

February 13, 2019

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on February 13, 2019.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as presented. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the January 16, 2019 meeting as presented. Motion carried.

Moved by Scott, seconded by Brundage, to open a public hearing to consider the fee schedule changes and sign policy at 9:02 a.m. Motion carried.

The Sign Policy was detailed by Mark and Pat explained the only change to the Fee Schedule is lowering the Utility Annual Maintenance Permit Fee to \$300 from \$500. This was required by Public Act No. 97 of 2018. No public comment was given.

Moved by Brundage, seconded by Scott, to close the public hearing at 9:04 a.m. Motion carried.

Moved by Scott, seconded by Brundage, to adopt the sign policy as presented. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Brundage, seconded by Scott, to adopt the proposed fee schedule as presented. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Commissioner Brundage offered the following resolution and moved for its adoption:

WHEREAS, the Michigan Legislature (MCL 247.662, 247.663) requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 83 county road agencies in the format approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

NOW THEREFORE BE IT RESOLVED, the Board of County Road Commissioners of the County of Montcalm County hereby adopts the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.662 and 247.663;

BE IT FURTHER RESOLVED, this resolution is made a part of the minutes of the Road Commission for Montcalm County's board meeting on February 13, 2019.

Supported by Commissioner Scott. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

WHEREAS, The Michigan Legislature created a requirement (MCL 247.662, 247.663) as part of the Transportation Funding Package of 2015 that requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Board of County Road Commissioners for Montcalm County adopted the Michigan Local Agency Pavement Warranty Program on February 13, 2019;

WHEREAS, the Road Commission for Montcalm County agrees to consider a local pavement warranty on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds;

WHEREAS, the Local Agency Pavement Warranty Program law requires each county road agency to report annually on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds, whether or not a warranty was utilized in the project;

WHEREAS, the Road Commission for Montcalm County agrees to implement the Michigan Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which the Road Commission for Montcalm County's adopted Implementation Policy defines the Road Commission for Montcalm County's intent of its pavement warranty program;

NOW THEREFORE BE IT RESOLVED, the Road Commission for Montcalm County hereby agrees to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

Supported by Commissioner Brundage. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Brundage, seconded by Scott, to approve Pavement Recycling's pulverizing bid renewal at last year's rate. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Scott, seconded by Brundage, to approve Michigan Paving Materials' bid for CQSEA and AMS Seal SP fog seal at last year's rate. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Scott, seconded by Brundage, to approve Central Asphalt's bid for paving at last year's rate. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Brundage, seconded by Scott, to approve SaniSweep's bid for street/curb sweeping at last year's rate. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Scott, seconded by Brundage, to approve Bit Mat's bid for CRS-2M Emulsion at last year's rate. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Brundage, seconded by Scott, to approve the following township contracts. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Bloomer Township

- Four applications of chloride on local roads @ 1,650 gpm - \$23,459.96

Cato Township

- One application of chloride on local roads @ 1,000 gpm - \$9,004.28
- Two applications of chloride on local roads @ 1,650 gpm - \$29,714.13

Eureka Township

- Four applications of chloride on local roads @ 1,650 gpm - \$23,306.49

Fairplain Township

- Three applications of chloride on local roads @ 1,650 gpm - \$29,837.46
- One application of chloride on Miller Road @ 1,650 gpm - \$274.07

Home Township

- One application of chloride on local roads @ 2,000 gpm - \$9,849.73
- Four applications of chloride on local roads @ 1,000 gpm - \$19,699.46

Maple Valley Township

- One application of chloride on Briggs Road between Marble Road and the township line @ 5,000 gpm - \$1,125
- Three applications of chloride on local roads @ 1,650 gpm - \$30,182.63

Pine Township

- Three applications of chloride on local roads @ 2,000 gpm - \$24,825.31

Reynolds Township

- Four applications of chloride on local roads @ 1,650 gpm - \$22,027.50

Richland Township

- Three applications of chloride on local roads @ 1,650 gpm - \$23,037.90

Winfield Township

- Three applications of chloride on local roads @ 2,000 gpm - \$39,483

Moved by Scott, seconded by Brundage, to accept and file the following bids: HMA Skip Paving, Carbide Bits, Catch Basin Cleaning, Concrete Construction, Corrugated Plastic Culverts, Corrugated Metal Culverts, Curb and Street Sweeping, Gravel Resurfacing, Gravel Resurfacing-Limestone, Overband Crack Seal and Bituminous Cold Patch. Roll Call: Yes – Brundage, Scott, Linton. Motion carried.

Manager's Report

- It's been a crazy and busy few weeks. The crew has worked extremely hard and have done a great job.
- Our equipment has held up very well. The equipment lined up for repair during a storm just hasn't been happening like it did in the past.
- Salt continues to be challenge. We have plenty of salt at our three locations but there is not much salt at the docks. Members of our consortium have a conference call with Compass Minerals tomorrow to discuss the issue.
- Pat and Pat are working on township estimates. We will have all contracts sent to townships by their March meetings.
- Have spoken to the Daily News about running a story about the Wise Road Bridge project. This will aid in getting the information out to residents regarding the project.
- Purchased a like new hydro-seeder from the Federal Government auction site for \$895.
- The Howard City and Greenville salt sheds have been approved for repairs by MDOT.
- Al Roden will be here next week and Mike Schultz will be here in March for safety meetings.
- Next Friday the negotiating team and representative from CRA will be meeting with the new MDOT Director at CRA headquarters.
- Will be meeting with the Deputy MDOT Director on the 25th in Lansing for the quarterly meeting of the Negotiating Committee.
- Have TWA's from MDOT for summer work totaling around \$200,000. Most of the work is contracted but will be collecting overhead

Engineer's Report

- The Wise Road Bridge Project is scheduled to start on Monday, February 18th. The portable changeable message boards are in place and the detour signs have been installed.
- Certification Map
 - a. Primary 379.55
 - b. Local 1124.57
 - c. Primary Urban 6.63
 - d. Local Urban 17.30
- Sign Policy
- We opened material bids yesterday afternoon. The bid tabs are in the Dropbox and on our website.
- Pat and I are working on township estimates for contracts. These should be done and emailed by the March township meetings.

Clerk's Report

- The 2018 Act 51 Report and Financial Statement have been submitted.
- Our pension and OPEB Corrective Action Plans have been submitted to the state. A decision will be made at the February 20, 2019 meeting of the Municipal Stability Board.

Moved by Brundage, seconded by Scott, to approve the January 31, 2019 bills totaling \$314,878.67, February 14, 2019 bills totaling \$245,874.50, Payroll #3 totaling \$108,673.47 and Payroll #4 totaling \$115,443.86. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

There being no further business to come before the board, the meeting adjourned at 9:45 a.m.

Chairman

Clerk