

May 6, 2015

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on May 6, 2015.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott seconded by Brundage to approve the minutes of the April 23, 2015 meeting as presented. Motion carried.

Moved by Brundage seconded by Scott to approve the following township contracts. Motion carried.

Bloomer Township

- Three applications of chloride @ 1,650 gpm on local roads - \$15,476

Crystal Township

- Three applications of chloride @ 1,650 gpm on local roads - \$33,433

Sidney Township

- Spray brush along local roadsides, locations to be determined - \$2,000

Moved by Brundage seconded by Scott to sign the title sheet to the Kendaville Road Improvement project. Roll call: Yes - Brundage, Scott and Linton. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 15-5280 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Chip Seal and fog seal along Sidney Road from Highway M-91 easterly to Ferris Road; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Brundage. Motion carried. Roll call: Yes – Brundage, Scott and Linton.

Commissioner Brundage offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 15-5282 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Chip Seal and fog seal along west County Road 522 from Trufant Road to Satterlee Roads; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Scott. Motion carried. Roll call: Yes – Brundage, Scott and Linton.

Commissioner Brundage offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 15-5158 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

Center left turn lane and right turn lane installation work on Federal Road at the intersection of Almy Road; including vertical correction on the west leg of the intersection, curb and gutter and permanent signing work; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Scott. Motion carried. Roll call: Yes – Brundage, Scott and Linton.

Moved by Brundage seconded by Scott to approve the following Commissioner Code of Conduct:

The Board of Commissioners will conduct themselves lawfully, with integrity and high ethical standards, in order to model the behaviors expected of staff and to build confidence and credibility.

1. To build trust among Commissioners and to ensure an environment conducive to effective governance, Commissioners will: focus on situations and behavior rather than the individual;
 - a. Exercise honesty in all written and interpersonal interaction, never intentionally misleading or misinforming each other;
 - b. Make every reasonable effort to protect the integrity and promote the positive image of the organization and one another;
 - c. Maintain confidentiality appropriate to sensitive issues and information that otherwise may tend to compromise the integrity or legal standing of the Board, especially those matters discussed in closed session.
2. Board members will not attempt to exercise individual authority over the organization.
 - a. Commissioners will not attempt to assume personal responsibility for resolving operational problems or complaints;
 - b. Commissioners will not personally direct any part of the operational organization;
 - c. Commissioners will respect decisions of the Board and will not undermine those decisions;
 - d. Commissioners will not publically express individual negative judgments about the Manager or staff performance. Any such judgments of the Manager or Staff performance will be expressed in the appropriate forum;
 - e. Commissioners will refer any requests for access to Road Commission records to the Manager.
3. Commissioners will serve the interests of the entire organization. Commissioners recognize this responsibility to the whole to be greater than:
 - a. Any loyalty a Commissioner may have as a resident.
 - b. Loyalty based upon membership on other boards or staffs.

Moved by Scott seconded by Brundage to approve and sign a Memo of Understanding with AFSCME Local 1071.03 to change the work schedule from June 1, 2015 through September 3, 2015 to 6:00 a.m. – 4:00 p.m. Motion carried. Roll call: Yes - Brundage, Scott and Linton.

Manager's Report

- We need to think about what is next for Montcalm County after the defeat of Proposal One. A positive is that residents have been educated about the way roads are funded.
- Working on limestone gravel this week on West County Line Road. We are partnering with Eureka Township, Oakfield Township and Kent County.
- Centerline painting on east side starts next week.
- Chloride application will start in the next 2 weeks.
- Foreman meeting yesterday - talked about projects for the summer and how to keep organized.
- Mark and Pat are working with townships to get contracts coming in.
- Joe is picking up the distributor today in Leelanau County. Kent is delivering the chip spreader.
- Report from LS Engineering is a positive change that provides us much needed information.

- The Gradeall is down this week. It is being repaired at Tri County Equipment

Engineer's Report

- The Federal Road /Almy Road intersection safety upgrade project was let on May 1. Low bid was Dean's Landscaping & Excavating. The bid amount was \$341,954.93 which is 5.77% under the Engineer's estimate. The proposed start date is July 6 with an open to traffic date of August 21.
- crack sealing will begin shortly

Clerk's Report

- Health insurance rates will go up around 10% on July 1, 2015. The third quarter rate increases were down from the second quarter increases.
- Attended the Northern Finance meeting last week at Gratiot County.

Moved by Scott seconded by Brundage, to approve the May 6, 2015 bills totaling \$260,266.99 and Payroll #9 totaling \$79,981.73. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

There being no further business the meeting adjourned at 10:05 a.m.

Chairman

Clerk