

January 7, 2020

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on January 7, 2020.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Brundage, seconded by Scott, to approve the minutes of the December 18, 2019 meeting as presented. Motion carried.

Moved by Brundage, seconded by Scott, to approve the agenda as amended. Motion carried.

Moved by Scott, seconded by Brundage, to appoint Dale Linton as Chairman for 2020. Roll call: Yes – Brundage, Scott. Abstain: Linton. Motion carried.

Moved by Scott, seconded by Linton, to appoint Robert Brundage as Vice Chairman for 2020. Roll call: Yes – Linton, Scott. Abstain: Brundage. Motion carried.

Moved by Scott, seconded by Brundage to appoint Kim Alexander as Finance Director-Clerk of the Board for 2020. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott, to appoint Mark Christensen as Managing Director-Superintendent for 2020. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage, to appoint Mark Christensen as the MDOT Highway Contract Designee for 2020. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott, to appoint Carol Smith, P.E., of LS Engineering, as County Highway Engineer for 2018. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Brundage, seconded by Scott, to accept the renewal of the 2019 bid price from Haynes Masonry for concrete construction for the 2020 season. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage, to accept the renewal of the 2019 bid price from Fisher Transportation for gravel resurfacing for the 2020 season. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

Moved by Scott, supported by Brundage, to approve the following Board meeting schedule for 2020. Roll call: Yes-Brundage, Scott, Linton. Motion carried.

2020 SCHEDULE

Day	Date	Time
Tue	January 7, 2020	9:00 AM
Wed	February 5, 2020	9:00 AM
Wed	March 18, 2020	9:00 AM
Wed	April 1, 2020	9:00 AM
Wed	April 15, 2020	9:00 AM
Wed	May 6, 2020	9:00 AM
Mon	May 18, 2020	9:00 AM
Wed	June 3, 2020	9:00 AM
Wed	June 17, 2020	9:00 AM
Wed	July 1, 2020	9:00 AM
Wed	July 15, 2020	9:00 AM

Day	Date	Time
Wed	August 5, 2020	9:00 AM
Wed	August 19, 2020	9:00 AM
Wed	September 9, 2020	9:00 AM
Annual Budget Meeting		
Wed	September 30, 2020	9:00 AM
Wed	October 14, 2020	9:00 AM
Wed	October 28, 2020	9:00 AM
Wed	November 18, 2020	9:00 AM
Wed	December 16, 2020	9:00 AM

Moved by Brundage, seconded by Linton, to authorize the Manager to sign the West Michigan Public Works Mutual Aid and Assistance Agreement. Roll Call: Yes – Brundage, Scott, Linton. Motion carried.

Moved by Scott, seconded by Brundage to approve and each sign the Commissioner’s Code of Conduct. Motion carried.

Manager’s Report

- Gravel roads are getting better but there are still many challenges. We have been blading when possible and performing winter maintenance.
- We have been awarded three safety projects for next year.
 1. Federal Road – from Pierson to Cannonsville Road – repave and shoulder widening
 2. Sidney Road – from the Career Center to M66 – repave and shoulder widening
 3. 582 – intersection improvements and repave
- Many materials prices for 2020 construction have been renewed. This will allow for township contracts to be sent earlier. We should only have to re-bid skip paving and potentially limestone and culverts.
- Negotiating committee meets tomorrow for MDOT contract talks.
- Working on motorgrader bids. We will purchase on state contract.
- The two used mower tractors we purchased are here.
- The service truck is back from Truck and Trailer. The liners are installed.
- We found a bucket for the forklift/loader that we purchased from GSA. We have to purchase the loader it is attached to but the net cost will be around \$1300 as we can scrap the loader for \$2500.
- Pat M. is still working on the brine wells in Ferris Township. It passed the use guidelines and will be good to use in the winter.
- Will be sending cities and villages letters regarding deadlines for summer work.
- Fisher will be hauling trap rock soon. We are in good shape with aggregate for the scheduled work this summer.

Engineer’s Report

- The Primary Road Plan you received is all work planned for this summer. An estimated township match is also included. We will post online as winter winds down and the season approached.

Clerk’s Report

- Watkins Ross is still working on the OPEB Actuarial. They hope to have it finished by the beginning of next week. These numbers are needed to finish the 2019 financial statements. Sue should be able to present the audit at the February meeting.

Moved by Scott, seconded by Brundage, to approve the January 2, 2020 bills totaling 454,984.43, and Payroll #1 totaling \$101,200.36. Roll Call: Yes – Brundage, Scott, Linton. Motion carried.

There being no further business to come before the board, the meeting adjourned at 10:00 a.m.

Chairman

Clerk