

August 6, 2008

The Board of County Road Commissioners for Montcalm County held a meeting at its office located in Stanton, Michigan at 3:00 p.m. on August 6, 2008.

Present: Commissioners Dale Linton, Robert Brundage and Donald McCracken; Randy Stearns, Managing Director; Mark Christensen, Superintendent; Carol Smith, County Highway Engineer; Tom Mayan, Consulting Engineer; and Karen Swan, Finance Director-Clerk.

Moved by Brundage, seconded by McCracken, to approve the minutes of July 16, 2008 as presented. Motion carried.

Moved by Brundage, seconded by McCracken, to approve the agenda as presented. Motion carried.

Moved by McCracken, seconded by Brundage, to open the public hearing to review the proposed 2009 through 2011 Federal Aid projects. Motion carried.

Discussed the following proposed projects and the fact that these projects may not happen if the Federal government does not renew the current legislation, which expires at the end of fiscal year 2008 and which provides the funding for Federal Aid projects. Because we do not know if there will be any funding available or how much will be available each year or how the price of oil may affect material prices, the following projects and dates are tentative and could change:

#### FY2009

- Condensery Road (CR506) from Vickeryville Road to Crystal Road (2.5 miles) – Complete project started in 2008 by paving a 160# second course of asphalt – estimated cost: \$180,830.
- Youngman Road (CR595) from M-57 to Wise Road (2 miles) – Concrete curb and gutter and a 165# asphalt overlay – estimated cost: \$184,385.
- Stanton Road (CR522) from West County Line Road to Dagget Road (1.5 miles) – Crush, shape, concrete curb and gutter and re-pave with a 330# asphalt mat – estimated cost: \$292,412.

#### FY2010

- Dagget Road/Pierson Road (CR522) from Stanton Road north and east to Federal Road (2.3 miles) – Crush, shape, concrete curb and gutter and re-pave with a 330# asphalt mat – estimated cost: \$432,583.
- McBride Road (CR530) from Crystal Road to the east county line (3 miles) – Crush, shape, concrete curb and gutter and re-pave with a 330# asphalt mat – estimated cost: \$434,192.

#### FY2011

- Vickeryville Road (CR575) from Sidney Road to Stanton Road (2.75 miles) – Crush, shape, concrete curb and gutter and re-pave with a 330# asphalt mat – estimated cost: \$474,481.
- Crystal Road (CR565) from Stanton Road to McBride Road (4 miles) – Concrete curb and gutter and a 170# asphalt overlay – estimated cost: \$420,292.

The public hearing concluded at 3:12 p.m.

Moved by McCracken, seconded by Brundage, to approve the proposed 2009 through 2011 Federal Aid projects as presented. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Moved by Brundage, seconded by McCracken, to approve the following township contracts. Motion carried.

#### Bloomer Township

- Paint centerline and edge lines on local paved roads in Bloomer Township - \$13,485.

#### Cato Township

- Machine wedge 250' x 20' area on Cutler Road west of Bale Road - \$3,507.

#### Home Township

- Paint centerline and edge lines on local paved roads in Home Township - \$6,375.

#### Sidney Township

- Paint centerline and edge lines on Nevins Road from Sidney Road to Stanton Road - \$1,725.

#### Manager's Report

- Roadside mowing is ongoing.
- The Sloan Road bridge project is going a little slow but is moving along; the project should be completed by the end of this month.
- Discussed Eureka Township's tanker truck, which is for sale by bid. The Board approved an amount and directed that a bid be delivered to the township.
- The annual Superintendents Association of Michigan meeting will be held October 8-10.

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Superintendent's Report

- The chip sealing projects are going well; we are about half done. We hope to be done by the end of next week.
- Most of the paving projects are done—not much left. Hope to have the first course of asphalt on Condensery Road before Labor Day.
- The new salt shed is coming along nicely; Shook Asphalt will be in next week to do the paving.

Engineers' Report

- We haven't heard anything yet on the safety grants that we submitted last spring; heard last week that it will probably be November before we hear anything.
- Applications for funding in 2011 under the Local Bridge Program were submitted in June.
- We have been working on the Asset Management program for the past month. We have been verifying the current information; MDOT personnel should be coming out soon to do the PASER ratings.
- We have drafted an Asset Management Plan, which we will bring to the Board—this will be a really good, useful planning tool.
- We have been hearing a lot more about the Asset Management program; it sounds like a sign inventory (types and locations of all signs on primary and local roads) will be required to be in the system by 2012.
- We are coming to the end of the current one-year contract on September 30<sup>th</sup>. So far the Board has approved \$35,000; the to-date expenses are just under \$34,000 and there is still work to do between now and the end of this year's contract.

Does the Board wish to continue the contract for engineering services with L.S. Engineering? Yes, even with the additional amount, the savings realized by contracting engineering services versus the cost for wages and benefits for a full-time engineer is very significant, and we are very pleased with the amount and quality of work being done by L.S. Engineering.

Moved by McCracken, seconded by Brundage, to approve an increase of up to an additional \$10,000 for engineering services performed by L.S. Engineering for the remainder of FY2008. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

Clerk's Report

- For the next several weeks, I will be working four-tens on Tuesdays through Fridays instead of Mondays through Thursdays, so that I can work on the budget on Fridays when it is quiet and there are no interruptions.
- Had a request from an employee who is taking a two-week voluntary lay-off at the end of September if he could take the first two weeks in October instead. What is the Board's feeling?

Moved by McCracken, seconded by Brundage, to extend the current voluntary lay-off period through October 26, 2008. Motion carried.

Moved by McCracken, seconded by Brundage, to change the August 20<sup>th</sup> board meeting to 3:00 p.m. on Monday, August 25, 2008. Motion carried.

Moved by Brundage, seconded by Linton, to approve the 8/6/08 bills totaling \$821,573.04 and Payroll #16 totaling \$69,303.69. Motion carried. Roll call: Yes-McCracken, Brundage, Linton.

There being no further business, the meeting adjourned at 4:25 p.m.

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Chairman

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Clerk