

January 6, 2021

The Board of County Road Commissioners of Montcalm County held a regular meeting at its office located in Stanton, Michigan at 9:00 a.m. on January 6, 2021.

Present: Commissioners Dale Linton, Robert Brundage and Michael Scott; also present: Mark Christensen, Managing Director, Pat Denton, Engineering Technician and Kim Alexander, Finance Director-Clerk.

The Pledge of Allegiance and a prayer were given.

Moved by Scott, seconded by Brundage, to appoint Dale Linton as Chairman for 2021. Roll call: Yes – Brundage, Scott. Abstain: Linton. Motion carried.

Moved by Scott, seconded by Brundage, to approve the minutes of the December 16, 2021 meeting as presented. Motion carried.

Moved by Brundage, seconded by Scott, to approve the agenda as amended. Motion carried.

Greg DeArmand was present to discuss his concerns about Vickeryville Road north of M-46. He has had many cars go off the road and into his yard on the curve. He has spoken with the Sheriff about increased patrols due to people driving too fast for conditions. He also would like to see sand dropped on the curve more regularly. Mark will have the Foreman look into it and see what can be done.

Moved by Scott, seconded by Linton, to appoint Robert Brundage as Vice Chairman for 2021. Abstain: Brundage. Motion carried.

Moved by Brundage, seconded by Scott to appoint Kim Alexander as Finance Director-Clerk of the Board for 2021. Motion carried.

Moved by Scott, seconded by Brundage, to appoint Mark Christensen as Managing Director-Superintendent for 2021. Motion carried.

Moved by Brundage, seconded by Scott, to appoint Mark Christensen as the MDOT Highway Contract Designee for 2021. Motion carried.

Moved by Brundage, seconded by Scott, to appoint Carol Smith, P.E., of LS Engineering, as County Highway Engineer for 2021. Motion carried.

Moved by Scott, seconded by Brundage, to approve the 2021 meeting schedule as presented. Motion carried.

Moved by Brundage, seconded by Scott to adopt and sign the Commissioner Code of Conduct. Motion carried.

Moved by Scott, seconded by Brundage, to approve the 2021 bid renewal from Fisher Transportation for gravel resurfacing at the 2020 bid prices. Motion carried. 3-0

Moved by Brundage, seconded by Scott, to approve the 2021 bid renewal from Lakeland Asphalt for cold patch at the 2020 bid prices. Motion carried. 3-0

Moved by Scott, seconded by Brundage, to approve the 2021 bid renewal from Michigan Pavement Markings for pavement marking at the 2020 bid prices. Motion carried. 3-0

The following resolution was offered by Commissioner Brundage and seconded by Commissioner Scott:

WHEREAS, the Board of County Road Commissioners of Montcalm County has a unique and particularized interest in the outcome of a case presently pending before the Michigan Supreme Court, *Ingham County, et. al v Michigan County Road Commission Self-Insurance Pool*, Supreme Court Docket No. 160186.

WHEREAS, the Michigan Supreme Court has specifically invited an amicus brief from Michigan's Boards of County Road Commissioners.

THEREFORE, BE IT RESOLVED, that the Board of County Road Commissioners hereby joins in the amicus brief to be prepared by Henn Lesperance PLC.

Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Scott, seconded by Brundage, to approve and sign the MERS Administrative Services Agreement regarding employee contributions during leaves of absence. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Brundage, seconded by Scott, to approve the MERS Defined Benefit Plan Adoption Agreement Addendum dated December 28, 2020 and signed by Kim Alexander, Finance Director/Clerk. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

Moved by Brundage, seconded by Scott, to approve the 2021 bid renewal from Wolverine Sealcoating for crack sealing at the 2020 bid prices. Motion carried.

Moved by Scott, seconded by Brundage to approve and authorize the Chairman to sign the title sheet for the 2021 Certification Maps. Motion carried.

#### Manager's Report

- We had a little winter weather the last couple weeks. The guys did a fabulous job getting everything cleaned up Saturday.
- The liquid route is going well. Putting an extra person on the state route is allowing for some of the drivers that usually do state roads to get to their townships sooner.
- We (Pat, Pat and I) have been working on the Primary Road projects for next summer. Will have more detail once all materials are bid. We are trying to maximize projects with the dollars we have.
- I have been meeting with townships and plan on getting to all of them by the end of the month to discuss this summer's projects.
- Dickerson Lake Road Bridge will remain open. LS Engineering checked load calculations and we are more than covered with a three-ton limit.
- Joe and I are looking into purchasing a used sweeper from Cook Equipment.
- Two graders are on the January auction with a minimum bid equal to the trade-in value we were offered.
- The Ferris Township truck is about a week out from delivery at Truck & Trailer. The current Ferris truck will go to Greenville as a spare to do the cul-de-sacs.

#### Engineering Report

- The third-party vendor Oxcart will be processing our moving and weight permits beginning January 11, 2021.
- Material bids will be advertised by next week with a February 9, 2021 bid opening date.

#### Clerk's Report

- Working hard every day to get caught up from the software conversion.
- Still working on year end. Sue is starting the audit remotely tomorrow and coming in for 2-3 days for onsite work due to Covid.

Moved by Scott, seconded by Brundage, to approve the December 3, 2020 bills totaling \$302,176.26, December 17, 2020 totaling \$417,627.45 and December 31, 2020 bills totaling \$142,604.52. Payroll #25 totaling \$96,802.31, Payroll #26 totaling \$108,160.64 and Payroll #27 totaling \$105,506.10. Roll call: Brundage-yes, Scott-yes and Linton-yes. Motion carried.

There being no further business to come before the board, the meeting adjourned at 9:45 a.m.

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Chairman

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Clerk