federal Road from the south county line northeasterly to Cannonsville Road; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Karen Swan, Finance Director-Clerk, are hereby authorized to sign said contract.

Motion carried. Roll call: Yes – Brundage, Scott and Linton.

Moved by Brundage, seconded by Scott, to adopt the following resolution:

WHEREAS, the Board of County Road Commissioners of Montcalm County received bid proposals for the purchase of two (2) Model 367 2014 Peterbilt Trucks and three (3) Model 367 2014 Peterbilt Trucks with PACCAR MX 13L; and

WHEREAS, staff has reviewed the bid proposals and has recommended the proposal of JX Enterprises, Inc. of Grand Rapids, Michigan, as the low qualified proposal in the best interest of the Road Commission for Montcalm County; and

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WHEREAS, Legal Counsel has reviewed the proposed Installment Purchase Agreement and other documents pertaining to the financing of this purchase submitted by the Vendor and Chemical Bank and has issued an opinion in support of the Installment Purchase Agreement,

NOW THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners of the County of Montcalm accepts the bid proposal of JX Enterprises, Inc. of Grand Rapids, Michigan and authorizes the Superintendent/Manager to issue a purchase order for the following machines: two (2) Model 367 2014 Peterbilt Trucks and three (3) Model 367 2014 Peterbilt Trucks with PACCAR MX 13L, and

BE IT FURTHER RESOLVED, that the Board of County Road Commissioners of the County of Montcalm approves the Installment Purchase Agreement with the vendor and Chemical Bank and authorizes the Superintendent/Manager to execute the Installment Purchase Agreement together with the necessary related documents on behalf of the Road Commission, and

BE IT FURTHER RESOLVED, the Board hereby authorizes an appropriation for Fiscal Year 2014 of an amount necessary to satisfy the first installment under this Installment Purchase Agreement from funds on hand or due from the Michigan Transportation Fund, and

BE IT FURTHER RESOLVED, that the Installment Purchase Agreement shall be a qualified tax-exempt obligation, within the meaning of the Internal Revenue Code of 1986, as amended, of the Road Commission.

Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Moved by Scott, seconded by Brundage, to adopt the following resolution:

WHEREAS, The Board of County Road Commissioners of Montcalm County received bid proposals for the purchase of two (2) single-axle unit 2/7-fl RH Jr. Paraglide Wings, two (2) tandem-axle unit w/single wings and one (1) tandem-axle unit w/wing on each side; and

WHEREAS, staff has reviewed the bid proposals and has recommended the proposal of Truck & Trailer Specialties, Inc., Dutton, Michigan, as the low qualified proposal in the best interest of the Road Commission for Montcalm County; and

WHEREAS, Legal Counsel has reviewed the proposed Installment Purchase Agreement and other documents pertaining to the financing of this purchase submitted by the vendor and Chemical Bank and has issued an opinion in support of the Installment Purchase Agreement,

NOW THEREFORE BE IT RESOLVED, that the Board of County Road Commissioners of the County of Montcalm accepts the bid proposal of Truck & Trailer Specialties, Inc. of Dutton, Michigan and authorizes the Superintendent/Manager to issue a purchase order for the following machines: two (2) single-axle units 2/7-fl RH Jr. Paraglide Wings, two (2) tandem-axle units w/single wings, one (1) tandem-axle units w/wing on each side, and

BE IT FURTHER RESOLVED, that the Board of County Road Commissioners of the County of Montcalm approves the Installment Purchase Agreement with the vendor and Chemical Bank and authorizes the Superintendent/Manager to execute the Installment Purchase Agreement together with the necessary related documents on behalf of the Road Commission, and

BE IT FURTHER RESOLVED, the Board hereby authorizes an appropriation for Fiscal Year 2014 of an amount necessary to satisfy the first installment under this Installment Purchase Agreement from funds on hand or due from the Michigan Transportation Fund, and

BE IT FURTHER RESOLVED, that the Installment Purchase Agreement shall be a qualified tax-exempt obligation, within the meaning of the Internal Revenue Code of 1986, as amended, of the Road Commission.

Motion carried. Roll call: Yes-Brundage, Scott, Linton.

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Moved by Brundage, seconded by Scott, to approve a contract with Ronald Wohlford, C.P.A. of Cadillac, Michigan, for financial consulting services and to authorize the Superintendent/Manager to sign said contract. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

Manager's Report

- Discussed pavement conditions on Church Road west of Bailey Road, Kendaville Road between Federal Road and Bailey Road, Almy Road east of M-91, Fenwick Road east of M-66, Senator Road south of M-57, Cedar Lake Road north of Stanton Road and Derby Road between Sidney Road and Stanton Road. These pavements are in poor condition with potholes and crumbled asphalt, and all of the rain is making conditions even worse. We are trying to keep the worst potholes patched; however, it is hard to keep up. Some of these roads are getting to the point where we may have to consider milling them and putting them back to gravel until funding becomes available to rebuild and repave them.
- Met with supervisors and prioritized what we need to get done during the coming month. Discussed summer help and the mechanic's helper position. Also discussed capital outlay and items and equipment that need to be purchased or replaced.
- Safety jackets for employees have been ordered.
- The bridge project on Fenwick Road over Dickerson Creek is going well; concrete was poured yesterday.

Jack Schmitz of Burnham & Flower Insurance Group met with the Board to discuss the Road Commission's health insurance plan and to review options to reduce the cost of health insurance.

Moved by Brundage, seconded by Scott, to offer the Finance Director-Clerk's position to Charles Hazekamp at an annual salary of \$50,000, which is to be reviewed after 150 days of employment. Motion carried. Roll call: Yes-Brundage, Scott; No-Linton.

Moved by Scott, seconded by Brundage, to approve the 4/18/13 bills totaling \$467,962.24 and Payroll #8 totaling \$72,825.03. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

There being no further business, the meeting adjourned at 11:35 a.m.

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Chairman

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Clerk