

May 11, 2020

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on May 11, 2020.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Brundage, seconded by Scott, to approve the minutes of the March 18, 2020 meeting as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the following contracts. Motion carried.

City of Greenville

- Wedge/seal State Street from Webster Street to Court Street – \$8796
- Wedge/seal Barnard Street from Gibson Street to Congress Street – \$6,846
- Wedge/seal Bower Street from Carson City Road to Montcalm Street – \$25,850
- Wedge/seal Cass Street from M-91 east to end – \$12,924
- Wedge/seal Chase Street from Hillcrest Street to Olsen Street – \$8,063
- Wedge/seal Congress Street from Burgess Street to Walnut Street – \$5,008
- Wedge/seal Court Street from Grove Street to State Street – \$12,419
- Wedge/seal David Street from Frank Street to Oak Street – \$3,980
- Wedge/seal Frank Street from Nelson Street to David Street – \$3,737
- Wedge/seal Franklin Street from Charles Street to Congress Street – \$3,230
- Wedge/seal Gibson Street from M-91 to Irving Street – \$14,770
- Wedge/seal Grove Street from M-91 east to end – \$15,467
- Wedge/seal Hillcrest Street from M-57 to Greenville West Drive – \$61,244
- Wedge/seal Irving Street from Montcalm Street to Bluff Street – \$2,427
- Wedge/seal Irving Street from Gibson Street north to end and from Greenville West Drive south to end – \$19,940
- Wedge/seal Nelson Street from M-57 to Frank Street – \$8,808
- Wedge/seal North Street from Edgewood Street west to end – \$6,817
- Wedge/seal State Street from M-91 to Webster Street – \$4,388
- Wedge/seal Webster Street from M-57 north to end - \$16,727
- Seal/fog seal Osmun Street from Coffren Street north to end – \$1,220
- Seal/fog seal Oakridge Street from Lawrence Street east to end – \$1,839
- Seal/fog seal Myron Street from Montcalm Street north to end – \$4,189
- Seal/fog seal Montcalm Street from M-91 east to end – \$11,528
- Seal/fog seal Meijer Drive from Parkwood Street to Maplewood Street – \$19,769
- Seal/fog seal Marks Street from M-91 west to end – \$1,725
- Seal/fog seal Market Street from Webster Street east to end – \$11,429
- Seal/fog seal Maplewood Street from Meijer Drive to M-57 – \$14,190
- Seal/fog seal Osmun Street from Montcalm Street to Bluff Street – \$887
- Seal/fog seal Parkwood/Hillside Street from south dead end of Parkwood Street north to end of HMA – \$2,200
- Seal/fog seal Seventh Street from Coffren Street south to end – \$1,756
- Seal/fog seal Sixth Street from Coffren Street south to end – \$1,877
- Seal/fog seal Smith Street from Cass Street to Water Street – \$17,794
- Seal/fog seal Sprague Street from Webster Street east to end – \$9,552
- Seal/fog seal Strauss Court from Meijer Drive south to end – \$1,936
- Seal/fog seal Walnut Street from M-57 to VanDeinse Avenue – \$37,358
- Seal/fog seal Maplewood Street from M-57 to Elmwood Street – \$5,379
- Seal/fog seal Lincoln Street from Coffren Street north to end – \$964
- Seal/fog seal James Street from Grove Street to Montcalm Street – \$2,493
- Seal/fog seal Hawthorne Court from Meijer Drive south to end – \$16,086
- Seal/fog seal Fifth Street from Coffren Street south to end – \$1,989
- Seal/fog seal Elmwood Street from Greenville West Drive to Maplewood Street – \$7,187

- Seal/fog seal Charles Street from M-91 to Irving Street – \$8,452
- Seal/fog seal Burgess Street from Congress Street to Coffren Street – \$2,165
- Seal/fog seal Baldwin Lake Drive from city limits on west side to city limits on east side – \$26,864

Sidney Township

- Three applications of chloride on local roads @ 1,650 gpm – \$32,723.36
- Asphalt mat on Wise Road from Derby Road east to Fair Salvage – \$10,000
- Spray brush along local roadsides – locations TBD – \$2,000
- Replace existing culvert with a 77” x 52” x 62’ elliptical corrugated metal culvert on Spencer Road east of Carlsen Road – \$4,966
- Gravel resurface Grow Road from Holland Lake Road to Sidney Road – \$18,322
- Gravel resurface Ruby/Olsen Roads from Brown Road to M-66 – \$20,649
- Seal/fog seal White Tail Drive from Sidney Road north to end of pavement – \$4,658

Bushnell Township

- Provide forty (40) hours ditching along local roads – locations TBD – \$5,000
- Spray brush along local roadsides – locations TBD – \$2,000
- Overband crack seal – locations TBD – \$8,325
- Gravel resurface with limestone Snows Lake Road from end of pavement east 0.46 mile – \$18,123

