

September 24, 2008

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on September 24, 2008.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; and Karen Swan, Finance Director-Clerk. Absent: Mark Christensen, Superintendent.

Moved by McCracken, seconded by Brundage, to approve the minutes of September 3, 2008 as presented. Motion carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented. Motion carried.

Moved by McCracken, seconded by Brundage, to open the public hearing at 3:03 p.m. to review the proposed 2009 Cash and General Appropriations Budgets. Motion carried.

The Finance Director presented the budgets to the Board: 1) The estimated Cash Budget and the General Appropriations Budget for the year ending September 30, 2008; and 2) the proposed Cash Budget and General Appropriations Budget for fiscal year 2009. The Finance Director advised the Board that the year-end operating funds should be about \$787,000 plus \$154,800 in restricted (Federal Aid) operating funds. The restricted funds will be used in 2009 for the local match on the Federal Road Bridge over Rice Creek and towards the cost of planned primary road projects. The townships are to thank for the fact that the Road Commission will have adequate funds to start the new year—at the beginning of September the townships owed the Road Commission over \$1 million for local road projects, but after sending a letter in early September requesting payments by September 30th, all but \$128,000 has been paid so far. The Finance Director explained that it is essential that we have a larger than normal operating fund at the end of this year, because the funds will be needed to purchase road salt for this coming winter, which we estimate will cost about \$562,000. In the past we have always used the state's salt and then paid MDOT for what we used on county roads; however, starting this year we will be purchasing all of the salt for county and state roads and then billing MDOT for the salt used on state trunk lines plus 8.5 percent overhead.

The public hearing ended at 3:30 p.m. and the regular meeting commenced.

Moved by Brundage, seconded by McCracken to approve and adopt the FY2009 General Appropriations Budget in the amount of \$12,871,487. Furthermore, for the purpose of administering the General Appropriations Budget in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions are included: 1) Randy Stearns, Managing Director, is designated as Chief Administrative Officer and Karen Swan, Finance Director-Clerk, is designated as Fiscal Officer. 2) The Chief Administrative Officer is authorized to transfer up to 25% of a line item amount approved in the General Appropriations Budget to another line item without prior approval but subject to approval by the Board of County Road Commissioners at their next regular board meeting. 3) The expenditure amount of Distributive Expense, as approved in the General Appropriations Budget, shall be allocated to the various other expenditure line items in the proportion as the allocation of actual Distributive Expense at yearend. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to approve the year-ending September 30, 2008 General Appropriations Budget estimated at \$13,353,080 plus estimated operating funds of \$787,000 plus \$154,800 in restricted funds. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to approve the transfer of up to 30%, if needed, of Michigan Transportation Funds from the Primary Road Fund to the Local Road Fund on the Act 51 Annual Financial Report for the year ending September 30, 2008. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by McCracken, seconded by Brundage, to approve and sign the title sheet for the proposed 2009 bridge project on Federal Road over Rice Creek. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by McCracken, seconded by Brundage, to approve B&B Environmental Services offer to extend its bid for catch basin cleaning to 2009. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to approve Michigan Chloride Services offer to extend its bid for mineral well brine (delivered and applied) to 2009. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by McCracken, seconded by Brundage, to accept the low bid of \$39.96 per deer from Joel Black for the removal and disposal of dead deer from county roads and state trunklines within Montcalm County. Motion carried. Roll call: Yes-McCracken, Brundage, Linton

September 24, 2008

Moved by Brundage, seconded by McCracken, to approve the one-year extension with the Michigan Department of Transportation for State Trunkline Maintenance contingent upon the Managing Director's approval of the 2009 Trunkline Maintenance Budget and to authorize the Managing Director to sign the extension upon his approval of said budget. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Manager's Report

- It looks like we will finally be getting a brush crew from the Carson City Correctional Facility in the next few weeks. The rate will be the same as we previously had.
- The pavement marking contractor is working in the county.
- Discussed the Assistant Engineer's position. Do we fill this position before Rich Buskirk retires at the end of the year? The Finance Director stated that wages and benefits for an Engineer Technician are included in the 2009 budget. The Board stated it is in favor of filling this position before Rich retires.

Several residents from East Shore Drive at Lake Stanton came before the Board to discuss their concerns about a property owner who has applied for a temporary driveway permit to access private property that he owns which backs up to and adjoins his lots but which is not within the Lake Stanton Plat. The property owner has a private road that runs off of Stanton Road onto the adjoining land where he has built several duplex homes and plans to build more. He wants to use the temporary drive to access his private land so that ready-mix trucks and other heavy equipment don't have to use his private road, which he claims is not built to handle heavy trucks and equipment. The Board stated that East Shore Drive is a public road and the property owner does own lots within the plat and has the right to use the road—it would be no different than if a property owner further north on East Shore Drive decided to build a home and construction equipment used East Shore Drive to access their property. Truck traffic can be kept off East Shore Drive if the Douglass Township Board passes a resolution and requests that weight limits be posted, but those limits would apply to everyone.

Moved by McCracken, seconded by Brundage, to approve the 9/24/08 bills totaling \$507,197.61 and Payroll #20 totaling \$81,361.91. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 5:00 p.m.

Chairman

Clerk