

February 3, 2015

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 8:30 a.m. on February 3, 2015.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as amended. Motion carried.

Moved by Scott seconded by Brundage to approve the minutes of the January 7, 2015 meeting as presented. Motion carried.

Moved by Scott seconded by Brundage to elect Doug Robidoux to a three year term on the CRA Board of Directors. Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage seconded by Scott to approve the bid renewal of Butcher Excavating for catch basin cleaning for the 2015 season. Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott seconded by Brundage to approve the bid renewal of Pavement Recycling, Inc. for pulverizing for the 2015 season. Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott, to accept and place on file the following bids opened on February 2, 2015: 1) Bituminous Cold Patch; 2) Concrete, Metal and Plastic Culverts; 3) HMA Paving; 4) Curb/Street Sweeping; 5) Emulsion; 6) HMA Skip Paving; 7) Chloride; 8) Gravel Resurfacing; and 9) Overband Crack Sealing. Motion carried. Roll call: Yes-Brundage, Scott, Linton.

#### Manager's Report

- Kudos to all employees; everything went well with the last snow event.
- Winter budget looks good so far.
- Tony, Joyce and I met with Judy Emmons last week. Funding was discussed and we shared some good time with her talking about the rural task force.
- One new truck is on the road in Evergreen Township. The 2<sup>nd</sup> truck is 2/3 done at Truck & Trailer and work on the 3rd should begin shortly.
- The patch trailer for Howard City is in should be ready next week.
- Met with Cato Township last night. Explained last season's bills and will supply an itemized bill to the Township for their review.
- Next Wednesday meeting with Montcalm Township to talk about projects.
- Pat and Kim will attend the Feb MTA meeting.
- The four newest drivers went to MDOT winter maintenance training.
- Bruce Gasaway is finishing up the accident prevention plan.
- HC Garage is completed except for a door quote that I should receive Thursday.
- Pat is attending the Engineering Workshop this week. I will attend on Wednesday.
- The new time clock is operational in Stanton and 2 more are ordered for the other garages and should be here by weeks end.
- No word from uniform company since letter was sent.
- \$90,000 more in task force money may be available. It will be spent rather than lost. Will meet with Mecosta and Osceola counties to discuss.
- Working on a right-of-way issue on Rock Lake.
- We received the second of four extra revenue payments from the state. Will be spending \$300,000 to fix/maintain roads and \$200,000 will be reserved for equipment purchases.

#### Clerk's Report

- Attended a day of training last Monday in Grand Rapids and came away with a lot of good information.
- Working on a budget amendment. I will have it in your dropbox to review next week and explain the needed changes at the March meeting.

Moved by Brundage seconded by Scott, to approve the January 21, 2015 bills totaling \$308,012.34, February 2, 2015 bills totaling \$249,752.19 and Payroll #2 totaling \$87,248.87. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

There being no further business the meeting adjourned at 9:36 a.m.

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Chairman

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Clerk