Richland Township

- Wedge/seal Waldron Road from Tamarack Road to Schmeid Road (1.5 miles) – \$34,696
- Gravel resurface Fleck Road from Douglas Road to East County Line Road (1.0 mile) – \$10,103
- Gravel resurface Sanders Road from Crystal Road to Waldron Road (1 mile) – \$10,103
- Gravel resurface Tamarack Road from Douglass Road to East County Line Road (1.10 miles) – \$16,315

Evergreen Township

- Spray brush along local roadsides – locations TBD – \$2,000

Reynolds Township

- Four applications of chloride on local roads @ 1,650 gpm – \$22,027.50
- Wedge/seal Loveless Drive from Edgar Road south to end (0.75 mile) – \$19,779
- Seal/fog seal Reed Road from Almy Road to Howard City village limits (0.25 mile) – \$5,236
- Provide forty (40) hours ditching along local roads – locations TBD - \$5,000
- 180# asphalt overlay on Amy School Road from CR 582 to Almy Road (1.07 miles) – \$115,309
- Overband crack seal – locations TBD – \$8,325
- Gravel resurface with limestone, Lake Montcalm Road from West County Line Road to Whitefish Road (1 mile) (Split with Pierson Township) – \$19,876

Belvidere Township

- Gravel resurface Coolidge Avenue north and south of intersections to end – \$10,220
- Overband crack seal – locations TBD – \$8,325
- 180# asphalt overlay on Coolidge Avenue from M-66 west to north and south Coolidge Avenue intersection (0.10 mile) – \$11,359
- Wedge/seal Ferris Road from M-46 south one mile (1.0 mile) – \$30,288
- Replace existing culvert at Townline Creek with a 77” x 52” x 62’ elliptical corrugated metal culvert on Hillman Road between Tamarack Road and Cutler Road – 5,052
- Spray brush along local roadsides – locations TBD – \$2,000
- Provide thirty (30) hours of ditching along Almy Road west of Six Lakes Road and Almy Road east of Musson Road – \$3,750
- 180# asphalt overlay on Lake Montcalm Road from Hillman Road to Miles Road (1 mile) (split with Douglass Township) – \$45,687

Douglass Township

- 745 cyd 23A maintenance gravel – locations TBD – \$7,450
- Overband crack seal – locations TBD – \$8,325

- Spray brush along local roadsides – locations TBD – \$2,000
- Gravel resurface Lake Road from Stanton Road to Briggs Road (1 mile) (split with Pine Township) – \$8,882
- 180# asphalt overlay on Lake Montcalm Road from Hillman Road to Miles Road (1 mile) (split with Belvidere Township) – \$45,687
- Gravel resurface Klees Road from Musson Road to M-66 (2 miles) – \$22,917
- Seal/fog seal North Shore Drive, Ellsworth Avenue and Veterans Avenue (0.35 mile) – \$7,037

Crystal Township

- Seal/fog seal Muskrat Road from Mt. Hope Road to East County Line Road (1 mile) – \$19,937
- Gravel resurface Sloan Road from Holland Lake Road to Sidney Road (1.25 miles) – \$18,977
- Gravel resurface Sloan Road from Muskrat Road to Holland Lake Road (1 mile) – \$15,181
- Gravel resurface Sloan Road from Condensery Road to Muskrat Road (1 mile) - \$15,181
- Gravel resurface Muskrat Road from Sloan Road to Crystal Road (1 mile) – \$15,181
- Gravel resurface Kickland Road from Sloan Road to Crystal Road (1mile) – \$15,181
- Gravel resurface Kickland Road from Senator Road to Sloan Road (1 mile) – \$15,181
- Spray brush along local roadsides – locations TBD – \$2,000
- Provide forty (40) hours of ditching along local roads – locations TBD – \$5,000

Village of Lakeview

- Coldmill and pave 165# asphalt overlay on Lincoln Avenue from Mill Street north to the village limits – \$48,488
- Seal/fog seal Fifth Street from Washington Street to Lincoln Avenue – \$2,592
- Seal/fog seal Lake Drive from Fifth Street to Lincoln Avenue – \$6,149
- Wedge/seal Airport Road from second driveway to airport to end of pavement – \$9,315
- Wedge/seal Airport Road from Lakeview Road to second driveway to airport – \$12,624
- Wedge/seal First Street from Edgar Street to Washington Street – \$5,350
- Wedge/seal Paden Street from Edgar Street to Tenth Street – \$19,144
- Wedge/seal Tenth Street from Paden Street to Lincoln Avenue – \$9,535
- Wedge/seal First Street from Washington Street to Lincoln Street – \$4,297
- Wedge/seal Second Street from Washington Street to Lincoln Street – \$4,908
- Wedge/seal Edgar Street from Macomber Street to Park Street – \$6,848
- Wedge/seal Edgar Street from Niles Street to Macomber Street – \$6,696
- Wedge/seal Pearl Street from Washington Street to Tenth Street – \$9,855
- Wedge/seal Fourth Street from Sherman Street to Washington Street – \$3,312

