

DECEMBER 3, 2008

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on December 3, 2008.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; Mark Christensen, Superintendent; and Karen Swan, Finance Director-Clerk.

Moved by Brundage, seconded by McCracken, to approve the minutes of November 19, 2008 as presented. Motion carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented. Motion carried.

Moved by McCracken, seconded by Brundage, to approve the following township contracts. Motion carried.

Belvidere Township

- Three applications of chloride at 1,650 gpm - \$23,122.

Fairplain Township

- Replace culvert on Brown Road north of Sessions Road - \$960.

Richland Township

- Three applications of chloride at 1,650 gpm - \$21,188.

Moved by McCracken, seconded by Brundage, to approve hiring a Mechanic's Helper (Laborer 1 classification) to work on third shift. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by McCracken, seconded by McCracken, to approve Policy 2008-03 – Mailbox Replacement, effective January 1, 2009. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

The Finance Director-Clerk informed the Board that when the Road Commission changed its pension plan from John Hancock to MERS on January 1, 1993, she was unable to verify Richard's earlier employment dates from 1969 to 1972 (he left the Road Commission in 1972 and was rehired in 1984). Because there was no personnel file for his earlier employment period and we could not find anything that showed he had paid into the pension plan during that time, he was not given credit for that period for pension purposes. An old payroll ledger covering that period was recently found back in the old vault and it verifies that he was employed during the period in question, did pay into the pension plan and is eligible for the additional service.

Moved by McCracken, seconded by Brundage, to approve three years and six months of additional service towards retirement for Richard Buskirk, Assistant Engineer, for the period December 1, 1968 through June 2, 1972. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Manager's Report

- The Area 8B Task Force met last week to review the 2009 Federal Aid projects for the road commissions, cities and villages that are members of the task force. The 2009 plan has been approved; we also reviewed proposed projects for 2010 and 2011.
- The contractor that will be putting the cover on the Greenville salt storage building has finally moved equipment in and will start erecting the trusses in the next few days.
- Carol Smith and I have reviewed the applications for the Engineering Technician position. Interviews are being scheduled.

Superintendent's Report

- Received good comments from John Joyce, MDOT, on what we are doing so far for winter maintenance on the trunklines.
- I am starting to meet with the newly elected township supervisors to explain our operations and to discuss local roads. Meeting with Eureka Township supervisor on Friday.
- Randy and I met with the school transportation directors to go over winter maintenance so they can better understand how the road commission operates.

Moved by Brundage, seconded by McCracken, to approve the 12/3/08 bills totaling \$154,156.18 and Payroll #25 totaling \$75,460.69. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 4:24 p.m.

Chairman

Clerk