

NOVEMBER 19, 2008

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on November 19, 2008.

Present: Commissioners Dale Linton and Robert Brundage; Randy Stearns, Managing Director; Mark Christensen, Superintendent; and Karen Swan, Finance Director-Clerk. Absent: Donald McCracken.

Moved by Brundage, seconded by Linton, to approve the minutes of November 5, 2008 as presented. Motion carried.

Moved by Brundage, seconded by Linton, to approve the agenda as presented. Motion carried.

Moved by Brundage, seconded by Linton, to approve the winter maintenance contract with the Village of Pierson for winter maintenance on Federal Road within the village limits. Motion carried. Roll call: Yes-Brundage, Linton.

Moved by Brundage, seconded by Linton, to approve the following township contracts. Motion carried.

Bushnell Township

- Four applications of chloride at 1,000 gpm - \$23,519.

Crystal Township

- Four applications of chloride at 1,000 gpm - \$26,813.

Douglass Township

- Three applications of chloride at 1,650 gpm - \$29,471

Eureka Township

- Paint centerline and edge lines on Satterlee Road from M57 north to Stanton Road and then west on Station Road to West County Line Road; apply stop bar and arrows on Satterlee Road (north side) at M57 - \$5,471.
- Three applications of chloride at 1,650 gpm - \$15,834.

Moved by Brundage, seconded by Linton, to approve amendment to Section 2, Article V of the Constitution and By-Laws of the County Road Association of Michigan. Motion carried.

Moved by Brundage, seconded by Linton, to approve the Website Maintenance Agreement with Jack Johnson, effective January 1, 2009, at the same price as the current year. Motion carried.

Manager's Report

- Contracted 150,000 gallons of fuel from Petersen's Oil.
- Regarding Michigan CAT's recent bid for a loader and the Board's decision not to buy at this time, they have come back with a higher trade-in amount for the scraper. Is the Board interested? The Board stated that we need trucks more than we need a new loader, and if needed, we can rent a loader. Due to the financial situation and not knowing what the funding situation will be in the near future, we cannot commit at this time.
- We received a letter from the Local Bridge Program's advisory board informing us that the bridge on Grow Road over Dickerson Creek has been approved for funding in 2011.
- We had to take one of the trucks with the AutoShift transmission back to Duthler Truck—it looks like electrical problems again. A rep from Eaton is supposed to be at Duthler today to look at it.

Moved by Brundage, seconded by Linton, to approve the proposal for design engineering services with Scott Civil Engineering for the design of the Grow Road bridge over Dickerson Creek. Motion carried. Roll call: Yes-Brundage, Linton.

Superintendent's Report

- Held winter maintenance training last Friday. Talked about sensible salting and reviewed guidelines for hills, curve and intersections. After this morning's snowfall I checked different areas of the county and most of it looked pretty good.
- Will be meeting with the school transportation directors the first week of December to go over winter maintenance and how we operate.
- Last week's winter maintenance meeting with police and safety personnel went well; unfortunately no one from MDOT was able to make it to the meeting.
- We did some anti-icing yesterday, and this morning you could plainly see where it had been applied and was working.

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Clerk's Report

- The 2008 Act 51 Report is completed; will bring it to the Board for review and approval after auditors from Treasury have completed audit. As usual, had to transfer the full 30 percent, or \$913,804, from Primary MTF to Local MTF to partially cover a deficit in local road costs. In addition, had to make an inter-fund adjustment of \$212,334 from the Road Commission Fund Balance to the Local Fund Balance to cover the remainder of the deficit in local road costs. Based on the year's final numbers, our administrative cost is only 3.8 percent of revenues and 3.8 percent of total expenditures.

Moved by Brundage, seconded by Linton, to approve the 11/19/08 bills totaling \$194,869.95 and Payroll #24 totaling \$68,756.00. Motion carried. Roll call: Yes-Brundage, Linton.

There being no further business, the meeting adjourned at 4:47 p.m.

Chairman

Clerk