Cato Township

- Three applications of chloride @ 1,000 gpm on local roads – \$27,012.84
- Spray brush along local roadsides – locations TBD – \$2,000
- 1,000 cyd 23A maintenance gravel on Edgar Road west of Berridge Road, Edgar Road/Gates Road intersection – \$10,500

Pierson Township

- Three applications of chloride @ 1,650 gpm on local roads – \$27,672.98
- Gravel resurface with limestone, Lake Montcalm Road from West County Line Road to Whitefish Road (1 mile) (Split with Reynolds Township) – \$19,876
- Gravel resurface with limestone Lake Drive from Bass Lake Road west (0.25 mile) – \$9,606
- Provide forty (40) hours of ditching along local roads – locations to be determined – \$5,000
- 180# asphalt overlay on Long Road from Pine Street to Kimball Road (0.55 mile) - \$55,107

Village of Sand Lake

- Pave with curbing and shoulder gravel Pine Street and Long Street intersection – \$5,600

Pine Township

- Gravel resurface Lake Road from Stanton Road to Briggs Road (1 mile) (split with Douglass Township) – \$8,882
- Gravel resurface Backus Road from McBride Road to Kendaville Road (1 mile) – \$17,764
- Seal/fog seal Vining Road from McBride Road to Kendaville Road (1.0 mile) – \$19,668
- Wedge/seal Spring Road from M-91 west to end of pavement (0.30 mile) – \$6,589
- Provide forty (40) hours ditching along local roads – locations TBD – \$5,000
- 1,000 23A maintenance gravel – locations TBD – \$8,000
- Spray brush along local roadsides – locations TBD – \$2,000
- Overband crack seal – locations TBD – \$2,000

Village of Edmore

- Seal/fog seal Greenfield Street from Second Street to Fifth Street – \$5,669
- Wedge/seal Eleventh Street from M-46 north to end – \$8,021
- Wedge/seal Fourth Street from Forest Street to M-46 – \$9,301
- Seal/fog seal Juniper Street from Pine Street south to end – \$2,691
- Seal/fog seal Pine Street from Juniper Street west to end – \$6,776
- Machine wedge Industrial Park Drive – \$4,109

Maple Valley Township

- Three applications of chloride @ 1,650 gpm on local roads – \$30,182.63
- One application of chloride @ 5,000 gpm on Briggs Road between Marble Road and the township line – \$1,125
- Wedge/seal Cannonsville Road from Black Road to Gravel Ridge Road (1.05 miles) – \$40,869
- Wedge/seal Amble Road from Stanton Road to South County Line Road (1.0 mile) – \$23,620
- 180# asphalt overlay on Fourth Street from “B” Street to “F” street (0.19 mile) – \$27,065
- 180# asphalt overlay on “A” Street from Fourth Street to Second Street – \$14,815
- 180# asphalt overlay on Rasmussen Drive from Second Street to end (0.27 mile) – \$27,210
- Seal/fog seal Miller Road from Fenwick Road to M-57 (1.5 miles) – \$29,532

Fairplain Township

- Asphalt mat on Wise Road from Derby Road east to Fair Salvage – \$10,000

Commissioner Brundage offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 20-5199 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Preliminary engineering activities for roadway safety improvement work along Sidney Road from the Montcalm Area Career Center to Highway M-66; including paved shoulder widening, tree clearing, permanent signing, shoulder rumble strip, and recessed pavement marking work; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Scott. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Commissioner Brundage offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 20-5201 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Preliminary engineering activities for roadway safety improvement work along Federal Road from Pierson Road to Cannonsville Road; including northbound

passing flare at Cannonsville Road, shoulder rumble strip, recessed pavement marking and permanent signing work; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Scott. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 20-5200 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Preliminary engineering activities for roadway safety improvement work along Howard City Edmore Road (County Road 582) at Amy School Road; including westbound traffic passing flare, permanent signing, and intersection approach delineation work; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Brundage. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage, seconded by Scott to approve the Contract for Engineering Services with L.S. Engineering for design services on job numbers 210236, 210237 and 210423 and to authorize the Chairman to sign the contract. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

WHEREAS, the Road Commission for Montcalm County has various bridges that require either preventive maintenance, scour countermeasures or are in need of replacement due to poor physical condition and those are:

Replacement – (Priority 1)

