

January 16, 2019

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on January 16, 2019.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the agenda as amended. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the December 5, 2018, December 20, 2018 and January 4, 2019 meetings as presented. Motion carried.

Moved by Brundage, seconded by Scott to vote for Larry Orcutt, from Alpena County for the open seat on the County Road Association Board of Directors. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Commissioner Scott offered the following resolution and moved for its adoption:

BE IT RESOLVED THAT the Board of County Road Commissioners of Montcalm County hereby approves Contract No. 18-5525 between the Road Commission for Montcalm County and the Michigan Department of Transportation for:

PART A – HSIP 59609; JOB #130959CON; 1900(125); FEDERAL PARTICIPATION

Roadway safety improvement work along Wise Road from west of the Flat River easterly to east of the Flat River; including curve realignment, profile correction, permanent signing, tree removal, and guardrail upgrade work; and all together with necessary related work.

PART B – STUL 59000; JOB #132288CON; 1801(107); FEDERAL AND STATE PARTICIPATION

Hot mix asphalt resurfacing work along Wise Road from Highway M-91 westerly to Youngman Road; including pavement marking work; and all together with necessary related work.

PART C – BRT 59000; JOB #133056CON; 1900(098); FEDERAL AND STATE PARTICIPATION

The removal and replacement of the structure # 7453, which carries Wise Road over the Flat River, Sections 4, 5, 32 & 33, T09N & T10N, R08W, Eureka and Montcalm Townships, Montcalm County, Michigan; the reconstruction of the approaches to the structure for approximately 899 feet westerly and 731 feet easterly of the structure; and all together with necessary related work

PART D – BRT 59000; JOB #133056CON; 1900(098); NO FEDERAL OR STATE PARTICIPATION

Contractor staking and structure name plate installation work for the structure #7453, which carries Wise Road over the Flat River, Sections 4,5,32 & 33 T09N, & T10N, R08W, Eureka and Montcalm Township, Montcalm County, Michigan; and all together with necessary related work.

BE IT FURTHER RESOLVED THAT Dale Linton, Chairman, and Kim Alexander, Finance Director-Clerk, are hereby authorized to sign said contract.

Supported by Commissioner Brundage. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage, seconded by Scott, to approve the following board meeting schedule for 2019. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

# BOARD MEETINGS

## 2019 SCHEDULE

Day	Date	Time		Day	Date	Time
Wed	January 16, 2019	9:00 AM		Wed	August 21, 2019	9:00 AM
Wed	February 13, 2019	9:00 AM		Wed	September 4, 2019	9:00 AM
Wed	March 20, 2019	9:00 AM				
Wed	April 3, 2019	9:00 AM		Wed	September 25, 2019	9:00 AM
Wed	April 17, 2019	9:00 AM		Annual Budget Meeting		
Wed	May 1, 2019	9:00 AM				
Wed	May 15, 2019	9:00 AM				
Wed	June 5, 2019	9:00 AM		Wed	October 9, 2019	9:00 AM
Wed	June 19, 2019	9:00 AM		Wed	October 23, 2019	9:00 AM
Wed	July 17, 2019	9:00 AM		Wed	November 13, 2019	9:00 AM
Wed	August 7, 2019	9:00 AM		Wed	December 18, 2019	9:00 AM

Moved by Scott, seconded by Brundage, to approve the following township contracts. Motion carried.

Evergreen Township

- Three applications of chloride on local roads @ 1,650 g.p.m. - \$32,846.69

Ferris Township

- Two applications of chloride on local roads @ 1,000 g.p.m - \$13,271.39
- One application of chloride on local roads @ 1,650 g.p.m. - \$10,948.90

Crystal Township

- Three applications of chloride on local roads @ 1,650 g.p.m. - \$38,010.07

Bushnell Township

- Three applications of chloride on local roads @ 1,000 g.p.m. - \$20,206.07

Douglass Township

- Three applications of chloride on local roads @ 1,650 g.p.m. - \$33,759.33

A draft sign policy was handed out for future consideration. The board decided to advertise and hold a public hearing at the February 13, 2019 meeting.

Moved by Scott, seconded by Brundage to approve the purchase of a Crafcro Crack Sealing machine for \$82,997.22 under the Sourcewell purchasing contract. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Moved by Brundage, seconded by Scott to grant a utility easement to Consumers Energy on parcel# 010-015-008-00. Roll call: Yes – Brundage, Scott and Linton. Motion carried.

Manager's Report

- Gravel roads are much better than last month. We had a couple drier days and got them into decent shape.
- The Wise Road Bridge project should start mid to late February.
- Winter costs looked good up until the last two days. The ice has been a challenge and we used a lot of salt in the last 48 hours.
- Salt availability continues to be a bit of an issue but we'll try to keep all garages full.
- We are planning on bidding a pared down version of the fuel station that was bid last year. We can move and overlay on 530 to next year if necessary to fund the station.
- Received the last of the three new Peterbilt's from Truck & Trailer this morning.
- Meeting with Negotiating Committee to come up with some talking points for our meeting with the new MDOT Director and his staff.

- Did a presentation for Leadership Montcalm last Friday. Had some positive feedback and people have said they learned things about road funding that they weren't aware of before the presentation.
- Engineering is working on getting bid packets out. We will open bids on February 12<sup>th</sup>.
- Met with Truck & Trailer and ordered equipment for the trucks that are being built next year.
- Will be giving townships a 15% match this year, up from the 10% we gave them last year.

Engineer's Report

- Wise Road Bridge project was let in January. Bids came in at 11% under estimate. There is a pre-con meeting on January 28<sup>th</sup>.
- Working on getting bid packets in the mail as soon as possible.

Clerk's Report

- Office of Commission Audits started the 2017 Trunkline Audit this week.
- Both Corrective Action Plans were submitted to Treasury. The Municipal Stability Board will receive them and their January 16, 2019 meeting and review them at their February 20, 2019 meeting. Their decision will come via email shortly after their meeting.

Moved by Scott seconded by Brundage, to approve the December 20, 2018 bills totaling \$318,019.65, January 4, 2019 totaling \$258,276.13 and January 17, 2019 totaling \$343,447.65 and Payroll #26 totaling \$102,172.93, Payroll #1 totaling 109,063.12 and Payroll #2 totaling \$101,560.13. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

There being no further business to come before the board, the meeting adjourned at 10:31 a.m.

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Chairman

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Clerk