

July 17, 2023

The Board of County Road Commissioners of Montcalm County held their regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on July 17, 2023.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Kim Alexander, Finance Director/Clerk and Pat Denton, Assistant Highway Engineer.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott to approve the agenda as amended. Motion carried.

Moved by Brundage, seconded by Scott to approve the minutes of the July 5, 2023, meeting as presented. Motion carried.

Moved by Brundage, seconded by Scott to approve the Annual Certification of Employee-related Conditions, (Form 2067) certifying compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott, seconded by Brundage, to approve and sign the following contracts. Motion carried.

#### Cato Township

- One application of chloride on local roads @ 1,000 g.p.m - \$7,794.60 and two applications of chloride on local roads @ 1,650 g.p.m - \$25,722.18

#### Village of Edmore

- Seal/fog seal Third Street from M-46 to North Street - \$9,475
- Seal/fog seal Brown Street from Forrest Street to M-46 - \$5,940
- Seal/fog seal Second Street from Home Street to North Street - \$5,074
- Seal/fog seal Camp Street from Second Street to Third Street - \$1,695
- Seal/fog seal Brown Street from M-46 to Home Street - \$2,475
- Seal/fog seal Fourth Street from M-46 to Home Street and a partial block north of Home Street - \$3,391

Moved by Scott, seconded by Brundage, to approve the purchase of an aluminum double-sided, internally lit sign with installation for \$14,050 from Viking Sign Solutions. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

#### Manager's Report

- We are in an acceptable position when you look at the calendar and the amount of work done this season.
- We dealt with washouts and fallen trees last week after the heavy rain.
- Natural gravel re-gravels are done for the season. Work on limestone will continue next week.
- We started chip sealing last week. The equipment is running well, and we have a great crew.
- We will shoulder gravel a couple of days this week on new blacktops.
- The plumbing issue in the engineering bathroom is ongoing. Richards is going to try again this afternoon to resolve the issue.
- Went to Truck and Trailer with Joe last week to look at specs for the single axle truck and sign shop truck.
- Also attended the KCRC open house last week. Nice facilities!
- Working on a Capital Outlay list with Joe. More to come once we get closer to budget time.

#### Engineering Report

- The paving contractor was here last week. They are also paving today and tomorrow. We are 52% done (42,500 tons).
- The 6-bridge preventive maintenance project is scheduled to start next week.

Moved by Scott, seconded by Brundage to enter closed session pursuant to Section 8 of the Open Meetings Act, MCL 15.268 (a) as requested by Mark Christensen, to complete his annual performance review at 9:19 a.m. Roll call: Yes – Brundage, Scott and Linton.

The Board returned to open session at 10.22 a.m.

The manager received a positive performance review.

Moved by Brundage, seconded by Scott to approve the Administrative Benefit and Overtime Pay Plan. Yes – Brundage, Scott and Linton. Motion carried.

Moved by Scott, seconded by Brundage, to approve the July 13, 2023, bills totaling \$1,197,199.51 and Payroll #12, the annual Signing Bonus and Insurance Buy-Out checks totaling \$253,115.05. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

With no further business to come before the board, the meeting was adjourned at 9:40 a.m.

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Chairperson

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Clerk