- Structure Number 7529 – Masters Road over the Tamarack Creek

Preventive Maintenance – Remove/replace deck, HMA overlay and railing upgrade (Priority 2)

- Structure Number 7456 – CR510 (Sidney Road) over Flat River
- Structure Number 7457 – CR510 (Sidney Road) over West Branch Fish Creek
- Structure Number 7459 – CR599 (Federal Road) over Rice Creek
- Structure Number 7495 – Blackmer Road over Fish Creek
- Structure Number 7500 – River Road over Flat River

Preventive Maintenance – Remove/replace deck, HMA overlay and railing upgrade (Priority 3)

- Structure Number 7452 – CR500 (Fenwick Road) over Fish Creek
- Structure Number 7479 – Lake Montcalm Road over Flat River
- Structure Number 7496 – Lake Road over Flat River
- Structure Number 7485 – Boyer Road over Fish Creek

Replacement – (Priority 4)

- Structure Number 7521 – Tamarack Road over Pine River

Replacement – (Priority 5)

- Structure Number 7516 – Dickerson Lake Road over Flat River

WHEREAS, the Road Commission for Montcalm County has reviewed the application requesting funds for the construction cost of replacing said bridges; and

WHEREAS, the Road Commission for Montcalm County understands that they:

- Must pay 5% to 40% of the as-bid construction cost and the entire cost of all engineering services and right-of-way; and
- Must agree to have sufficient funds to pay their share of the costs for construction in fiscal year 2023.

NOW, THEREFORE, BE IT RESOLVED that the Road Commission for Montcalm County hereby approves the filing of said application with the Michigan Department of Transportation requesting funds through the Local Bridge Program for the repair or replacement of the above-listed bridges and further that we are actively seeking their participation in the repair/replacement of the bridges.

Seconded by Commissioner Brundage, that the above resolution be adopted. Roll call: Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage to approve the COVID 19 Preparedness Plan as presented. Roll call: Brundage, Scott, Linton. Motion carried.

Manager's Report

- Glad to have everyone back for the meeting, healthy. We have not had any positive tests here and we are all doing our best to sanitize and social distance. It's been a challenge but everyone seems to be cooperating and doing their share.
- Gravel roads were looking better last week than they have in a year. They are very dry and dusty. Chloride will begin this Friday and continue for the next two weeks.
- We are done pulling berms on the gravel roads and have begun pulling on paved shoulders.
- We have received numerous township contracts but there are a few that haven't returned theirs due to concerns about revenue sharing payments. We assured them that if projects need to be pulled off the schedule that it is no problem.
- If the weather holds this week, we will be done with current township re-graveling projects. (30,000 cyds)
- A few summer employees started today with the remainder starting next Monday.
- Shook Asphalt is scheduled to open this week. This will enable us to purchase hot mix asphalt for patching.
- Halliday is making a pile of gravel at the Warner Pit for gravel on the west side.
- Auction sales were good last week. We sold a few pieces of old equipment at good prices.
- Been asked to serve on the CRA Board to fill a vacancy. Need to give an answer by weeks end.

Engineer's Report

- Paving has been completed on the following projects all left over from 2019:
 - 19001 – CR530 (Coral, Satterlee, Kendaville) from CR595 (Gravel Ridge) to M-91 (Greenville Road)
 - 19036 – Satterlee, Kendaville Roads for Pine Township
 - 20008 – CR530 (Coral) from CR601 (Bailey) to Masters - Gravel shoulders will be placed this week.
- Township and Village contracts continue to come into the office. There is a lot of work to do this summer.
- Our crews are pulling berms, replacing culverts and improving drainage on the CR506. (County Farm) paving project. Concrete curbs have been placed. The cold milling and paving are scheduled for mid-June.

Clerk's Report

- Budget update – MTF payment was down 9% for March. We are expecting a much larger decrease in April due to the stay home order and the closure of Secretary of State Offices. Will prepare a budget amendment for the 2nd June meeting.
- Health insurance rates cumulatively will be up 6.13% in the coming year. We are looking at changing STD/LTD/Life insurance carriers for a significant savings. I'll have more information when available.

- 2018 Trunkline audit resulted in owing MDOT \$43,071.

Moved by Scott, seconded by Brundage, to approve the March 26, 2020 bills totaling \$165,874.15, April 9, 2020 bills totaling \$539,112.76, April 23, 2020 bills totaling \$175,059.62 and the May 7, 2020 bills totaling \$278,637.95 and Payroll #7 totaling \$97,423.58, Payroll #8 totaling \$99,437.97, Payroll #9 totaling \$96,413.89 and Payroll #10 totaling \$98,537.42. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

There being no further business to come before the board, the meeting adjourned at 9:47 a.m.

Chairman

Clerk